



AGENDA ACTION FORM

Consideration of an Ordinance Amending Section K: Winter Sewer Average of Ordinance No. 7268

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-290-2026

Work Session: October 5, 2026

First Reading: October 6, 2026

Final Adoption: November 3, 2026

Staff Work By: Travis Bishop

Presentation By: Chris McCartt

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the Ordinance.

Executive Summary:

In June of 2026, the City established by Ordinance 7268, the current water and sewer rates and included a **Winter Sewer Average** for All Customers in Section K:5 of the ordinance. The Winter Sewer Average is intended to provide customers with a discount during the summer months when customers are watering yards and filling swimming pools. Historically, the Winter Sewer Average plus up to an additional 3,000 gallons has been charged to a customer's account when the customer consumed more than the Winter Sewer Average. This process has been applied for the entire year and has been in effect for many years. An amendment to Section K:5 of the Ordinance is necessary with the new CIS billing software requirements and to comply with best billing practices.

If approved, Ordinance 7268 will be amended to provide that each customer's individual Winter Sewer Average will be applied only to billing months **May through September**. The additional 3,000 gallons of consumption will no longer be added to the customer's sewer billing calculation. The amendment will also clarify the period of time used to establish the Winter Sewer Average, providing greater consistency and clarity in the calculation and application of the average.

During the billing months **May through September of 2026**, customers were charged for actual usage or the Winter Sewer Average, whichever was less. The 3,000 additional consumption has not been applied to customer's bills since the launch of the new Customer Information System (CIS) in April of 2026. This change was needed to accommodate the CIS and is common with other utility billing systems.

Attachments:

Ordinance

	Y	N	O
Baker	—	—	—
Byers	—	—	—
Clifton	—	—	—
Duncan	—	—	—
Isaacs	—	—	—
Phillips	—	—	—
Montgomery	—	—	—