



AGENDA ACTION FORM

Consideration of Approval of Issuance of a Certificate of Compliance for a Business to Sell Retail Alcoholic Beverages

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-317-2024
Work Session: November 18, 2024
First Reading: N/A
Final Adoption: November 19, 2024
Staff Work By: Angie Marshall
Presentation By: Lisa Winkle

Recommendation:

Approve the issuance of a Certificate of Compliance.

Store Name	Address	Applicant
Colonial Heights Package Store	4311 Fort Henry Drive	Martin Bagwell & Rafael Zabala, III

Executive Summary:

The ownership of Colonial Heights Package Store is changing from John G. Owens III and Kim D. Owens to Martin Bagwell and Rafael Zabala. The new owners are in the process of submitting their application to the Tennessee Alcoholic Beverage Commission to reflect this change. A Certificate of Compliance from the City of Kingsport is required to accompany this application.

Section 6-67 of the City Code states that to assure that all requirements are satisfied, no original or renewal Certificate of Compliance shall be issued for any location until:

1. An application has been filed with the City Recorder; and
2. The application complies with all restrictions as to location and number of retail licenses to be issued within the City; and
3. The application has been considered at a regular or called meeting of the Board and approved by a Majority vote.

This application has met the requirements of Section 6-67 of the City Code. Police background checks have been conducted on each of the applicants with nothing found that would prevent any from their certificates.

Staff recommends approval of this certificate to reflect the ownership change.

Attachments:

None

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—