



AGENDA ACTION FORM

Consideration of a Resolution Awarding the Proposal for a Concession Food Service Distributor for the Kingsport Aquatic Center to the H.T. Hackney Company

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-9-2023

Work Session: January 17, 2023

First Reading: N/A

Final Adoption: January 17, 2023

Staff Work By: C. Smiley/W. Terrazas

Presentation By: Michael T. Borders

Recommendation:

Approve the Resolution.

Executive Summary:

The Kingsport Aquatic Center operates concessions with revenues of approximately \$240,000 annually. Proposals were opened on December 22, 2022 for a Concession Food Service Distributor at the Kingsport Aquatic Center. The H.T. Hackney Company was the only company that submitted a proposal.

Following an internal review, it is staff's recommendation that the City accept the proposals from H.T. Hackney for various concessions items and equipment at the Kingsport Aquatic Center. The Kingsport Aquatics Center has purchased concessions items from H.T. Hackney since 2017. H.T. Hackney offers competitive pricing and can provide weekly delivery with one day advance ordering which is advantageous based on our market demands for various items during the summer months.

Concession items will be ordered on an as needed basis by the City. The contract will be awarded for a period of one (1) year with a renewal option on an annual basis in (1) one-year increments providing all terms, conditions, and costs are acceptable to both parties. The City reserves the right to re-bid at the end of any contract period.

Funding is identified in account # 41950225073190

It is staff's recommendation that the City accept the Concessions Food Service Distributor proposal.

Attachments:

1. Resolution
2. Concessions Proposal

	Y	N	O
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Olterman	—	—	—
Phillips	—	—	—
Shull	—	—	—