



AGENDA ACTION FORM

Consideration of a Resolution to Enter into an Administrative Services Agreement with BCBST to Provide Administrative Services for the City’s Self-Funded Health Insurance Plans

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-89-2026
Work Session: April 20, 2026
First Reading: N/A
Final Adoption: April 21, 2026
Staff Work By: Michael Wessely
Presentation By: Tyra Copas

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:
Approve the Resolution

Executive Summary:
If approved the City will enter into a 1-year agreement with BCBST to administer the City’s self-funded health insurance plans at a cost of \$39.41 per member, per month (\$339k annually).

The City of Kingsport currently utilizes BCBST to provide administrative services for its self-funded health insurance plans. These services include the processing of medical and Rx claims along with the establishment of prior authorization criteria to help mitigate costs to the City.

The agreement with BCBST is for one-year, with no increase in the per member, per month amount from the 2025 plan year.

Funding is budgeted in FY26 and FY27.

- Attachments:**
1. Resolution
2. 2026 BCBST ASA Final

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—