



AGENDA ACTION FORM

Consideration of a Resolution Approving an Agreement with Raftelis Consulting Expanding the Scope of Services for CIS Project Support for Go Live and Post Live Processes

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-90-2026
Work Session: April 6, 2026
First Reading: N/A
Final Adoption: April 7, 2026
Staff Work By: Floyd Bailey
Presentation By: Floyd Bailey

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:
Approve the Resolution

Executive Summary:
This agreement is with the consulting group, Raftelis. The amendment adds the necessary billable hours to the Go Live Cutover and Post Live Implementation Support. Action forms AF-276-2024 and AF-321-2025 are the original contract and amendment #1, respectively.

The total addition to the scope of services cost is \$79,660 (316 billable hours) and includes all professional fees and anticipated project expenses.

FYI, In March 2026 the Board approved amendments to Hansen (CIS) Customer Information Solution (AF-68-2026) resulting in the need to amend our contract with Raftelis. Funding for this Project is identified in project WA-2607

- Attachments:**
- 1. Resolution
 - 2. Contract

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—