



AGENDA ACTION FORM

Consideration of a Resolution to Approve the Mayors Signature for the Purchase of ClearGov Budgeting Software

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-37-2026
Work Session: February 16, 2026
First Reading: N/A
Final Adoption: February 17, 2026
Staff Work By: Rebecca Wilson
Presentation By: Chris McCartt

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:
Adopt the Resolution

Executive Summary:
If approved, the City will enter into a three-year contract renewal for the City of Kingsport Budget Office for budget software to publish a digital version of the City’s annual budget document. The software, known as ClearGov, will fully recreate an interactive version of the City budget. The personnel and capital modules are required as part of the platform. The annual cost for the full ClearGov platform will be \$66,975 in FY27, \$68,984 in FY28, and \$71,054 in FY29. Funding is budgeted in account 110-1008-408.20-25.

- Attachments:**
1. Resolution
 2. Service Order

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—