



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute Signature Authority Allowing the Chief of Police or His Designee to Electronically Complete All Necessary Documents as Required by the Department of Justice Bureau of Justice Assistance FY 2025

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-77-2026
Work Session: April 20, 2026
First Reading: N/A
Final Adoption: April 21, 2026
Staff Work By: Capt. Justin Quillin
Presentation By: Chief Jason Bellamy

Strategic Focus Area: 4. Safe & Welcoming Community

Recommendation:
Approve the Resolution

Executive Summary:
If approved, this resolution grants signature authority to the Chief of Police or his designee for all documents necessary and proper to apply for, receive, and comply with a Department of Justice, Bureau of Justice Assistance Edward Byrne Memorial Justice Assistance Grant (JAG).

The U.S. Department of Justice requires grant acceptance, application, and grant reporting to occur solely online (electronically).
Additionally, the U.S. Department of Justice requires that the authorized representative or their formal designee complete and accept an application as well as, if awarded, annual/semi-annual and/or quarterly documents for grant reporting purposes.
Such application and any acceptance conditions would be reviewed and approved by the city attorney and signed in hard copy by the mayor before electronic submission by the chief of police or designee. Information regarding the formal delegation of such authority must be placed in a file and available on-site for immediate review if requested.

Attachments:
1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—