



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Purchase of File Storage Systems from Patterson Pope, Inc. as Part of the Justice Center Addition 2nd Floor Circuit Clerk and Chancery Clerk Offices

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-285-2025

Work Session: October 20, 2025

First Reading: N/A

Final Adoption: October 21, 2025

Staff Work By: Committee

Presentation By: Ryan McReynolds

Strategic Focus Area: 4. Safe & Welcoming Community

Recommendation:

Approve the Resolution

Executive Summary:

If approved the city will issue a purchase order to Patterson Pope, Inc. for file storage systems at the Justice Center (2nd floor Circuit Clerk and Chancery Clerk offices) in the amount of \$98,727.30.

The Justice Center Addition and Renovation Project is designed to improve security and safety while increasing the footprint for the present as well as for the future. Patterson Pope, Inc. is a trusted resource for the unique requirements for this project to include delivery and installation of mobile high-density file storage systems for the Circuit Clerk and Chancery Clerk office areas of the 2nd floor of the Justice Center).

Patterson Pope, Inc. will provide and install new Spacesaver file storage systems using the Source Well Cooperative Agreement #110923-SPC as referenced in their proposal dated October 9, 2025, and quote #Q-75604-1 in the amount of \$98,727.30.

As a member of the National Joint Powers Alliance, the City of Kingsport can take advantage of nationally leveraged competitively solicited purchasing contracts as allowed by TCA 12-3-1205, Cooperative Purchasing Agreements.

Funding is available in GP2402.

Attachments:

1. Resolution
2. Proposal

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—