



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, June 04, 2024 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

City Administration

Chris McCartt, City Manager
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer
Angie Marshall, City Clerk/Deputy City Recorder

- I. **CALL TO ORDER** 7:00 pm by Mayor Shull.
- II. **PLEDGE OF ALLEGIANCE TO THE FLAG** led by Planning Manager Ken Weems.
- III. **INVOCATION** led by Reverend Rick Meade, Lynn Garden Baptist Church.
- IV. **ROLL CALL** by City Recorder/Treasurer Lisa Winkle.
- V. **RECOGNITIONS AND PRESENTATIONS** None.

COMMENT

Mayor Shull invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

- VI. **APPOINTMENTS** None.

- VII. **APPROVAL OF MINUTES** (*These items are approved under one motion.*)

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

Passed: All present voting "aye."

1. **May 13, 2024 - Budget Work Session**
2. **May 16, 2024 - Budget Work Session**
3. **May 20, 2024 - Work Session**
4. **May 21, 2024 - Business Meeting**

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VIII. BUSINESS MATTERS REQUIRING FIRST READING AND/OR PUBLIC HEARINGS

- 1. Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 046N, Group H, Parcel 016.00 Located Along East Center Street from the R-1B, Residential District to B-1, Neighborhood Business District (AF-145-2024) (Jessica McMurray)**

Motion made by Alderman Duncan, Seconded by Alderman Olterman.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG EAST CENTER STREET FROM THE R-1B, RESIDENTIAL DISTRICT TO B-1, NEIGHBORHOOD BUSINESS DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye" except Vice Mayor George who abstained.

- 2. Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 094, Parcels 014.50 and 015.00 Located Along Airport Parkway from the MX, Mixed Use District to PD, Planned Development District (AF-146-2024) (Jessica McMurray)**

Motion made by Alderman Phillips, Seconded by Alderman Olterman.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG AIRPORT PARKWAY FROM THE MX, MIXED USE DISTRICT TO PD, PLANNED DEVELOPMENT DISTRICT IN THE 18TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye" except Alderman Cooper who abstained.

- 3. Public Hearing to Conduct the Six Month Plan of Services Update for the Jan Way Annexation (AF-164-2024) (Ken Weems)**

- 4. Public Hearing and Consideration of an Ordinance to Adopt the FY 2024-2025 Budget (AF-157-2024) (Chris McCartt)**

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

AN ORDINANCE OF THE CITY OF KINGSPORT, TENNESSEE ADOPTING A FINAL BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

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5. Public Hearing and Consideration of an Ordinance to Adopt the FY 2024-2025 Water Fund Budget (AF-158-2024) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE, ADOPTING A FINAL WATER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

6. Public Hearing and Consideration of an Ordinance to Adopt the FY 2024-2025 Sewer Fund Budget (AF-159-2024) (Chris McCartt)

Motion made by Alderman Phillips, Seconded by Alderman Olterman.

AN ORDINANCE OF THE CITY OF KINGSFORT, TENNESSEE, ADOPTING A FINAL SEWER BUDGET AND APPROPRIATING FUNDS FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

7. Consideration of an Ordinance to Adopt the FY 2024-2025 MPO Budget (AF-160-2024) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

AN ORDINANCE TO APPROPRIATE METROPOLITAN TRANSPORTATION PLANNING GRANT PROJECT FUNDS; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

8. Consideration of an Ordinance to Adopt the FY 2024-2025 CDBG Budget (AF-161-2024) (Chris McCartt)

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

AN ORDINANCE TO APPROPRIATE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye" except Alderman Cooper who abstained.

9. Consideration of an Ordinance to Adopt the FY 2024-2025 PL-93-380 Budget (AF-162-2024) (Chris McCartt)

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Motion made by Alderman Montgomery, Seconded by Alderman Duncan.

AN ORDINANCE TO ESTABLISH PL93-380 GRANT PROJECT FUND FOR THE PL93-380 GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

10. Consideration of an Ordinance to Adopt the FY 2024-2025 School Special Project Grant Fund Budget (AF-163-2024) (Chris McCartt)

Motion made by Alderman Phillips, Seconded by Alderman Cooper.

AN ORDINANCE TO ESTABLISH SPECIAL SCHOOL GRANT PROJECT FUND 145 FOR SPECIAL SCHOOL PROJECTS GRANT, TO APPROPRIATE SUCH FUNDS AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

11. Consideration of a Budget Adjustment Ordinance for Various Funds in FY24 (AF-144-2024) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2024; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

12. Consideration of an Ordinance to Amend the FY 2024 School Nutrition Services Fund Budget (AF-137-2024) (David Frye)

Motion made by Alderman Phillips, Seconded by Alderman Duncan.

AN ORDINANCE TO AMEND THE SCHOOL NUTRITION SERVICES FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

IX. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. Consideration of an Ordinance to Amend City Code as it Pertains to Public Art and Murals (AF-135-2024) (Ken Weems)

The City Manager requested this item be pulled to make some adjustments after the discussion at the first reading.

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Motion made by Vice Mayor George, Seconded by Alderman Olterman to put it on the floor.

Motion made by Vice Mayor George, Seconded by Alderman Olterman to postpone indefinitely.

Passed: All present voting "aye."

- 2. Consideration of an Ordinance to Amend the FY 2024 General Purpose School Fund and the General Project Fund Budgets (AF-136-2024) (David Frye)**

Motion made by Alderman Montgomery, Seconded by Alderman Cooper.

ORDINANCE NO. 7148 AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND THE GENERAL PROJECT FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2024; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 3. Consideration of an Ordinance to Amend the FY 2024 School Federal Projects Fund Budget (AF-138-2024) (David Frye)**

Motion made by Alderman Montgomery, Seconded by Alderman Phillips.

ORDINANCE NO. 7149 AN ORDINANCE TO AMEND THE FY 2024 SCHOOL FEDERAL GRANT PROJECTS FUND BUDGET; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 4. Consideration of an Ordinance to Amend the FY 2024 School Special Projects Fund Budget (AF-139-2024) (David Frye)**

Motion made by Alderman Cooper, Seconded by Alderman Montgomery.

ORDINANCE NO. 7150 AN ORDINANCE TO AMEND THE FY 2024 SCHOOL SPECIAL PROJECTS FUND BUDGET; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

X. OTHER BUSINESS

- 1. Consideration of a Resolution to Place Land Use Restrictions on Certain Properties as Agreed to During Construction of the Kingsport Aquatic Center and to Purchase Wetland Mitigation Credits for Areas That Did Not Meet Wetland Success Criteria (AF-140-2024) (Ryan McReynolds)**

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Motion made by Vice Mayor George, Seconded by Alderman Duncan.

RESOLUTION NO. 2024-263 A RESOLUTION APPROVING THE PURCHASE OF 8.4 WETLAND MITIGATION CREDITS FROM WATER RESOURCES, LLC, AND THE EXECUTION OF LAND USE RESTRICTIONS ON PROPERTIES OWNED BY THE CITY AND AUTHORIZING THE MAYOR TO EXECUTE SUCH RESTRICTIONS

Passed: All present voting "aye."

XI. CONSENT AGENDA *(These items are approved under one motion.)*

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

Passed as presented with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

1. **Consideration of a Resolution Authorizing the City Manager to Issue a Blanket Purchase Order for the Purchase of Firefighter Uniforms & Accessories Utilizing Sourcewell Contract #011124** (AF-149-2024) (Chief Boyd)

RESOLUTION NO. 2024-264 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO MUNICIPAL EMERGENCY SERVICES FOR THE PURCHASE OF FIREFIGHTER UNIFORMS AND ACCESSORIES THROUGH SOURCEWELL CONTRACT NO.: 011124

2. **Consideration of a Resolution Renewing the Award to CORA Physical Therapy as the Service Provider for the Employee Physical Wellness Program** (AF-155-2024) (Tyra Copas)

RESOLUTION NO. 2024-265 A RESOLUTION RENEWING THE AGREEMENT WITH CORA PHYSICAL THERAPY FOR THE EMPLOYEE PHYSICAL WELLNESS PROGRAM AND AUTHORIZING THE MAYOR TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT AND THIS RESOLUTION

3. **Consideration of a Resolution to Renew HT Hackney as a Vendor for Kingsport Aquatic Center Concessions** (AF-152-2024) (Michael Borders)

RESOLUTION NO. 2024-266 A RESOLUTION AUTHORIZING THE RENEWAL OF THE KINGSFORT AQUATIC CENTER CONCESSION FOOD SERVICE DISTRIBUTOR PROPOSAL WITH H.T. HACKNEY COMPANY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

4. **Consideration of a Resolution Accepting a Donation from the Bays Mountain Park Association for the Farmstead Museum Project** (AF-153-2024) (Michael T. Borders)

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RESOLUTION NO. 2024-267 A RESOLUTION ACCEPTING A MONETARY DONATION FROM THE BAYS MOUNTAIN PARK ASSOCIATION FOR THE BENEFIT OF THE FARMSTEAD MUSEUM PROJECT

XII. COMMUNICATIONS

1. City Manager

Mr. McCartt stated we lost a member of our city family earlier today. Jay Church was the face of the carousel for many years, and he will truly be missed and difficult to replace.

2. Mayor and Board Members

Alderman Montgomery stated he has traveled the greenbelt many times and was impressed at how clean it was. He commented on the KOSBE bucks program, noting they are ramping up their sales in June. He also stated the announcement is forthcoming for the person hired for the Highlands Women's Business Center. Alderman Phillips mentioned Public Safety Day at the Farmers Market yesterday following the Public Works Day the week before noting they were great events for the community. He mentioned while putting out election signs today he was approached by a city employee who cleaned the greenbelt every day and commended the employees who keep Kingsport clean. He also echoed the City Manager's comments regarding Jay Church. Alderman Olterman mentioned the DB baseball team hoping next year there's improvement, but he pointed out the basketball players are gearing up. He noted the girls' softball won the state championship and will be at an upcoming BMA meeting. Alderman Duncan added comments regarding the greenbelt cleanup with Kiwanis and Rotary, noting it was the largest volunteer group so far this year. He stated the Downtown concert series started last Friday and will continue for several weeks and the Friday afternoon library concerts begin this Friday. He also pointed out that Axmen baseball starts this Friday as well. Alderman Cooper said Thursday night is the downtown hop and shop celebrating dads and Father's Day. She also mentioned it is fun to get out and watch baseball games at Brickyard Park, noting it is a great facility with pretty views. Lastly, she pointed out there aren't many Twilight Alive Concerts until Funfest starts so get out and enjoy them. Vice-Mayor George thanked Chris and staff for the budget presentation and all the data provided and their effort to answer questions. She stated even though a flat budget was presented, the citizens will see many projects underway that had already been funded. Mayor Shull reminded citizens there will be a second reading of the budget at the next business meeting. He noted early voting begins in July and encouraged citizens to ask questions of all board members to dispel rumors and correct misinformation.

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XIII. ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 8:12 p.m.

ANGELA MARSHALL

Deputy City Recorder

PATRICK W. SHULL

Mayor