



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, July 16, 2024 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Patrick W. Shull, Presiding
Vice Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan

Alderman Paul W. Montgomery
Alderman Tommy Olterman
Alderman James Phillips

City Administration

Chris McCartt, City Manager
Bart Rowlett, City Attorney

Lisa Winkle, City Recorder/Treasurer
Angie Marshall, City Clerk/Deputy City Recorder

- I. CALL TO ORDER** by Mayor Shull.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** led by New Vision Youth.
- III. INVOCATION** led by Alderman Cooper.
- IV. ROLL CALL** by City Recorder/Treasurer Lisa Winkle.
- V. RECOGNITIONS AND PRESENTATIONS**
 - 1. Dobyns-Bennett High School 2024 4x800 Relay Track State Champions** (Alderman Phillips)
 - 2. Keep Kingsport Beautiful Beautification Awards** (Sharon Hayes)
 - 3. Public Information & Communications Dept.** (Alderman Cooper)

Public Relations Society of America - Tricities Chapter

Christmas in Kingsport - Award of Merit

Zombieland Blog Post - Award of Quality

2024 Northeast TN Pinnacle Awards

GOATS! - Best Public Relations Campaign

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COMMENT Mayor Shull invited citizens in attendance to speak. The following individuals came forward to comment and the mayor closed the public comment section.

Tommy Grills commented on a sinkhole adjoining his property and traffic issues. Michael Dean commented on the building permit and license process as well as the changes to water bills. Gary Edmonds made comments regarding road repairs and priorities

VI. APPOINTMENTS

- 1. Consideration of Appointments to the Bays Mountain Park Commission (AF-201-2024)**
(Mayor Shull)

Motion made by Alderman Olterman, Seconded by Alderman Duncan.

REAPPOINT COLETTE GEORGE FOR A SECOND TERM, WOODY REEVES FOR A THIRD TERM, RUSS BROGDEN FOR A FOURTH TERM AND ROBIN KERKHOFF FOR A FIFTH TERM EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 31, 2027

Passed: All present voting "aye" except Vice Mayor George who abstained.

- 2. Consideration of Appointments to NETWORKS Sullivan Partnership (AF-211-2024)** (Mayor Shull)

Motion made by Alderman Olterman, Seconded by Alderman Cooper.

APPOINT TIM DEAN AND ANDY HALL EFFECTIVE IMMEDIATELY AND EXPIRING ON JULY 1, 2027

Passed: All present voting "aye."

VII. APPROVAL OF MINUTES *(These items are approved under one motion.)*

Motion made by Alderman Montgomery, Seconded by Alderman Cooper.

Passed: All present voting "aye."

- 1. June 17, 2024 - Work Session**
- 2. June 18, 2024 - Business Meeting**

VIII. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

- 1. Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 077H, Parcel 001.10 and a Portion of Parcel 002.00 Located Along Riverbend Drive from the B-4P, Planned Business District to PD, Planned Development District (AF-199-2024)** (Jessica McMurray)

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Motion made by Alderman Olterman, Seconded by Alderman Duncan.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG RIVERBEND DRIVE FROM THE B-4P, PLANNED BUSINESS DISTRICT TO PD, PLANNED DEVELOPMENT DISTRICT IN THE 11TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye" except Alderman Cooper who abstained.

- 2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY 2025 (AF-207-2024) (Chris McCartt)**

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 3. Consideration of an Ordinance to Amend the FY 2025 the General Purpose School Fund Budget (AF-210-2024) (David Frye)**

Motion made by Alderman Phillips, Seconded by Alderman Olterman.

AN ORDINANCE TO AMEND THE GENERAL PURPOSE SCHOOL FUND BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2025; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

IX. BUSINESS MATTERS REQUIRING FINAL ADOPTION AND PUBLIC HEARING

- 1. Consideration of an Ordinance to Update Section 102-226, Table A - User Discharge Restrictions of the Sewer Use Ordinance (AF-156-2024) (Ryan McReynolds)**

Motion made by Alderman Duncan, Seconded by Vice Mayor George.

ORDINANCE NO. 7162 AN ORDINANCE TO AMEND THE CODE OF ORDINANCES, CITY OF KINGSPORT, TENNESSEE, SECTION 102-226 TABLE A- USER DISCHARGE RESTRICTIONS; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 2. Consideration of a Budget Adjustment Ordinance for Various Funds in FY24 (AF-176-2024) (Chris McCartt)**

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Motion made by Alderman Olterman, Seconded by Alderman Montgomery.

ORDINANCE NO. 7163 AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2024; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 3. Public Hearing and Consideration of an Ordinance Amending Chapter 114, Article III, Division 5 of the Kingsport City Code as it Relates to Floodplain Zoning (AF-183-2024)**
(Ken Weems)

Motion made by Alderman Montgomery, Seconded by Alderman Phillips.

ORDINANCE NO. 7164 AN ORDINANCE ADOPTED FOR THE PURPOSE OF AMENDING THE CITY OF KINGSFORT, TENNESSEE CITY ZONING ORDINANCE REGULATING DEVELOPMENT WITHIN THE CORPORATE LIMITS OF KINGSFORT, TENNESSEE, TO MINIMIZE DANGER TO LIFE AND PROPERTY DUE TO FLOODING, AND TO MAINTAIN ELIGIBILITY FOR PARTICIPATION IN THE NATIONAL FLOOD INSURANCE PROGRAM

Passed on second reading with a roll call vote: Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

X. OTHER BUSINESS

- 1. Consideration of a Resolution to Execute an Agreement with Frontier Health for Counseling Services for Kingsport City Schools and Authorizing the Mayor to Sign All Applicable Documents (AF-191-2024)** (David Frye)

Motion made by Alderman Duncan, Seconded by Alderman Olterman.

RESOLUTION NO. 2025-001 A RESOLUTION APPROVING THE EXECUTION OF AN AGREEMENT WITH FRONTIER HEALTH FOR COUNSELING SERVICES FOR KINGSFORT CITY SCHOOLS AND AUTHORIZING THE MAYOR TO SIGN THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 2. Consideration of a Resolution to Purchase Four Pull Behind Truck Leaf Loaders from Sourcewell Cooperative Contract (AF-187-2024)** (Ryan McReynolds)

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Motion made by Alderman Phillips, Seconded by Alderman Montgomery.

RESOLUTION NO. 2025-002 A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER TO COX TRACTOR UTILIZING SOURCEWELL COOPERATIVE PURCHASING AGREEMENT NO. 031121-SCG FOR FOUR PULL BEHIND LEAF LOADERS FOR USE BY THE PUBLIC WORKS DEPARTMENT

Passed: All present voting "aye."

- 3. Consideration of a Resolution to Purchase Three 2024 Ford Maverick AWD Pickup Trucks from TN State Contract # 80355** (AF-203-2024) (Ryan McReynolds)

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

RESOLUTION NO. 2025-003 A RESOLUTION AUTHORIZING THE PURCHASE OF THREE 2024 FORD MAVERICK AWD PICKUP TRUCKS FROM LONNIE COBB UTILIZING TENNESSEE STATE CONTRACT NO.: 80355; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

- 4. Consideration of a Resolution to Purchase Two 2024 Tacoma Access Cab 2WD W/6 ft. Bed from TN State Contract # 80358** (AF-204-2024) (Ryan McReynolds)

Motion made by Alderman Montgomery, Seconded by Vice Mayor George.

RESOLUTION NO. 2025-004 A RESOLUTION AUTHORIZING THE PURCHASE OF TWO 2024 TOYOTA TACOMA ACCESS CAB 2WD WITH 6 FOOT BED FROM ALAN JAY FLEET SALES UTILIZING TENNESSEE STATE CONTRACT NO.: 80358; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

- 5. Consideration of a Resolution Authorizing the Mayor to Execute Agreements with Various Agencies and Organizations for Services in Fiscal Year 2024-2025 Benefiting the General Welfare of Kingsport Residents** (AF-189-2024) (Jessica Harmon)

Motion made by Alderman Olterman, Seconded by Alderman Montgomery.

RESOLUTION NO. 2025-005 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AGREEMENTS WITH VARIOUS AGENCIES AND ORGANIZATIONS FOR SERVICES IN FISCAL YEAR 2024-2025 BENEFITING THE GENERAL WELFARE OF KINGSPORT RESIDENTS

Passed: All present voting "aye."

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- 6. Consideration of a Resolution to Award Bid to Summers-Taylor, Inc. for Kingsport Resurfacing Project (PIN #129800.00) Contingent Upon Concurrence by TDOT and Authorizing the Mayor to Sign All Applicable Documents (AF-206-2024) (Ryan McReynolds)**

Motion made by Alderman Phillips, Seconded by Alderman Duncan.

RESOLUTION NO. 2025-006 A RESOLUTION CONDITIONALLY AWARDING THE BID FOR THE KINGSFORT RESURFACING PROJECT (PIN# 129800.00) CONTINGENT UPON CONCURRENCE BY THE TENNESSEE DEPARTMENT OF TRANSPORTATION TO SUMMERS-TAYLOR, INC., AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 7. Consideration of a Resolution to Approve Contract and Recycler Agreement with Loomis Armored US, LLC (AF-202-2024) (Lisa Winkle)**

Motion made by Vice Mayor George, Seconded by Alderman Montgomery.

RESOLUTION NO. 2025-007 A RESOLUTION APPROVING AN AGREEMENT WITH LOOMIS ARMORED US, LLC AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 8. Consideration of a Resolution to Adopt a City-Wide Cash Handling Policy (AF-192-2024) (Lisa Winkle)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

RESOLUTION NO. 2025-008 A RESOLUTION ESTABLISHING A POLICY FOR CASH HANDLING FOR THE CITY OF KINGSFORT

Passed: All present voting "aye."

- 9. Consideration of a Resolution to Approve a Lease Agreement with John Hendricks and to Allow the Mayor to Sign All Documents Necessary and Proper as they Pertain to the Lease (AF-182-2024) (Steven Bower)**

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Motion made by Alderman Montgomery, Seconded by Alderman Duncan.

RESOLUTION NO. 2025-009 A RESOLUTION APPROVING A LEASE AGREEMENT WITH JOHN HENDRICKS AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 10. Consideration of a Resolution Approving the Mayor's Signature and Executing All Documents Necessary to Apply for and Receive Two Grants From the State of Tennessee Department of Disability and Aging (AF-196-2024) (Michael T. Borders)**

Motion made by Vice Mayor George, Seconded by Alderman Olterman.

RESOLUTION NO. 2025-010 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A MAJOR AND MINOR COMPETITIVE SENIOR CENTER GRANT FROM THE TENNESSEE DEPARTMENT OF DISABILITY AND AGING

Passed: All present voting "aye."

- 11. Consideration of a Resolution Awarding the Bid for the Purchase of Tire Recapping Services to Best One Tire Co. (AF-193-2024) (Ryan McReynolds)**

Motion made by Vice Mayor George, Seconded by Alderman Phillips.

RESOLUTION NO. 2025-011 A RESOLUTION AWARDED THE BID FOR TIRE RECAPPING SERVICES TO BEST ONE TIRE CO.; AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

- 12. Consideration of a Resolution to Award the Bid for the Purchase of Rock Salt for FY25 (AF-198-2024) (Ryan McReynolds)**

Motion made by Vice Mayor George, Seconded by Alderman Duncan.

RESOLUTION NO. 2025-012 A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF ROCK SALT TO COMPASS MINERALS AMERICA, INC. AND ALTERNATIVELY PURSUANT TO STATE CONTRACT NO.: 507 AS A SECONDARY SOURCE IF NEEDED, AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

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- 13. Consideration of a Resolution Approving an Amendment to the Inter-Local Cooperation Agreement between the Emergency Communications District and City of Kingsport (AF-114-2024) (Chris McCartt)**

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

RESOLUTION NO. 2025-013 A RESOLUTION APPROVING AN AMENDMENT TO THE SECOND AMENDED AGREEMENT BETWEEN THE CITY AND THE EMERGENCY COMMUNICATIONS DISTRICT OF THE CITY OF KINGSPORT, TENNESSEE, AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

XI. CONSENT AGENDA *(These items are approved under one motion.)*

Motion made by Alderman Olterman, Seconded by Vice Mayor George.

Passed as presented with a roll call vote: Alderman Cooper, Alderman Duncan, Vice Mayor George, Alderman Montgomery, Alderman Olterman, Alderman Phillips, Mayor Shull

- 1. Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary and Proper to Apply for and Receive a Grant from the State of Tennessee School Resource Officer (SRO) Grant Program for FY 2025 (AF-186-2024) (Chief Phipps)**

RESOLUTION NO. 2025-014 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPLY FOR AND RECEIVE A SCHOOL RESOURCE OFFICER GRANT FROM THE STATE OF TENNESSEE SCHOOL RESOURCE OFFICER GRANT PROGRAM

- 2. Consideration of a Resolution Authorizing the Mayor to Execute a Signature Authority Form Allowing the Chief of Police or His Designee to Complete Grant Reports as Required by the State of Tennessee School Resource Officer (SRO) Grant Program for FY 2025 (AF-185-2024) (Chief Phipps)**

RESOLUTION NO. 2025-015 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A SIGNATURE AUTHORITY CONSENT FORM AND OTHER DOCUMENTS NECESSARY AND PROPER DESIGNATING THE CHIEF OF POLICE AS THE MAYOR'S DESIGNEE TO EXECUTE GRANT REPORTS AND OTHER DOCUMENTS REQUIRED BY GRANTS FROM THE STATE OF TENNESSEE SCHOOL RESOURCE OFFICER PROGRAM

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- 3. Consideration of a Resolution Ratifying the Mayor's Signature on the Petworks Partner Agreement (AF-205-2024) (Jessica Harmon)**

RESOLUTION NO. 2025-016 A RESOLUTION APPROVING AN AGREEMENT WITH PETWORKS ANIMAL SERVICES, INC.; AND RATIFYING THE MAYOR'S EXECUTION OF THE SAME

- 4. Consideration of a Resolution to Authorize Northeast State Community College to Enter into Sub-Lease Agreements with Participating Institutions (AF-188-2024) (Jessica Harmon)**

RESOLUTION NO. 2025-017 A RESOLUTION APPROVING AN AGREEMENT WITH EAST TENNESSEE STATE UNIVERSITY PROVIDING CLASSES AT THE KINGSPORT CENTER FOR HIGHER EDUCATION; APPROVING SUBLEASES TO SAID ENTITY BY NORTHEAST STATE COMMUNITY COLLEGE; AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENTS OR THIS RESOLUTION

- 5. Consideration of a Resolution to Enter into an Agreement with Kingsport Tribe Youth Football and Cheer (KTYFC) for the Use of City Facilities for Youth Sports Programs (AF-142-2024) (Michael Borders)**

RESOLUTION NO. 2025-018 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT WITH KINGSPORT TRIBE YOUTH FOOTBALL AND CHEER RELATED TO THE USE OF THE ATHLETIC FIELDS AT THE TRIBE ATHLETIC COMPLEX AND J. FRED JOHNSON STADIUM

- 6. Consideration of a Resolution Authorizing the Renewal of the MOU with Camelot Care Centers for Behavioral Health and Counseling Services for Kingsport City Schools and Authorizing the Mayor to Execute All Applicable Documents (AF-194-2024) (David Frye)**

RESOLUTION NO. 2025-019 A RESOLUTION APPROVING A MEMORANDUM OF UNDERSTANDING WITH CAMELOT CARE CENTERS, INC. FOR BEHAVIORAL HEALTH AND COUNSELING SERVICES FOR KINGSPORT CITY SCHOOLS AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE MEMORANDUM OF UNDERSTANDING

- 7. Consideration of a Resolution to Apply for and Receive the FTAAAD Annual Senior Center Grant (AF-195-2024) (Michael Borders)**

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RESOLUTION NO. 2025-020 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO APPROVE AND RECEIVE THE PASS THROUGH FUNDING FROM THE FIRST TENNESSEE DEVELOPMENT DISTRICT'S AREA AGENCY ON AGING AND DISABILITY GRANT FOR FISCAL YEAR 2025

- 8. Consideration of a Resolution for Site Agreement with First Tennessee Human Resource Agency (AF-197-2024) (Michael Borders)**

RESOLUTION NO. 2025-021 A RESOLUTION APPROVING A SITE AGREEMENT WITH THE FIRST TENNESSEE HUMAN RESOURCE AGENCY FOR USE OF SPACE FOR THE NUTRITION MEAL SITE PROGRAM AT THE KINGSPORT SENIOR CENTER

XII. COMMUNICATIONS

1. City Manager

Mr. McCartt commented on the BMA wearing Funfest shirts and recognized Alderman Montgomery and Vice-Mayor George as former chairs of the Funfest committee. He thanked all the city employees that will be working overtime to make this event possible and expressed appreciation of their attitude.

2. Mayor and Board Members

Alderman Montgomery stated on July 27th Healthy Kingsport and Barkbound will host an event together and on August 7th the walking club will start at the mall and on August 22nd there was a Lunch and Learn on diabetes. He offered thanks to city staff involved with Funfest, noting it is a big task. Alderman Phillips commented on the crazy week in national politics and stated he was thankful the city election is non-partisan. He also mentioned the Main Street rebuild project as well as the public meeting held by Domtar to address the smell from the factory, noting they are committed to fixing the issue. Alderman Olterman stated he talked to the high school football coach today and they are working hard. Alderman Duncan remarked on the trashbusters program at Funfest started in conjunction with KKB in 1984. He also mentioned the trash barrel painting was earlier today with 700 people completing 500 barrels. He encouraged everyone to get out and vote. Alderman Cooper commented on the Christmas in July presale last week, noting the majority of the trees for the parks have sold already. She also listed several upcoming events in Downtown starting this weekend and through the fall, noting details can be found on the DKA website. Vice-Mayor George mentioned the dental clinic presentation at the work session yesterday and pointed out this is a wonderful opportunity. She also commended the public works employees for their efforts to clean up throughout the city after public events. Lastly,

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she noted the breakfast with the balloons and the balloon glow is the second weekend of Funfest, noting this is a unique event and there are 17 balloons this year. Mayor Shull stated early voting is in progress, noting the last day is July 27th. He stated he has attended all the forums and pointed out that what citizens hear and see on social media isn't always factual.

XIII. ADJOURN

Seeing no other business for consideration, Mayor Shull adjourned the meeting at 8:33 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor