



AGENDA ACTION FORM

Consideration of a Resolution to Renew the Agreement with AccuForce for Temporary Employment Services for Kingsport City Schools

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-275-2025

Work Session: October 20, 2025

First Reading: N/A

Final Adoption: October 21, 2025

Staff Work By: Committee

Presentation By: David Frye

Strategic Focus Area: World-Class Education

Recommendation:

Approve the Resolution

Executive Summary:

If approved, the City will renew the AccuForce contract for temporary employment services for Kingsport City Schools at \$500,000.00 for an additional year with no increase in cost or change in service level.

The City requested proposals in the fall of 2022 for temporary employment services for various Kingsport City Schools positions on an as-needed basis. After reviewing the ten responses, AccuForce was awarded the contract due to their reputation, ability, and lowest mark-up percentages submitted, which were employees referred by Kingsport City Schools at 22.75% and employees referred by the vendor at 26%. The contract was awarded for a period of three years with a renewal option on an annual basis in one-year increments, providing all terms, conditions, and costs are acceptable to both parties.

Funding is identified in the School General Purpose Fund and School Nutrition Services Fund.

The Board of Education approved renewal of the contract with AccuForce at its meeting held on October 14, 2025

Attachments:

1. Resolution
2. AccuForce Letter of Intent
3. Amendment

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—