



**AGENDA ACTION FORM**

**Consideration of Appointment to the Board of Mayor and Aldermen**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-265-2024  
Work Session: September 16, 2024  
First Reading: N/A  
Final Adoption: September 17, 2024  
Staff Work By: Chris McCartt  
Presentation By: Mayor Montgomery

**Recommendation:**

Appoint an individual to the vacant alderman position.

**Executive Summary:**

When Mayor Montgomery was sworn in as mayor on September 3, 2024, a vacancy was created in the office of alderman. The mayor declared the vacancy on September 3, 2024, in accordance with the requirements of Article III, sections 2 and 10 of the Charter of the City of Kingsport. Additionally, Article III Section 10 requires the position be filled by the board members within thirty (30) days of the declaration of the vacancy by an affirmative vote of a majority of the remaining members of the board. There are six remaining board members, so the required majority would be four votes. The vote appointing an individual must be a roll call vote. The term of the appointment will be from the date the appointee is sworn into office until the first regular meeting in September, 2026.

The appointee must be eligible to hold office. This means the individual must be 1) a legal resident of the city; 2) 18 years of age or older, 3) residing in the city for at least one year preceding the selection or has been annexed in the year prior to the selection; 4) and is not an employee of the city, including the city school system. The appointment can be made by a motion, a second and a roll call vote.

**Attachments:**

None

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Phillips	—	—	—
Vacancy	—	—	—
Montgomery	—	—	—