



1100 Marion Street, Suite 300
Knoxville, Tennessee 37921
tel: 865.963.4300
fax: 865.963.5311

February 23, 2026

Niki Ensor
Utilities Director
City of Kingsport
1113 Konnarock Road
Kingsport, TN 37664

Subject: Proposal for the Kingsport WTP High Service Pump Station Improvements Project – RPR Services Extension

Dear Ms. Ensor:

CDM Smith is pleased to present our proposal for the extension of Resident Project Representative Services (RPR) services for the High Service Pump Station project at the Kingsport Water Treatment Plant (WTP).

Scope of Services and Schedule

The original Task 6 (Resident Project Representative – RPR) assumptions in Amendment 2 assumed:

- 12 month period of service (2,080 hours)
- RPR Services to start Fall 2023

The following lists dates and milestones achieved by the Contractor on the project:

- Contract Notice to Proceed Date – February 19, 2024
- Full time RPR services started May 20, 2024
- Revised Contract Completion Date (Change Order 2) - September 8, 2025
- Actual full time RPR services completion date – February 19, 2026

Based on the increased project duration, CDM Smith expects an additional 1,400 hours of RPR time to be required for the project. However, based other project efficiencies in Task 5, CDM Smith is only requesting an additional 725 hours. This is based on an assumed full time RPR services completion date of February 19, 2026, and an additional 32 hours of part time RPR services. This also assumes a project Final Completion date of April 3, 2026.





Ms. Ensor
February 23, 2026
Page 2

Payment and Compensation

The project total upper limit shall be increased by \$108,000 for the additional services related to Task 6, and the new upper limit will be increased from \$309,000 to \$417,000. Total Contract amount shall not exceed \$1,602,600 without written amendment to this authorization.

On behalf of the entire CDM Smith organization, I want to express our appreciation for the opportunity to work with the City on this important project. If you have any questions about this proposal, or any matter, please do not hesitate to contact me.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Daniel Unger".

Daniel Unger, P.E., PMP, Assoc. DBIA
Principal
CDM Smith