



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

**Tuesday, March 21, 2023 at 7:00 PM
City Hall, 415 Broad Street, Boardroom**

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

City Administration

Ryan McReynolds, Deputy City Manager
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer
Angie Marshall, Deputy City Recorder/City Clerk

- I. PLEDGE OF ALLEGIANCE TO THE FLAG** led by New Vision Youth.
- II. CALL TO ORDER** 7:00 p.m. by Mayor Patrick W. Shull.
- III. INVOCATION** by Rev. Collin Adams, Waverly Road Presbyterian.
- IV. ROLL CALL** by City Recorder/Treasurer Lisa Winkle. All present.
- V. RECOGNITIONS AND PRESENTATIONS**
 - 1. Dobyys-Bennett High School Wrestling Team** (Alderman Duncan)
 - 2. Lamplight Theater** (Alderman Cooper)
 - 3. Southeast Festivals & Events Association Awards - Communications Department** (Kristie Leonard)
- VI. APPOINTMENTS** None.

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VII. APPROVAL OF MINUTES *(These items are considered under one motion.)*

Motion made by Alderman Cooper, Seconded by Alderman Duncan.

1. **Work Session - March 6, 2023**
2. **Business Meeting - March 7, 2023**

Passed: All present voting "aye."

VIII. PUBLIC HEARINGS None.

COMMENT

Mayor Shull invited citizens in attendance to speak about any of the remaining agenda items. There being no one coming forward, the mayor closed the public comment segment.

IX. BUSINESS MATTERS REQUIRING FIRST READING

1. **Consideration of an Ordinance to Amend the FY 2023 General Purpose School Fund and the General Project Fund Budgets** (AF-66-2023) (David Frye)

Motion made by Alderman Olterman, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND AND GENERAL PROJECT FUND BUDGETS FOR THE FISCAL YEAR ENDING JUNE 30, 2023; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

2. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY23** (AF-68-2023) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Cooper.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of an Ordinance to Amend Zoning for the Shipp Springs Annexation** (AF-50-2023) (Ken Weems)

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Motion made by Alderman Phillips, Seconded by Alderman Duncan.

ORDINANCE NO. 7076 AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG SHIPP SPRINGS ROAD FROM THE COUNTY R-1 DISTRICT TO THE CITY R-3 DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

2. **Consideration of an Ordinance to Amend Zoning of Tax Map 460, Group D, Parcels 21, 22, 23, 24, 25, 25.05, and 26 Along Oak Street, E Center Street, and Myrtle Street from the R-2, Two Family Residential; B-3, Highway Oriented Business; and R-1B, Residential Districts to the R-4, Medium Density Apartment District** (AF-51-2023) (Ken Weems)

Motion made by Alderman Olterman, Seconded by Alderman Phillips.

ORDINANCE NO. 7077 AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG OAK STREET, E CENTER STREET, AND MYRTLE STREET FROM THE R-2, B-3, AND R-1B DISTRICTS TO THE R-4 DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

3. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY23** (AF-54-2023) (Chris McCartt)

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

ORDINANCE NO. 7078 AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2023; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading in a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

XI. OTHER BUSINESS

1. **Consideration of a Resolution to Purchase the "Monarch Migration" Sculpture** (AF-41-2023) (Michael Borders)

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Motion made by Vice Mayor George, Seconded by Alderman Duncan.

RESOLUTION NO. 2023-192 A RESOLUTION APPROVING THE PURCHASE OF THE ARTWORK "MONARCH MIGRATION" FROM ARTIST JIM GALLUCI SCULPTOR, LTD.; AND AUTHORIZING THE MAYOR TO EXECUTE A PURCHASE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 2. Consideration of a Resolution Authorizing the City Manager to Execute a Purchase Order for Teacher Laptops with Docking Stations and Pens for Kingsport City Schools (AF-57-2023) (David Frye)**

Motion made by Alderman Montgomery, Seconded by Alderman Phillips.

RESOLUTION NO. 2023-193 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR TEACHER LAPTOPS WITH DOCKING STATIONS AND PENS FOR KINGSFORT CITY SCHOOLS

Passed: All present voting "aye."

- 3. Consideration of a Resolution Renewing the Award for the Purchase of Water & Wastewater Chemicals (AF-62-2023) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

RESOLUTION NO. 2023-194 A RESOLUTION RENEWING THE AWARD OF BID FOR THE PURCHASE OF COAGULANT TO G2O TECHNOLOGIES, INC.; FOR CHLORINE TO BRENNTAG MID-SOUTH; FOR FLUORIDE TO PENNCO; FOR ZINC ORTHOPHOSPHATE TO CARUS CORPORATION; AND FOR POLYMER TO COASTAL WATER TECHNOLOGY, LLC; AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution to Renew the Lease with the Model City Makerspace (AF-65-2023) (Michael T. Borders)**

Motion made by Alderman Duncan, Seconded by Alderman Cooper.

RESOLUTION NO. 2023-195 A RESOLUTION APPROVING A LEASE RENEWAL AGREEMENT WITH MODEL CITY MAKERSPACE D/B/A THE INVENTOR CENTER FOR 118 SHELBY STREET AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND

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ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 5. Consideration of a Resolution Requesting Sullivan County Economic Development Partnership Pursue a Working Partnership with the Appalachian Highlands Economic Development Partnership, Inc. (AF-72-2023) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

RESOLUTION NO. 2023-196 A RESOLUTION REQUESTING SULLIVAN COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP PURSUE A WORKING PARTNERSHIP WITH THE APPALACHIAN HIGHLANDS ECONOMIC DEVELOPMENT PARTNERSHIP, INC.

Passed: All present voting "aye."

- 6. Consideration of a Resolution to Approve the Mayors Signature for the Purchase of ClearGov Budgeting Software (AF-70-2023) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

RESOLUTION NO. 2023-197 A RESOLUTION APPROVING THE PURCHASE OF BUDGETING SOFTWARE FROM CLEARGOV, INC. AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

- 7. Consideration of a Resolution to Support Restoring the Historic Revenue Sharing Relationship between the State of Tennessee and its Local Governments and to Return the Local Share of the Single Article Cap to Local Governments (AF-71-2023) (Chris McCartt)**

Motion made by Alderman Duncan, Seconded by Alderman Montgomery.

RESOLUTION NO. 2023-198 A RESOLUTION TO SUPPORT RESTORING THE HISTORIC REVENUE SHARING RELATIONSHIP BETWEEN THE STATE OF TENNESSEE AND ITS LOCAL GOVERNMENTS AND TO RETURN THE LOCAL SHARE OF THE SINGLE ARTICLE CAP TO LOCAL GOVERNMENTS

Passed: All present voting "aye."

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8. Consideration of a Resolution to Permit Visit Kingsport to Make Improvements and Alterations at Hunter Wright Stadium (AF-67-2023) (Michael T. Borders)

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

RESOLUTION NO. 2023-199 A RESOLUTION APPROVING CERTAIN IMPROVEMENTS AND ALTERATIONS AT HUNTER WRIGHT STADIUM AND AUTHORIZING THE MAYOR TO EXECUTE ANY DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

9. Consideration of a Resolution Authorizing a Contribution to Petworks Animal Services, Inc. for Assurance of Payment of the Petworks Line of Credit (AF-69-2023) (John Morris)

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

RESOLUTION NO. 2023-200 A RESOLUTION AUTHORIZING A CONTRIBUTION TO PETWORKS ANIMAL SERVICES, INC., IF NEEDED RELATIVE TO ITS FINANCIAL OBLIGATIONS; AUTHORIZING SUCH AGREEMENTS AS MAY BE NEEDED TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION; EXPRESSING THE INTENT OF THE BOARD TO ESTABLISH ONE OR MORE PROJECT ACCOUNTS IN AN ORDINANCE APPROPRIATING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, IF NEEDED; AND TO FIX THE EFFECTIVE DATE OF THIS RESOLUTION

Passed: All present voting "aye."

XII. CONSENT AGENDA *(These items are all considered under one motion.)*

NOTE: The City Manager asked for Item XII.5 to be pulled for separate discussion and consideration.

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

(To approve Items XII.1, XII.2, XII.3, XII.4 and XII.6)

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

1. Consideration of a Resolution to Authorize the Mayor to Sign all Documents Necessary to Apply for and Receive a Law Enforcement Agency Highway Safety Grant from the Tennessee Highway Safety Office (THSO) for FY '24 (AF-58-2023) (Chief Dale Phipps)

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RESOLUTION NO. 2023-201 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A HIGHWAY SAFETY GRANT FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

- 2. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '24 Grant (AF-59-2023) (Chief Dale Phipps)**

RESOLUTION NO. 2023-202 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

- 3. Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply for and Receive a FY '24 Tennessee Highway Safety Office (THSO) Coordinator Grant for Participation in their Law Enforcement Liaison (LEL) Program (AF-60-2023) (Chief Dale Phipps)**

RESOLUTION NO. 2023-203 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A LAW ENFORCEMENT LIAISON PROGRAM GRANT FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

- 4. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the Tennessee Highway Safety Office (THSO) for the Tennessee Highway Safety Office's FY '24 Coordinator Grant (AF-61-2023) (Chief Dale Phipps)**

RESOLUTION NO. 2023-204 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE TENNESSEE HIGHWAY SAFETY OFFICE

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5. **Consideration of a Resolution Authorizing the Mayor to Execute an Agreement to Allow Goodwill Industries of Tennesse Area, Inc. to Place a Container at City Convenience Centers to Collect Donated Items** (AF-63-2023) (Ryan McReynolds)

Motion made by Alderman Montgomery, Seconded by Alderman Duncan.

RESOLUTION NO. 2023-205 A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH GOODWILL INDUSTRIES OF TENNEVE AREA, INC. TO PLACE COLLECTION CONTAINERS AT CITY CONVENIENCE CENTERS AND AUTHORIZING THE MAYOR TO EXECUTE THE MEMORANDUM OF UNDERSTANDING AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

6. **Consideration to Approve the Application to Transfer the Vision Vendor from HM Life to MLIC** (AF-64-2023) (Mike Wessely)

RESOLUTION NO. 2023-2006A RESOLUTION APPROVING THE APPLICATION TO TRANSFER VISION VENDOR FROM HM LIFE INSURANCE COMPANY, OPERATING AS DAVIS VISION, TO METROPOLITAN LIFE INSURANCE COMPANY FOR VISION COVERAGE FOR EMPLOYEE PAID VISION INSURANCE AND AUTHORIZING THE MAYOR TO EXECUTE THE APPLICATION AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

XIII. COMMUNICATIONS

1. City Manager

Mr. McCartt stated the strategic planning session yesterday was a great opportunity to discuss different topics and projects. He thanked the staff for their presentations and the BMA for their time. He also mentioned the dental clinic was moving forward.

2. Mayor and Board Members

Alderman Montgomery stated his appreciation for staff yesterday at the planning session. He mentioned HOPE would be celebrating 15 years on Saturday night. He commented on the DB basketball team overcoming adversity and going to state. Lastly Mr. Montgomery pointed out that March was National Women's month and noting Ms. Johnnie Mae received the Remarkable

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Woman award. Alderman Phillips commented yesterday's information kept the BMA up to date, pointing out the presentation from HR showed the hiring of employees was going well. Alderman Olterman commented that DB baseball had a rough start and needed our support. Alderman Duncan also stated his appreciation for staff and the city manager yesterday. He pointed out the Farmers Market opens April 29 and mentioned the wrestling event in town last weekend. Lastly he wished the vice-mayor a happy birthday. Alderman Cooper promoted the upcoming GOAT festival and listing the events. Vice-Mayor George thanked the city for allowing the BMA to go to TML and the benefits from making connections and keeping communication with state representatives. Mayor Shull commended a citizen volunteer group and how they support the police department in various ways, including a public billboard display. He also mentioned the strategic planning session yesterday, commenting that there were good topics and stating his appreciation for his colleagues. He also thanked the Times News for their coverage of the planning session.

3. **Visitors** None.

XIV.ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 8:22 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor