



AGENDA ACTION FORM

Consideration of a Resolution for the Five-Year Consolidated Plan for the Community Development Block Grant including the Annual Action Plan.

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-93-2025
Work Session: April 15, 2025
First Reading: N/A

Final Adoption: April 15, 2025
Staff Work By: Michael Price
Presentation By: Michael Price

Recommendation:

- Conduct Public Hearing
- Approve Resolution

Executive Summary:

If approved, this action would allow staff to submit the 2025-2029 Consolidated Plan for Housing and Community Development, as well as the Annual Action Plan that is included. It would also authorize the mayor to apply for and receive Community Development Block Grant dollars. The City of Kingsport is an entitlement city which means funding is set aside for the city, but an application needs to be submitted.

The Consolidated Plan is designed to help local jurisdictions assess their community development needs and market conditions, and to make data-driven, place-based investment decisions. This serves as the framework for staff to align community development priorities with funding from the Community Development Block Grant dollars.

Contained in the 2025-2029 Consolidated Plan is the 2025 Annual Action Plan. In order to receive Community Development Block Grant funds, the City of Kingsport must submit an Annual Action Plan that describes the strategies, objectives, projects, and activities for funding under the program. The City of Kingsport must approve an Action Plan utilizing \$450,726.00 (2025 Annual Allocation) of CDBG funds to be used in the 2025/2026 Program Year. Attached to this action form is a summary of proposed activities of the 2025 Annual Action Plan, including recommendations for funding under the CDBG program. The Annual Action Plan spells out funding categories but does not include specific entities for money to be dispersed to. That process is contained in a separate action by the Board at a later date.

The 2025 Annual Action Plan and Consolidated Plan will be submitted to HUD by May 15, 2025.

The public notification for the comment period was published once on February 01, 2025, and again on March 1, 2025. To date, no public comment has been received regarding the plan.

Attachments:

1. Resolution
2. Annual Action Plan Summary
3. Consolidated Plan Draft with Annual Action Plan
4. SF 424 – Application for Federal Assistance w/ certifications

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| Cooper | — | — | — |
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