



## AGENDA ACTION FORM

### **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2026**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-260-2025  
Work Session: October 6, 2025  
First Reading: October 7, 2025

\Final Adoption: October 21, 2025  
Staff Work By: Morris  
Presentation By: Morris

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#### **Strategic Focus Area: 1. Efficient & Responsive Government**

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#### **Recommendation:**

Approve the Budget Ordinance

#### **Executive Summary:**

If approved, the General Fund will be increased by pulling \$762,691 from General Fund Fund Balance to be appropriated to the General Project Fund to create the State Industrial Access project (GP2601) and by increasing the Earnings on Investments revenue line by \$45,000 to be allocated for Tax Relief for Citizens of the City of Kingsport who qualify for the State of Tennessee Property Tax Relief Program.

The General Projects-Special Revenue Fund will be increase by accepting three grants; one from the Department of Homeland Security State and Local Cybersecurity Grant Program in the amount of \$69,000 to the IT Cybersecurity project (NC2208), and two from the Tennessee Highway Safety Office in the amount of \$49,920 to the THSO Safety Grant project (NC2604) for general highway safety and the other to the THSO Coordinator Grant project (NC2605) in the amount of \$25,000 for the Coordinator Grant program

The Steadman Cemetery Trust Fund is being amended by reducing all revenue and expenditure lines to zero and closing the fund. The Grounds Maintenance Division in the General Fund will pick up the cost of grounds maintenance of the cemetery, which is roughly \$2,600/yr.

#### **Attachments:**

1. Budget Ordinance
2. Ordinance Summary

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—