

Sherree Robinson

SHERREE ANNETTE ROBINSON (Outlined Resume)

Kingsport, TN 37660



Professional Summary

Versatile nursing assistant with experience in healthcare and customer service, specializing in patient care and safety protocols. Proven ability to monitor vital signs, document patient information accurately, and collaborate with interdisciplinary teams to develop individualized care plans. Certified in CPR and as a State Tested Nursing Assistant, committed to delivering compassionate support in fast-paced environments. Seeking to leverage healthcare expertise in a DCS Case Manager role. Received my AAS Degree in Criminal Justice Applied Science Public Safety Administration.

Willing to relocate to: Tennessee

Authorized to work in the US for any employer

Work Experience

Kitchen Staff

McDonald's-Kingsport, TN

January 2018 to Present

Work drive thru money cashier

Cook food for production needs

Push out food

Make and prepare food

Floater

Nursing Assistant

Holston Valley Medical Center-Kingsport, TN

July 2024 to October 2024

- Monitored vital signs such as blood pressure, pulse rate, and temperature on a regular basis to identify any changes or abnormalities
- Documented patient information accurately in electronic medical records (EMR) system for easy access by healthcare professionals
- Responded promptly to call lights and alarms from patients, addressing their concerns or notifying appropriate staff members as needed
- Assisted in the preparation and transportation of patients for diagnostic tests or surgical procedures while ensuring their safety at all times
- Performed basic wound care tasks such as cleaning wounds, applying dressings, and monitoring healing progress
- Supported end-of-life care by providing comfort measures such as positioning patients for optimal comfort and assisting with personal hygiene needs
- Collaborated with interdisciplinary healthcare team members to develop individualized care plans for patients based on their specific needs
- Assisted in the implementation of infection control protocols to minimize the risk of healthcare-associated infections (HAIs)

- Provided emotional support and reassurance to patients during difficult procedures or moments of distress

Fraud Prevention Specialist

Bank of America-Johnson City, TN

June 2021 to December 2022

I currently work from home as a fraud prevention specialist approving credit card applications and confirming fraud for customers.

Pipe Insulator Helper

Partners Industrial-Kingsport, TN

November 2017 to January 2018

Helped insulate pipes.

FIREWATCH

Jacobs Field Services North America Inc.-Kingsport, TN

October 2016 to June 2017

FIRE WATCH | JACOBS FIELD SERVICES (EASTMAN
CHEMICAL COMPANY

Was trained and supervised to learn about the different types of fire extinguishers, to learn how to manually use a fire hydrant and fire hose, therefore was trained to put out a fire. Was certified trained in OSHA requirements and learn MMR system of chemicals. Received certification in fire watch on 10/11/2016. Properly trained in Fire watch for Welders, in Pipe and Iron. Was in the process of getting crafted out in Pipe. I completed certification in Fire watch Craft. I was trained in reading hot work permits and safe work permits as well.

Certified Nursing Assistant

Education

Sophomore in Criminal Justice

Northeast State Technical Community College-Blountville, TN

January 2022 to Present

Second Semester At Northeast State Technical Community College in Criminal Justice

Northeast State Technical Community College-Tennessee

January 2021 to Present

Freshman - Second Semester in Criminal Justice

Northeast State Technical Community College-Tennessee

January 2021 to Present

Associate's degree in Criminal Justice

Northeast State Community College-Blountville, TN

January 2021 to August 2024

Diploma in History

Dobyns Bennett High School-Kingsport, TN

August 1994 to June 1998

Associate's degree in applied science

Associate of Applied Science

Skills

- Addiction counseling
- Legal document review summary preparation
- Sales
- Microsoft Outlook
- Carpentry
- Materials handling
- Negotiation
- Low Voltage (1 year)
- Employee evaluation
- Office management
- Office experience
- Regulatory reporting
- Ability to follow instructions
- CSS
- Microsoft Office (7 years)
- Project management software
- Working with high schoolers
- Software troubleshooting
- Construction estimating
- Industrial maintenance
- Analysis skills
- Underground utilities
- Climbing
- Laboratory experience
- Clinic
- Patient observation
- Equine experience
- Asbestos (2 years)
- Mechanical knowledge
- firewatch skills, construction skills (5 years)
- Outdoor work
- Management
- Word processing
- Pet grooming
- Triage

- Skilled nursing facility
- Manufacturing
- Team management
- Insulation (Less than 1 year)
- Legal brief writing
- Construction grading
- Guest services
- GFSI
- Blood sampling
- Landscape Maintenance (8 years)
- Pet care
- Microsoft Powerpoint (5 years)
- Construction painting
- Call center
- Microsoft Word (10+ years)
- Budgeting
- Microsoft Excel
- Warehouse management system
- Windows
- Industrial construction
- Restaurant management
- Heavy Equipment Operation
- Hand tools (10+ years)
- Hospitality
- Carpentry (10+ years)
- Conflict management
- Medical terminology
- Shift management
- Assembly
- Construction (10+ years)
- Project management
- Writing skills (10+ years)
- Utility locator experience
- Quick service & fast food restaurant
- Organizational skills
- Ceridian
- Motivational interviewing
- Precision measuring instruments
- Patient monitoring
- Workers' compensation

- Hospital experience
- Refinery (5 years)
- Attention to detail
- Animal care
- Phone etiquette
- Time management
- Geriatrics
- Filing
- Lean manufacturing (10+ years)
- Communication skills (2 years)
- Food management
- Heavy lifting
- Animal restraint
- Leadership
- Kitchen Experience (10+ years)
- On-the-job training (training delivery method)
- Working with people with disabilities
- Infant care
- Food service management
- Employment & labor law
- Computer skills
- Presentation skills
- Forklift
- Merchandising
- Blueprint Reading (2 years)
- Workers' compensation law
- Masonry
- Basic math
- Power tools
- Pricing
- Psychological testing
- Fabrication (1 year)
- Manufacturing (10+ years)
- Succession planning
- Packaging
- Continuous improvement
- FDA regulations
- Customer service (10+ years)
- Court clerk experience
- Grammar Experience

- Casual dining experience
- Animal handling
- Legal memorandum writing
- Kennel experience
- Heavy lifting (10+ years)
- Load & unload
- Banking
- Supervising experience
- Math
- Patient care
- Teamwork
- Documentation review
- Computer literacy

Certifications and Licenses

NCCER CORE CURRICULUM

May 2018 to Present

1. I was getting my craft in the past when employed for Jacobs to be in Iron work.

CNA

CPR Certification

Food Handler Certification

Driver's License

State Tested Nursing Assistant

Fire Safety

October 2016 to October 2022

Was trained in Fire Safety from previous job.

Non-CDL Class C

BLS Certification

Scissor Lift Certification

NCCER Certification

First Aid Certification

Forklift Certification

OSHA 10

OSHA 10-Hour Construction

Certified Medical Assistant

Pallet Jack Certification

Armed Security License

NCCER Certified Craft Professional

Additional Information

NCCER CERTIFICATION AND TRAVEL CARD. HAVE OSHA10 CERTIFICATION COMPLETED.