



**AGENDA ACTION FORM**

**Consideration of a Resolution to Close the Steadman Cemetery Fund**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-98-2026  
Work Session: April 6, 2026  
First Reading: N/A  
Final Adoption: April 7, 2026  
Staff Work By: Finance Staff  
Presentation By: Travis Bishop

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**Strategic Focus Area: 1. Efficient & Responsive Government**

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**Recommendation:**

Approve the Resolution

**Executive Summary:**

The Steadman Cemetery Fund was originally established to account for and report restricted contributions provided by the heirs of Bonnie M. Steadman for the maintenance of the Steadman family cemetery. As of June 30, 2025, all restricted contributions have been fully expended, and the original purpose of the fund has been fulfilled.

If approved, this fund will be closed in accordance with applicable state law, the City Charter, and the City's financial policies. The resolution authorizes the City Recorder to make all necessary accounting entries to effectuate the closure of the Fund in the City's financial records and to reflect such action in the City's annual financial statements.

**Attachments:**

1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—