



AGENDA ACTION FORM

**Consideration of a Resolution to Authorize the Mayor to Execute All Documents Necessary to Apply for and Receive a Tennessee Department of Environment and Conservation Local Parks and Recreation Fund Grant**

To: Board of Mayor and Aldermen  
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-120-2024  
Work Session: May 6, 2024  
First Reading: N/A  
Final Adoption: May 7, 2024  
Staff Work By: Kitty Frazier/BMP Staff  
Presentation By: Michael T. Borders

**Recommendation:**  
Approve the Resolution.

**Executive Summary:**  
If approved the City will execute all documents necessary to apply for and receive a Tennessee Department of Environment and Conservation (TDEC) Local Parks and Recreation Fund (LPRF) Grant in the amount of \$5,800,000.

The grant projects as proposed will provide enhancements at Bays Mountain Park and enhancements to Brickyard Park including:

- Nature Center Entry Walk
- Nature Center Phase 2 Renovation
- Nature Center Event Terrace
- New Otter Habitat
- Brickyard Park - Expanded parking lot adjacent to the Pump Track/Skate Park
- Brickyard Park - New Bike trails & access paths near the Pump Track/Skate Park

Total grant funding being requested is \$5,800,000. LPRF grants require a 50/50 funding match and Kingsport’s matching funds are primarily through sponsorship (see attachment) dollars allocated to various project accounts along with the city’s portion of the Otter Habitat and Exhibits Project funding.

The grant application requires a letter from the mayor and a resolution from the City approving submittal of the grant application, assurance of available matching funds, and acknowledgement that the property deeds where the grant projects will occur will be registered with a Notice of Limitation of Use, to include a boundary map. The mayor must also sign grant application budget forms.

Applications are Due May 22<sup>nd</sup>. TDEC has not released an award timeline. Grant contracts are for three years.

- Attachments:**
1. Resolution
  2. Attachment

	<u>Y</u>	<u>N</u>	<u>O</u>
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Montgomery	—	—	—
Oterman	—	—	—
Phillips	—	—	—
Shull	—	—	—