



**AGENDA ACTION FORM**

**Public Hearing and Consideration of a Resolution to Annex and Adopt a Plan of Services for the Jan Way Annexation and Consideration of an Ordinance to Amend Zoning**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-309-2023  
Work Session: October 2, 2023  
First Reading: October 3, 2023  
Final Adoption: October 17, 2023  
Staff Work By: Ken Weems  
Presentation By: K. Weems

**Recommendation:**

- Hold public hearing
- Approve resolution for the Jan Way Annexation
- Approve ordinance amending the zoning ordinance for the Jan Way Annexation
- Approve resolution adopting a Plan of Services for the Jan Way annexation area

**Executive Summary:**

This is an owner-requested annexation of approximately 3.735 acres located off Jan Way. The proposed zoning for the annexation site is M-1R, Light Manufacturing Restricted District. The purpose of the annexation request is to accommodate expansion of the existing coal storage yard on the property. No public comment has been received on this annexation request. During their September 2023 regular meeting, the Kingsport Regional Planning Commission voted to send a favorable recommendation for the annexation, zoning, and plan of services to the Board of Mayor and Aldermen by a vote of 7-0. The notice of public hearing was published on September 18, 2023.

**Attachments:**

1. Notice of Public Hearing
2. Annexation Resolution
3. Zoning Ordinance
4. Plan of Services Resolution
5. Staff Report

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—