



AGENDA ACTION FORM

Consideration of a Resolution to Execute a Blanket Order to NAPA Auto Parts for Various Vehicle/Equipment Parts Utilizing Sourcewell Contract

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-104-2026
Work Session: April 20, 2026
First Reading: N/A
Final Adoption: April 21, 2026
Staff Work By: Steve Leonard
Presentation By: R. McReynolds

Strategic Focus Area: Sustainable Infrastructure

Recommendation:
Approve the Resolution

Executive Summary:
If approved, this resolution authorizes the City Manager to execute a blanket order to NAPA Auto Parts for various vehicle/equipment parts utilizing Sourcewell Contract number 100124-GPC for approximately \$70,000.

It is our recommendation to utilize this contract through the current contract period of January 10, 2029. In utilizing this contract, there is a range of 46%-72% off list price depending on the item category. With Sourcewell, agencies can utilize competitively solicited contracts to help save time and resources while still meeting purchasing requirements. All cooperative purchasing contracts from Sourcewell have been competitively solicited by a lead public agency and meet rigorous cooperative standards and supplier commitments. Each supplier commits to delivering their best overall government pricing so that the City of Kingsport can buy with confidence.

Please see the attached Sourcewell Contract.

Funding is identified in Project/Account # 51150085013023

- Attachments:**
1. Resolution
2. Sourcewell Contract

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—