



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Municipal Technical Advisory Service (MTAS) to Codify and Revise the Ordinances of the City of Kingsport, Tennessee

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-282-2026
Work Session: September 14, 2026
First Reading: N/A

Final Adoption: September 15, 2026
Staff Work By: Jessica Harmon
Presentation By: Jessica Harmon

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this resolution would authorize the Municipal Technical Advisory Service (MTAS) to codify and revise the ordinances of the City of Kingsport.

The resolution authorizes MTAS to conduct a thorough review of our code for compliance with state law and will propose revisions as necessary for compliance. In addition to the code review, MTAS will place the City of Kingsport Municipal Code into a standard format that will mirror the format of many cities all across the state. MTAS currently codifies and hosts xxxx cities codes in Tennessee. Our current code is codified and hosted by Municode, a Civic Plus company.

This transition will align the City of Kingsport with other municipalities of similar size across the state. Adoption of the standard format that MTAS provides will make benchmarking and comparison among jurisdictions easier for staff to complete.

The fee for review and codification is \$18,000 and is based upon population. The last codification of our code of ordinances through Municode was \$21,000. The full review and codification is anticipated to take a year to complete.

Attachments:

1. Resolution

	Y	N	O
Baker	—	—	—
Byers	—	—	—
Clifton	—	—	—
Duncan	—	—	—
Isaacs	—	—	—
Phillips	—	—	—
Montgomery	—	—	—