



December 4, 2022

PROJECT: Concession Food Service Distributor for Kingsport Aquatic Center

Dear Prospective Submitter:

You are invited to submit a sealed price proposal for the above project. A copy of the Public Notice, Affidavits Form, and Request for Proposal. Please make certain you sign your Proposal Letter, Affidavits Form(must also be notarized) and include with your sealed proposal. Other items may be required to be included in your proposal so please read the documents thoroughly.

If you have questions please contact me at (423) 229-9315 or email brentmorelock@kingsporttn.gov .

Regards,

Brent Morelock, CPPO, CPPB
Procurement Manager


REQUEST FOR PROPOSAL

Sealed Price Proposals for the following will be received by the Procurement Manager until 4:00 P.M., Eastern Time, December 22, 2022, and at that time publicly opened in Room 436, City Hall located at 415 Broad Street., Kingsport, TN. All proposals will be considered for award or rejection at a later date.

PROJECT: Concession Food Service Distributor for Kingsport Aquatic Center

Documents for the above referenced item are available online at kingsporttn.gov/city-services/purchasing. Interested parties may also contact the Procurement Department at (423) 229-9419.

By submission of a signed proposal bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder.

 *See Addendum attached*
No submitted proposals may be withdrawn for a period of one hundred twenty (120) days after the scheduled closing time of the receipt of proposals. All proposals shall be signed, sealed and addressed to the Procurement Manager, City of Kingsport, 415 Broad Street., Kingsport, TN 37660 and marked "Concession Food Service Distributor for Kingsport Aquatic Center". The City by its governing regulations reserves the right to accept or reject any or all proposals received, to waive any informalities in bidding and to re-advertise.

PUB 1T: 12/04/22

Chris McCartt
City Manager

COMPLIANCE AFFIDAVIT(S) (TOTAL OF 2 PAGES)

THIS COMPLIANCE AFFIDAVIT MUST BE SIGNED, NOTARIZED AND INCLUDED WITH ALL BIDS – FAILURE TO INCLUDE THIS FORM WITH THE BID SUBMITTED SHALL DISQUALIFY THE BID FROM BEING CONSIDERED.

VENDOR: The H.T. Hackney Co.

CONFLICT OF INTEREST:

1. No Board Member or officer of the City of Kingsport or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for the City of Kingsport has a direct interest in the award of the vendor providing goods or services.
2. No employee, officer or agent of the grantee or sub-grantee will participate in selection, or in the award or administration of an award supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of their immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.
3. The grantee's or sub-grantees officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from vendors, potential vendors, or parties to sub-agreements.
4. Do you or any officers/part-owners/stake-holders/employees of this company have any relative(s) (relatives include spouse, children, stepchildren or any to whom you are related by blood or marriage) that are currently employed by the City of Kingsport, Tennessee, including the Kingsport City School System or serve on the Kingsport Board of Mayor and Aldermen or the Kingsport Board of Education?
____ Yes ☒ No

If you answered yes please state the name and relationship of the employee or member of the Kingsport Board of Mayor and Aldermen or Kingsport Board of Education member

5. Are you or any officers/part-owners/stake-holders/employees of this company also employees of the City of Kingsport, including the Kingsport City School System or serve on the Kingsport Board of Mayor and Aldermen or Kingsport Board of Education? ____ Yes ☒ No

If you answered yes please state the name of the employee or board member

6. By submission of this form, the vendor is certifying that no conflicts of interest exist.

DRUG FREE WORKPLACE REQUIREMENTS:

7. Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with TCA 50-9-112.

ELIGIBILITY:

8. The vendor is eligible for employment on public contracts because no convictions or guilty pleas or pleas of nolo contendere to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award from the State of Tennessee or any political subdivision thereof have occurred.

GENERAL:

9. Vendor fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer.
10. Such offer is genuine and is not a collusive or sham offer.

IRAN DIVESTMENT ACT:

11. Concerning the Iran Divestment Act (TCA 12-12-101 et seq.), by submission of this bid/quote/proposal, each vendor and each person signing on behalf of any vendor certifies, and

in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each vendor is not on the list created pursuant to § 12-12-106.

NON-COLLUSION:

12. Neither the said vendor nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other responder, firm, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement, or collusion or communication or conference with any other firm, or, to fix any overhead, profit, or cost element of the offer price or the offer price of any other firm, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Kingsport or any person interested in the proposed award or agreement.
13. The price or prices quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the firm or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

BACKGROUND CHECK REQUIREMENT FOR SCHOOL SYSTEM SUPPLIERS:

14. In submitting this bid/quote/proposal, you are certifying that you are aware of the requirements imposed by TCA § 49-5-413 (d) to conduct criminal background checks through the Tennessee Bureau of Investigation and the Federal Bureau of Investigation on yourself and any of your employees who may come in direct contact with students or who may come on or about school property anytime students are present. You are further certifying that at no time will you ever permit any individual who has committed a sexual offense or who is a registered sex offender to come in direct contact with children or to come on or about school property while students are present.

NON-BOYCOTT OF ISRAEL AFFIDAVIT

15. Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to § 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

The undersigned hereby acknowledges and verifies that the response submitted to this solicitation is in full compliance with the applicable laws/listed requirements. The undersigned also declares under penalty of perjury under the laws of the State of Tennessee that the foregoing is true and correct.

SIGNED
BY:

PRINTED NAME:

TITLE:

SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE:

BY (NOTARY PUBLIC):

MY COMMISSION EXPIRES ON:

Samantha Gandy

Samantha Gandy

Sales Manager

Dec, 22, 2022

[Signature]

Aug 3, 2022



**Concession Food Service Distributor
Request for Proposal for the Kingsport Aquatic Center**

PART I - INTRODUCTION

The City of Kingsport, Tennessee is requesting proposals from qualified food service vendors interested in performing services in whole or in part necessary to develop and implement the concession food vending category at the City of Kingsport Aquatic Center; herein thereafter referred to as Aquatic Center.

Overview: Kingsport Aquatic Center

The Kingsport Aquatic Center at Meadowview has been opened since May of 2013. Opportunities for this facility are endless as it encompasses many features. The indoor section, open year round, of the Aquatic Center (approximately ~50,000sq ft) will feature a total of three pools, including a zero depth entry 25 yard warm pool targeted towards seniors, special needs and rehabilitation patients. The other two indoor pools will be an 8 lane, 50 meter competition/lap pool and a recreational pool featuring an indoor water slide and splashpad. Additionally, two-one meter and one-three meter diving boards will be available. The indoor area will seat approximately 350-400 people making it an excellent venue for swim meets.

The outdoor component, opens from Mid May to First of October, features a water park atmosphere and will be geared towards kids and teens. This area will feature two waterslides, a climbing structure/fun-play area with water cannons, lily pad crossings, a 900 foot lazy river (accessible to people with all abilities).

We offer a full service concession operation designed to service both indoor and outdoor features. Attendance to the Kingsport Aquatic Center alone averages over 150,000 visits per year.

Response Process:

The process for selecting an appropriate vendor for food service for a full service concession stand is designed to attract competitive proposals from companies supportive of complementing the Kingsport Aquatic Center.

Criteria for selection- Prospective corporations will be appraised on the basis of categories deemed most appropriate for a successful partnership. Those are:

1. Financial structure of proposal
2. Term of proposal
3. Contract servicing plan
4. City of Kingsport Code of Ordinances

Rejection

The City of Kingsport reserves the right to reject any proposal

Addenda

Any interpretation, correction, or change of the RFP will be made by an addendum.

Selection Process

Following the RFP opening the internal review team will review all proposals submitted and if necessary schedule interviews with those who submitted proposals. Ultimately, a recommendation will be made to the Kingsport Board of Mayor and Alderman. The date for that recommendation is not yet known.

Selection Criteria Details

Financial Proposal- Respondent must outline its financial proposal including: availability, unit measure and cost of concession items comparable to the desired items found within this RFP, delivery timeframe, delivery cost if any, equipment included with food items and specs of the equipment, equipment available for purchase or rent as well as price and specs of said equipment.

Term- The contract will be awarded for a period of one (1) year with a renewal option on an annual basis in one (1) year increments providing all terms, conditions and costs are acceptable to both parties. The City reserves the right to rebid at the end of any contract period.

Contract Servicing Plan- Respondent must outline its plan to service the contract's requirements of product ordering and delivery, as well as any maintenance needs that shall arise throughout the term of the contract.

Equipment and Maintenance

↓ see addendum attached

- X
- A. The successful vendor will be required to furnish, all agreed upon equipment, if necessary, at all locations designated by the Kingsport Aquatic Center Manager. The equipment shall be current models and of the latest technology, be energy and/or electrically efficient, and be aesthetically acceptable by the Kingsport Aquatic Center. Said equipment includes but is not limited to the following:
 - a. Display boards
 - b. Cooking units
 - c. Display racks

- d. Storage units
- e. Ice cream freezers
- B. All equipment shall be quiet and not disruptive to the activities taking place in the facility.
- C. The installation and expense of installation of all equipment shall be the vendors responsibility. The Kingsport Aquatic Center shall cooperate with, and support, reasonable requests from the successful vendor in this regard.
- D. The Kingsport Aquatic Center may reject machine signage or logo if deemed objectionable or a distraction to the activities in the facility by the General Manager. The Kingsport Aquatic Center reserves the right to approve artwork prior to production and installation.
- E. Vendor should supply any service support related to equipment to minimize interruption of operations of the concession.

Equipment Provided on Site

- A. Cube Ice Maker (Air-cooled) : Ice-O-Matic, ICE-0606A or an approved equal.
- B. Reach-in Solid Door Refrigerator: True Manufacturing, T-35, or an approved equal.
- C. Reach-in Solid Door Freezer: True Manufacturing, T-35F, or an approved equal.
- D. Food Warming Cabinet: Wisco Industries, model #690-25, or an approved equal.
- E. Microwave: Amana, model C-Max HDC21, or and approved equal.
- F. Coffee Maker/Warmer: Bunn Corporation, model Axiom-15-3, or an approved equal.
- G. Merchandiser Warmer (Nacho Chip Warmer): Star Manufacturing International, model NCP15W, or an approved equal.
- H. Nacho Cheese Warmer/Dispenser: Star Manufacturing International, model 11WLA-HS, or an approved equal.
- I. Popcorn Maker/Warmer: Star Manufacturing International, model 39S-A Jetstar, or an approved equal.
- J. Portable Food Warmer: Hatco Corporation, model GRFFB, or an approved equal.
- K. Fryer (Electric): MTI AUTOFRY MTI-40C, or an approved equal.
- L. Griddle (Electric): Star Manufacturing International, model 536TGD Star-Max, or an approved equal.
- M. Candy Rack/Display: 5 tier candy rack waterfall merchandiser 20-252 by E System Sales, Inc.
- N. Merrychef eikon e4s Greaseless Fryer (Electric)

Desired Food Service Items

Granola Bars
 Columbian Coffee
 Popcorn kernals for use in Popcorn maker/warmer listed

4oz Fruit cups- various flavors
2oz -4oz Trail mix packages
1.5 oz sized Chips- assortments (Plain, BBQ & Pretzels
Candy bar assortment (Snickers, M&M's, Reese Cups, KitKat)
Candy assortment (airheads, ringpops, Skittles, gummies, etc)
Crinkle Cut French Fries
American cheese
Hamburger patties
White Hamburger buns
Standard size Hotdogs
White Hotdog buns
Chicken tenders
Sausage Biscuits
Corndogs
Bosco Sticks
Mozzerella Cheese Sticks
Nacho Chips
Nacho Cheese for dispenser listed
Hotdog Chili (~108oz can)
Prepackaged ice cream- Various assortments (ice cream cone, ice cream sandwich, novelty "characters", pushups, etc)- please list possible items
Snow cone syrup – Cherry, Grape, Orange, Blueberry, etc
Ketchup
Mustard
Relish
Mayonnaise
Salt
Pepper

Paper Goods

Boats- different sizes
Plastic ware
Nacho Cheese trays
Dispenser and Dispenser cups for condiments if necessary
Coffee Filters
9oz Styrofoam coffee cups
Napkins
Napkin dispenser

The H. T. Hackney Co.- Johnson City TN 12/21/22

1. Equipment must be purchased outright by retailer. Service on equipment is the retailers responsibility. Equipment for purchase will vary depending on availability. The only equipment available for lease is the Blue Bunny freezer bunkers. They are \$5.00 a week rental fee. IF service needs arise HTH will replace the freezer if possible or arrange for the unit to be serviced.
2. The items listed on the proposal are subject to price changes which could occur within the 120 day frame that the bid/proposal is being held.



KINGSPORT AQUATIC CENTER

ITEM NUMBER	PACK/SIZE	DESCRIPTION	PRICE
FROZEN FOODS			
5916564	24	BB BIG VANILLA SANDWICH	\$21.77
5958566	24/3 OZ	BB BRC ORANGE SHERBET PUSHUP	\$18.53
5950134	8/8.5 OZ	BB BUNNY TRACKS LOAD'D SUNDAE	\$21.47
5916630	24/4.6 OZ	BB CHAMP CONE CARAMEL LOVERS	\$32.35
5916580	24	BB CHAMP CONES VANILLA	\$32.35
5950084	8/8.5 OZ	BB COOKIE DOUGH LOAD'D SUNDAE	\$21.47
5924691	24/4 OZ	BB KS CHOCOLATE ELCAIR BAR	\$34.11
5924675	24/4 OZ	BB KS STRBERRY SHORTCAKE BAR	\$34.11
SNACKS & CHIPS			
1747989	12/2.4 OZ	CLIF BAR CHOC CHIP	\$15.86
1653567	12/2.4 OZ	CLIF BAR WHITE CHOC MACADAMIA	\$15.86
1651116	18	NV GRANOLA OAT & HONEY	\$12.65
1651074	18	NV GRANOLA PEANUT BUTTER	\$12.66
7182363	1/6 OZ	PLANT TROPICAL FRUIT & NUT	\$2.39
1676634	12/6 OZ	PLANT TROPICAL FRUIT & NUT	\$25.88
1787126	30/1.5 OZ	RAVS BBQ CHIPS NP/NS	\$17.98
1680388	24/2.5 OZ	RAVS PRETZELS	\$18.80
1787118	30/1.5 OZ	RAVS REG CHIPS NP/NS	\$17.98
1938372	12/10 OZ	RAVS YELLOW TORTILLA ROUNDS	\$20.94
8379844	1/1 OZ	SKINNY POP POPCORN	\$1.53
1824580	12/1 OZ	SKINNY POP POPCORN	\$16.60
1850148	12/1 OZ	SKINNY POP ULTRA LITE WH CHED	\$16.60
DRINKS			
1398965	45/5.5 OZ	FLA-VOR-ICE ASST	\$14.90
CANDY			
1471721	36	AIRHEADS BLUE RASPBERRY	\$6.85
1471622	36	AIRHEADS CHERRY CANDY	\$6.85
1852557	18/1.6 OZ	CADBURY CARAMELLO BAR	\$16.36
1523083	36	KIT KAT	\$32.69

1526003	48	M&M PEANUT CHOCOLATE	\$43.37
1854207	36	M&M PLAIN MILK CHOC	\$32.54
1523141	36	REECE PNB CUP	\$32.69
1483080	24/.50 OZ	RING POP BOX	\$14.64
1526607	36	SKITTLES FRUIT CHEWS	\$33.53
1790765	48/1.86 OZ	SNICKERS SINGLES	\$43.37

RETAIL DELICATESSEN

5800271	1/4 OZ	F/L APPLE CUP	\$2.24
5853239	12/6.7 OZ	GAD HAM/TURK/BACON SUB	\$33.98
5851191	1/6.7 OZ	GAD HAM/TURK/BACON SUB	\$2.84
6022537	7/4.1 OZ	GAD HTG SAUSAGE BISCUIT	\$14.56
5853221	12/6.7 OZ	GAD ITALIAN SUB	\$33.98
6453831	12/3.25 OZ	OH SNAP DILLY BITES	\$13.78

DELICATESSEN

6267587	108/7 IN	BOSCO CHEESE FILLED STIX	\$69.12
6281133	72/7 IN	BOSCO STUFFED PIZZA STIX	\$54.04
6481204	60/2 OZ	CHAPPYS HONEY MUST DIPPING CUP	\$27.55
6217103	1/10 LB	ELM HILL AM WIENER 8-1	\$34.52
6212377	60/2.67 OZ	FF ALL MEAT CORN DOG (BAG)	\$31.90
6248900	160/.9 OZ	FOLGERS FL FILT REG 44192	\$108.77
6237473	4/5 LB	G/LAKES SLI AMER CHEESE 120 CT	\$67.53
6464788	4/80 OZ	GEHLS CHILI W/DISP VALVES	\$52.07
6464739	4/80 OZ	GEHLS JALA CHS W/DISP VALVES	\$48.37
6448088	36/3 OZ	GEHLS NACHO CHIP PAPER TRAY	\$29.76
6261663	30/3 OZ	GEHLS NACHO CHIP PLASTIC TRAY	\$32.58
6464762	4/80 OZ	GEHLS SHARP CHED W/DISP VALVES	\$48.37
6141162	6/5 LB	GOLDEN FRY 1/2" KK F FRY GFR60	\$42.75
5954078	8/12 OZ	GONNELLA HAMBURGER BUNS	\$22.49
5954060	8/12 OZ	GONNELLA HOT DOG BUNS	\$22.49
6306740	500/1/5 OZ	HEINZ IND MUSTARD	\$24.39
6303606	200/9 GR	HEINZ KETCHUP	\$12.92
6303580	500/9 GR	HEINZ KETCHUP INDV	\$27.95
6304604	200/12 GR	HEINZ MAYONNAISE	\$41.62
6307805	200/1/5 OZ	HEINZ MUSTARD	\$10.74

6210991	80/4 OZ	HOLTEN THICK N JUICY PATTY	\$109.24
6303390	100/1.25 OZ	KENS CANNON BALL BBQ SAUCE	\$26.07
6305296	100/1 OZ	KENS RANCH CUPS	\$25.02
5958319	8/12 PK	LEWIS PLAIN HAMBURGER BUN 4"	\$18.21
6143317	4/3 LB	MCCAIN BRD MOZZ CHEESE STIX	\$70.15
6323059	1/ 1 GAL	MT. OLIVE SLCD JALAPENO PEPP	\$10.72
6227565	6/2 LB	OI FRY SAVER MOZZ CHEESE STK	\$67.91
6285662	1/35 LB	OLD WORLD CLEAR LIQ. FRY OIL	\$61.30
5939103	24/4 OZ	OTIS BANANA NUT MUFFIN	\$33.23
5939129	24/4 OZ	OTIS BLUEBERRY MUFFIN	\$33.23
5939145	24/4 OZ	OTIS CHOC CHOC CHIP MUFFIN	\$33.23
6326284	1//9 GR	SAUER KETCHUP PKS	\$52.37
6328454	200/12 GR	SAUER MAYONNAISE PC	\$23.36
6328462	500/5.5 GR	SAUER MUSTARD PC	\$25.33
5763255	1/5 LB	SCHREIBER AMER 120 CLIU VERTSTK	\$18.60
6476733	3M/.1 GR	SINGLE SERV FLAT PEPPER PACKET	\$17.69
6476717	3M/.6 GR	SINGLE SERV FLAT SALT PACKETS	\$11.29
5948344	72/2.6 OZ	SMUCKERS PB/GRAPE UNCRUSTABLE	\$50.79
5948351	72/2.6 OZ	SMUCKERS PB/STRBRY UNCRUSTABLE	\$52.87
5814215	36/2.67 OZ	STATE FAIR CORN DOG ALL MEAT	\$24.88
6307680	100/1 OZ	TASTE PLEASER MARINARA CUP	\$22.48
6035794	80/2 OZ	TVS TENDERS FC BRD W/BOX	\$58.02
6006969	2/5 LB	TYSON FC HS BRD PREM TEND RL	\$56.86
5782545	2/32 OZ	1891 DELUXE CHICKEN SALAD	\$27.42
5782552	1/32 OZ	1891 DELUXE CHICKEN SALAD	\$14.70
SUPPLIES			
6457360	1M CT	AMC MW SPOON IW WHT PP	\$27.52
6385322	2M CT	BAGCRAFT PAN LINER HALF-SIZE	\$98.87
6482723	1/24 OZ	COTTON MOP HEAD BRIK PAC	\$7.45
6494918	2/ 1 GAL	CSI DAYBREAK DISH DETERGENT	\$37.34
6409833	1/125 SLV	DART LID PORTION 2 OZ PL2N	\$3.67
7733264	1/125 SLV	DART PORTION CONT 2 OZ 200 PC	\$6.15
6423362	1/1 GAL	DAWN POT/PAN LIQ DETERGENT	\$18.32
6453922	10/100 XL	ELARA PWD FREE VINYL GLOVE	\$94.89

6475156	1M 1/4 LB	FOOD TRAY #25	\$28.48
6475172	1M 1/2 LB	FOOD TRAY #50	\$32.46
6475222	500/5 LB	FOOD TRAY #500	\$46.18
6369201	6/500	HOT DOG 8IN TRAY REG/PAP 53 08	\$61.32
6369219	1/500	HOT DOG 8IN TRAY REG/PAP 53 08	\$10.51
6410088	1/100 LG	JOB PWD FR VINYL GLOVE LG	\$5.71
6410070	10/100 LG	JOB PWD FR VINYL GLOVE LG	\$55.39
6414528	1/100 XL	JOB PWD FR VINYL GLOVE XL	\$5.56
6414361	10/100 XL	JOB PWD FR VINYL GLOVE XL	\$55.39
6410021	1/100 LG	JOB SELECT PWD FR FREE SYNTH GLV	\$6.56
6420277	1M CT	JRMI HW FORK IW WHT PP	\$49.71
6420079	1M CT	JRMI MW KNIFE WHT PP	\$18.72
9807876	1/32 OZ	MERRYCHIEF CLEANER 4144	\$9.71
6389258	1 RL	PARADE CTRBX STD FOIL 18X1000	\$80.06
6411094	1 LG	ROYAL GRILL BRICK RGB49	\$4.32
6391932	1/300	STRAW 7 3/4 GIANT WRAP STRIPE	\$4.92
6487227	500 CT	STRAW 7.75" WRAP JUMBO TRANSL	\$4.24
6668933	1	TORK XPRESSNAP RED NAP 41XPT	\$0.08
6342703	40/25 S	WC FOAM CUP 12 OZ 12C18	\$56.27
6342745	20/25 S	WC FOAM CUP 16 OZ 16C18	\$40.60
6668875	12/500	XPRESSNAP NAPKIN 8.5 X 13 WHITE	\$67.67

Samantha Gandy
12/21/22
Sales Manager



H.T. HACKNEY

Samantha Gandy
Sales Manager

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