



## AGENDA ACTION FORM

### **Consideration of a Resolution Renewing the Award of the Bid for Propane & Propane Conversion Kits**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-74-2023

Work Session: April 3, 2023

First Reading: N/A

Final Adoption: April 4, 2023

Staff Work By: N. Eichmann

Presentation By: R. McReynolds, S. Leonard

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#### **Recommendation:**

Approve the Resolution

#### **Executive Summary:**

Bids were opened on May 23, 2018 for the purchase of Propane which includes propane conversion kits for use by the City. The City's Invitation to Bid included a renewal option clause which allows the City to renew the award for an additional 12 month period if costs are acceptable to both parties with BMA approval. It is the recommendation of the Fleet Maintenance Manager and the Procurement Manager to extend the propane & propane conversion kits with Blossman Gas at \$.325 per gallon mark-up margin above the daily average rack price for Martin, TN per Lexington, SC the day of delivery.

The time frame for this renewal is July 1, 2023 through June 30, 2024.

Please see the attached documents for more information.

Funding is identified in various City and Schools accounts.

#### **Attachments:**

1. Resolution
2. Bid Opening Minutes
3. Recommendation Memo & Renewal Letter

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—