

Minutes of the Regular Work Session of the
Board of Mayor and Aldermen, City of Kingsport, Tennessee
Monday, December 19, 2022, 4:30 PM
City Hall, Boardroom, 415 Broad Street

PRESENT: Board of Mayor and Aldermen
Mayor Patrick W. Shull, Presiding
Vice-Mayor Colette George
Alderman Betsy Cooper
Alderman Darrell Duncan
Alderman Paul Montgomery
Alderman Tommy Olterman
Alderman James Phillips

City Administration
Chris McCartt, City Manager
Ryan McReynolds, Deputy City Manager
Michael Borders, Assistant City Manager
Jessica Harmon, Assistant City Manager
Bart Rowlett, City Attorney
Lisa Winkle, City Recorder/Treasurer
Scott Boyd, Fire Chief
Jason Bellamy, Deputy Police Chief
John Morris, Budget Officer
John Rose, Economic Development Director
Adrienne Batara, Public Relations Director
Angie Marshall, City Clerk/Deputy City Recorder

1. **CALL TO ORDER:** 4:35 p.m. by Mayor Patrick W. Shull.
2. **ROLL CALL:** by City Recorder/Treasurer Lisa Winkle.
3. **KEDB/NETWORKS UPDATE.** Craig Denison discussed events during the previous quarter, pointing KEDB did not meet in November. The Rock Church is donating their building and assets to the city. He also discussed the Midland property, the dental school as well as the sales of the airport properties. Clay Walker gave an update on NETWORKS, noting they have just launched a new web portal that will allow the work force to view potential career paths in Sullivan County and the requirement necessary to follow that path. He provided details on other projects and answered questions from the board.
4. **FIRE STATION #2 UPDATE.** Fire Chief Boyd gave a presentation on this item noting this facility was 80 years old and highlighting current deficiencies and noting it is not ADA compliant. He pointed out this building is limited for expansion and future apparatus. He provided a rendering of a new facility adjacent to this building on the property that would allow for the current fire station to still operate as well as the lifesaving crew located next door. The Chief discussed the estimated cost for the new facility and the phases to complete this project. There was some discussion.

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5. REVIEW OF AGENDA ITEMS ON THE DECEMBER 20, 2022 REGULAR BUSINESS MEETING AGENDA. City staff gave a summary for each item on the proposed agenda. The following items were discussed at greater length or received specific questions or concerns.

V.D.1 Updated Policy Adding Two Additional Holidays (AF: 318-2022). Mr. McCartt explained the city was behind both the public and private sectors in observance of holidays. He stated when looking back at the history in Kingsport, Veterans Day was the most requested holiday requested to be considered taking off. A floating holiday will allow flexibility and make the city more competitive in the labor market.

V.D.3 Professional Services Agreement with LJA Engineering, Inc. to Provide Engineering and Sewer Flow Monitoring Services for the West Kingsport Sewer Basin (AF: 374-2022). Deputy City Manager McReynolds explained the result of the end product is to right size the capital investments.

V.D.6 Authorize the Mayor to Execute Documents to Apply for and Receive a Drinking Water Revolving Loan from the State of Tennessee for the Water Treatment Plant High Service Pump Station Project (AF: 377-2022). Mr. McCartt stated this was a 20-year loan at low rate. Mr. McReynolds added it was a competitive loan and thanked Niki Ensor for her efforts. He further commented on the EPA money traveling through the state and that this was a good investment for citizens.

V.D.7 Resolution Identifying Primary Funding Source for the Lease of the Dental Clinic (AF: 384-2022). Mr. McCartt stated KEDB has been asked to secure a space and the city is being asked to provide funding. He noted the location looked promising, but they are still talking to architects. The facility is already plumbed with the ability to expand. The Healthy Smiles initiative may offset the cost. The city manager stated they are prepared to execute January 1 and buildout in 2023.

V.D.8 Approve and Award Purchase of IBM Client Relationship Agreement and Cloud Services Agreement Utilizing National Cooperative Purchasing Alliance Purchasing Agreement (AF: 379-2022). Mr. McCartt explained the city was behind both the public and private sectors in observance of holidays. Funding for IT that allows existing software to interact with new to create more efficiencies

VII.6 Bid Award of DBHS Pool Improvements Project and Authorize the Mayor to Enter into an Agreement with Preston Construction Company (AF: 369-2022). Vice-Mayor George asked Mr. David Frye about the timeline for working on this project. He replied the order would be submitted immediately but it would be late May or early June for mechanical equipment to arrive. Then a 60-day time frame to follow to install the dehumidification system and the HVAC. Mr. Frye stated the hope was to be ready when school starts back. Swim season is over in February to March so the swim team will not be affected.

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6. **ADJOURN.** Seeing no other matters presented for discussion at this work session, Mayor Shull adjourned the meeting at 5:51 p.m.

ANGELA MARSHALL
Deputy City Recorder

PATRICK W. SHULL
Mayor