



FLEET MAINTENANCE DEPARTMENT

City of Kingsport, Tennessee

To: Nikisha Eichmann, Assistant Procurement Manager
From: Steve Leonard, Fleet Manager
Date: March 21, 2023
Re: Propane Fuel and Conversion Kits Purchase Recommendation

This memo will confirm my review to renew the current contract for propane fuel & propane conversion kits for FY 24. It is my recommendation to extend the current purchasing contract for propane fuel supply and delivery and propane conversion kits to the Blossman Gas.

Blossman Gas delivery times have met our expectations in the past and are expected to in the future.

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.