



## BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, April 01, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

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### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Betsy Cooper

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

### **City Administration**

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder/Treasurer

Angie Marshall, City Clerk/Deputy City Recorder

**I. CALL TO ORDER** 7:00 pm by Mayor Montgomery.

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. INVOCATION** led by Pastor Lisa Bryant, Kingsley and Glen Alpine United Methodist Churches

**IV. ROLL CALL** by City Recorder/Treasurer Travis Bishop.

**V. RECOGNITIONS AND PRESENTATIONS**

**1. Proclamation: Donate Life Month** - Nick Shepherd, TN Donor Services (Mayor Montgomery)

**VI. COMMENT**

Mayor Montgomery invited citizens in attendance to speak. There being no one coming forward, the mayor closed the public comment section.

**VII. APPOINTMENTS** *(These items are considered under one motion.)*

Motion made by Alderman Cooper, Seconded by Alderman George.

Passed: All present voting "aye."

**1. Consideration of Appointments to the Kingsport Public Library Commission** (AF-83-2025)  
(Mayor Montgomery)

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APPOINT EARL CARTER AND TREY DARNELL TO FILL UNEXPIRED TERMS EFFECTIVE IMMEDIATELY AND REALIGN APPOINTMENTS FOR OCTOBER 31ST EXPIRATION DATE; TERM EXPIRING 10/31/25 - EARL CARTER AND JOE EWING; TERM EXPIRING 10/31/26 - MERCEDES BROWN, TREY DARNELL AND JOHN DEATS; TERM EXPIRING 10/31/27 - ANGIE HYCHE AND MICKEY SHULL.

2. **Consideration of Appointment to the Bays Mountain Park Commission** (AF-84-2025)  
(Mayor Montgomery)

APPOINT ALAN HOBBS TO FILL AN UNEXPIRED TERM EFFECTIVE IMMEDIATELY AND REALIGN APPOINTMENTS FOR OCTOBER 31ST EXPIRATION DATE; TERM EXPIRING 10/31/27 - ALAN HOBBS, RUSS BROGDEN, ROBIN KERKHOFF AND MARY STEADMAN; TERM EXPIRING 10/31/28 - STEVE KILGORE, JEREMIAH LOUNDS AND COLETTE GEORGE

### VIII. APPROVAL OF MINUTES *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman Mayes.

Passed: All present voting "aye."

1. **March 17, 2025 - Work Session**
2. **March 18, 2025 - Business Meeting**

### IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY25** (AF-82-2025)  
(Chris McCartt)

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2024; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

### X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of a Budget Ordinance for Various Funds FY25** (AF-57-2025) (Chris McCartt)

Motion made by Alderman George, Seconded by Alderman Phillips.

**ORDINANCE NO. 7198** AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

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- 2. Consideration of an Ordinance to Condemn Certain Public Works Projects (AF-63-2025)**  
(Bart Rowlett)

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**ORDINANCE NO. 7199** AN ORDINANCE TO AUTHORIZE AND DIRECT THE CITY ATTORNEY TO INITIATE CONDEMNATION PROCEEDINGS TO ACQUIRE PROPERTY, REAL OR PERSONAL, OR ANY EASEMENT, INTEREST, ESTATE OR USE THEREIN, FROM AFFECTED PROPERTY OWNERS ALONG THE ROUTE OF CERTAIN PUBLIC WORKS PROJECTS; TO FIX THE PROCEDURE FOR DIRECTING THE INITIATION OF SUCH LITIGATION; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 3. Consideration of an Ordinance to Amend the FY 2025 General Purpose Fund and General Projects Fund Budgets (AF-70-2025)** (David Frye)

Motion made by Alderman Baker, Seconded by Alderman Cooper.

**ORDINANCE NO. 7200** AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET AND THE GENERAL PROJECTS FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Apply and Accept a Section 5307 TDOT Capital Grant Matching Contract for Preventative Maintenance (AF-76-2025)** (Candace Sherer)

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-196** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO ACCEPT MATCHING SECTION 5307 CAPITAL GRANT FUNDS AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

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- 2. Consideration of a Resolution to Issue a Blanket Order to NAPA Auto Parts for Various Vehicle/Equipment Parts Utilizing Sourcewell Contracts** (Ryan McReynolds) (AF-75-2025)

Motion made by Alderman Baker, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-197** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO NAPA AUTO PARTS UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT FOR VARIOUS VEHICLE AND EQUIPMENT PARTS FOR FLEET MAINTENANCE

Passed: All present voting "aye."

- 3. Consideration of a Resolution Renewing the Award of the Bid for School Crossing Guard Services and Authorizing the Mayor to Sign All Applicable Documents and Ratify the Mayor's Signature on the Consent Assignment Agreement** (AF-78-2025) (Chief Phipps)

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-198** A RESOLUTION RENEWING THE AWARD OF BID FOR SCHOOL CROSSING GUARDS TO ALL CITY MANAGEMENT SERVICES, INC. FORMERLY KNOWN AS CROSS SAFE; RATIFYING THE MAYOR'S SIGNATURE ON A CONSENT ASSIGNMENT AGREEMENT AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 4. Consideration of a Resolution to Apply for and Participate in a Regional Digitization Hub Project by the Tennessee State Library and Archives** (AF-77-2025) (Michael Borders)

Motion made by Alderman Phillips, Seconded by Alderman George.

**RESOLUTION NO. 2025-199** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND PARTICIPATE IN A REGIONAL DIGITIZATION HUB PROJECT BY THE TENNESSEE STATE LIBRARY AND ARCHIVES

Passed: All present voting "aye."

- 5. Consideration of a Resolution Ratifying the Mayor's Signature to Apply for and Receive Funds for the 2026 Training Opportunities for the Public (TOP) Grant** (AF-79-2025) (Michael Borders)

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Motion made by Alderman George, Seconded by Alderman Cooper.

**RESOLUTION NO. 2025-200** A RESOLUTION TO RATIFY THE MAYOR'S SIGNATURE ON ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A 2026 TRAINING OPPORTUNITIES FOR THE PUBLIC GRANT FOR THE KINGSFORT PUBLIC LIBRARY

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Purchase Two (2) 2025 Alamo Traxx Remote Control Mowers Utilizing Sourcewell Cooperative Purchasing Agreement (AF-81-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-201** A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO WEST HILLS TRACTOR UTILIZING A SOURCEWELL COOPERATIVE PURCHASING AGREEMENT FOR TWO 2025 ALAMO TRAXX REMOTE CONTROL MOWERS FOR USE BY GROUNDS MAINTENANCE AND SCHOOLS

Passed: All present voting "aye."

**XII. CONSENT AGENDA**

Alderman Baker requested to vote on these items separately.

- 1. Consideration to Approve the Issuance of Certificates of Compliance for a Retail Food Store to Sell Wine (AF-80-2025) (Angie Marshall)**

Alderman Baker stated he was in opposition to this process and would be voting no.

Motion made by Alderman George, Seconded by Alderman Cooper.

Passed with a roll call vote: Alderman Cooper, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

Voting Nay: Alderman Baker

- 2. Consideration of a Resolution to Approve the Opt-In Agreement with Anderson County Schools and United Data Technologies, Inc. ("UDT") and Ratify the Mayor's Execution of the Same (AF-85-2025) (David Frye)**

Motion made by Alderman Cooper, Seconded by Vice Mayor Duncan.

**RESOLUTION NO. 2025-202** A RESOLUTION APPROVING THE OPT-IN AGREEMENT WITH ANDERSON COUNTY SCHOOLS AND UNITED DATA TECHNOLOGIES (UDT) AND RATIFYING THE MAYOR'S EXECUTION OF THE SAME

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### XIII. COMMUNICATIONS

#### 1. City Manager

Mr. McCartt commented on the Bays Mountain Park controlled burn presentation at the work session yesterday, explaining the reasons behind burn and approval by the state. He commended Steven Bower for his role over the past year and recent opportunities made possible through his work with the Economic Development Board. He thanked the Public Works crew for their landscaping efforts and other work as spring and warmer weather approaches.

#### 2. Mayor and Board Members

Alderman Phillips expressed his appreciation for Brian Kerns and the presentation he gave at the work session, noting he is a great mentor for our high school students. Alderman Baker commented on the airport and the presentations regarding roads yesterday. Alderman George stated the Funfest concert lineup will be announced tomorrow. She also listed other upcoming events. Alderman Cooper mentioned the Easter Production at Lamplight Theatre has begun. She also commented on the downtown loft tour and how to get tickets. Alderman Mayes thanked the mayor and the board for recognizing organ donation earlier in the meeting, stating his mother was a recipient. He pointed out the time to talk about it with your family ahead of time. Vice-Mayor Duncan noted the MLK Day parade is Saturday at noon. He also named the many businesses that have opened just in 2025 and thanked them for investing in Kingsport. Mayor Montgomery mentioned he graduated from the police academy yesterday, noting he learned a lot and had a greater appreciation for law enforcement. He thanked Adrienne Batara and her staff for the progress edition in the newspaper, noting many significant projects that were mentioned and highlighting the school system as well. Lastly he wished his daughter a happy birthday.

### XIV. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:50 p.m.

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ANGELA MARSHALL

Deputy City Recorder

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PAUL W. MONTGOMERY

Mayor