KINGSPORT
TENNESSEE

AGENDA ACTION FORM

Consideration of a Budget Ordinance for General Fund FY26

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager CM

Action Form No.:	AF-41-2026	Final Adoption:	March 17, 2026
Work Session:	February 16, 2026	Staff Work By:	Wilson
First Reading:	February 17, 2026	Presentation By:	McCartt

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:
Approve the Budget Ordinance

Executive Summary:
Petworks has requested funding in the amount of $150,000 to cover operational expenses for the remainder of FY26. If approved, the General Fund would be amended by reallocating funds to support this request. In FY25, following a mid-year budget amendment, the total operating dollars provided by the City to Petworks was $550,000. If approved, the total amount funded to Petworks in FY26 would also equal $550,000.

Staff recommendation is to approve the funding request on first reading and then hold a called meeting on Friday March 6, 2026 for second and final reading. Final approval should be contingent upon Petworks providing to the City Manager the following items: charitable organization status with the state of Tennessee, status of authority to conduct business under the Tennessee Secretary of State, copies of their most recent monthly financial statements, copies of their most recent audited financial statements, and their most recent 990.

Prior to approval of funding for FY27, according to the direction of the BMA from the worksession on 2/16/2026, the City Manager will review the following items with the Petworks Board: current business plan, fundraising strategy, industry best practices, policy and procedures, marketing and communications, and future reporting requirements to the BMA.

Attachments:
1. 1. Budget Ordinance

	Y	N	O
Baker	__	__	__
Cooper	__	__	__
Duncan	__	__	__
George	__	__	__
Mayes	__	__	__
Phillips	__	__	__
Montgomery	__	__	__