



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Accept Federal and State Planning Funds from the Tennessee Department of Transportation on Behalf of the Kingsport MTPO

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-284-2023

Work Session: September 18, 2023

First Reading: N/A

Final Adoption: September 19, 2023

Staff Work By: Lesley Phillips/Susan Doran

Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution

Executive Summary:

The Kingsport Metropolitan Transportation Planning Organization (MTPO) receives funds from the Federal Highway Administration (FHWA) and Tennessee Department of Transportation (TDOT) to carry out transportation planning activities within the MTPO area. In Tennessee, the MTPO's jurisdiction includes the City of Kingsport, City of Church Hill, Town of Mount Carmel, and portions of Sullivan County, Hawkins County, Washington County, and Greene County. In Virginia, the MTPO's jurisdiction includes the Town of Gate City, Town of Weber City, and a portion of Scott County but funding for activities in the Virginia portion of the MTPO area is provided separately through the Virginia Department of Transportation (VDOT) and the Virginia Department of Rail and Public Transportation (DRPT). Activities include developing and maintaining all federal and state required documents, assisting in the planning and development of grant applications and grant-based projects, and working with TDOT to plan and develop roadway projects through the Transportation Improvement Program. MTPO offices are housed and managed by the City of Kingsport and budgeting and contracts are also managed by city staff. The 2-year contract totals \$931,500, which consists of 80% Federal Funds (\$745,200), 5% State Funds (\$46,575), and a 15% Local Match (\$139,725 in city funds). Staff recommends the Board approve the contract.

Attachments:

Resolution
Contract

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—