



**AGENDA ACTION FORM**

**Consideration of a Resolution for the 2024 Annual Action Plan for the Community Development Block Grant**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-130-2024  
Work Session: May 6, 2024  
First Reading: N/A  
Final Adoption: May 7, 2024  
Staff Work By: Michael Price  
Presentation By: Michael Price

**Recommendation:**

- Conduct Public Hearing
- Approve 2024 Annual Action Plan
- Approve Authorizing Resolution

**Executive Summary:**

In order to receive Community Development Block Grant funds, the City of Kingsport must submit an Annual Action Plan that describes the strategies, objectives, projects, and activities for funding under the program. For Fiscal Year 2024/2025, the City of Kingsport must approve an Action Plan utilizing \$434,064.00 (2024 Annual Allocation) of CDBG funds to be used in the 2024/2025 Program Year. Attached to this action form is a summary of proposed activities of the 2024 Annual Action Plan, including recommendations for funding under the CDBG program.

The attached plan represents the fourth year of the 5-year Consolidated Plan for Housing and Community Development (Con Plan) and was developed to provide funding for the various projects outlined in the 2020 Con Plan. The projects and funding recommendations address the goals and priorities of the Con Plan. The projects and activities also comply with the CDBG program requirements outlined in Department of Housing and Urban Development (HUD) regulations. The 2024 Annual Action Plan will be submitted to HUD by May 15, 2024.

The public notification for the comment period was ran once on August 31, 2023 and again on March 1, 2024. To date, no public comment has been received regarding the plan. The attached resolution approves the Action Plan and authorizes the mayor to execute all necessary documents to apply for and receive CDBG funds.

**Attachments:**

1. Resolution
2. Annual Action Plan Draft
3. Annual Action Plan Summary
4. SF 424 – Application for Federal Assistance w/ certifications
5. Advertisements

|            | Y | N | O |
|------------|---|---|---|
| Cooper     | — | — | — |
| Duncan     | — | — | — |
| George     | — | — | — |
| Montgomery | — | — | — |
| Olterman   | — | — | — |
| Phillips   | — | — | — |
| Shull      | — | — | — |