



REGIONAL PLANNING COMMISSION WORK SESSION MINUTES

**Monday, April 17, 2023 at Noon
City Hall, 415 Broad Street, Conf Room 226**

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

I. INTRODUCTION AND RECOGNITION OF VISITORS

Commission Members Present: Sam Booher, Pat Breeding, John Moody, James Phillips, Sharon Duncan, Paula Stauffer

Commission Members Absent: Phil Rickman, Travis Patterson

Staff Present: Ken Weems, AICP, Savannah Garland, Jessica McMurray, Dave Harris, Garret Burton

Visitors: Danny Karst

II. APPROVAL OF THE AGENDA

III. APPROVAL OF MINUTES

1. March 13, 2023 Work Session Minutes
2. March 16, 2023 Regular Meeting Minutes
3. March 29, 2023 Called Meeting Minutes

The Commission reviewed the March 2023 set of minutes with no changes requested.

IV. CONSENT AGENDA

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

V. NEW BUSINESS

1. West Park Development Lot 5 ILOC Release (2021-201-00012). The Commission is requested to release the irrevocable letter of credit for the West Park Lot 5 development. Staff stated that all improvements for the West Park Lot 5 Development had been completed. Staff recommended releasing the Lot 5 ILOC. No official action was taken.
2. West Park Road ILOC Call (21-201-00009). The Commission is requested to call the irrevocable letter of credit for the West Park Road (now known as Port Drive) in order for the remaining improvements to be completed. Staff stated that the remaining improvements for the West Park Road ILOC have not been completed. Additionally, staff noted that the recommended action on this item is to call the ILOC. Staff noted that they are working with the City Attorney office to produce a recommended motion that will alleviate the need to reconvene the Commission in the event that the developer completes the required improvements prior to the ILOC expiring. No official action was taken.

VI. UNFINISHED BUSINESS

VII. OTHER BUSINESS

1. March through April 2023 Subdivision Letters

VIII. ADJOURN