



AGENDA ACTION FORM

Consideration of a Resolution to Enter into an Agreement with AECOM for Development of the Kingsport Area Long Range Transportation Plan

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-241-2025
Work Session: October 6, 2025
First Reading: N/A

Final Adoption: October 7, 2025
Staff Work By: L. Christian / M. Thompson
Presentation By: Ryan McReynolds

Strategic Focus Area: 2. Sustainable Infrastructure

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this Resolution authorizes an agreement with AECOM for development of the Kingsport Area Long Range Transportation Plan in the amount of \$247,702.12 (80% Federal = \$198,161.70, 5% State = \$12,385.10, 15% Local = \$37,155.32).

The Kingsport Metropolitan Transportation Planning Organization (MTPO) is housed and managed by the City of Kingsport and is responsible for transportation planning in Kingsport, Mount Carmel, Church Hill, Gate City, Weber City, and portions of Hawkins, Sullivan, Washington, and Scott Counties.

Every 5 years, the MTPO is federally required to develop a Long Range Transportation Plan (LRTP), with a minimum 20-year outlook. Development of the LRTP is guided and reviewed by local, state, and federal agencies, including TDOT, VDOT, the Federal Highway Administration, and the Federal Transit Administration. Without an up-to-date LRTP in place, projects funded with federal and state dollars cannot be implemented. The LRTP is due no later than May 12, 2027.

The MTPO received seven responses to the Request for Qualifications. The proposals were evaluated by the selection committee. The committee recommends AECOM to develop the plan update for the Kingsport area.

Development of the LRTP will occur during FY26 and FY27; therefore, funding is available in MPO026 and will be budgeted in MPO027.

Attachments:

1. Resolution
2. Scope of Work

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—