



AGENDA ACTION FORM

Consideration of an Ordinance to Amend Zoning Text as it Pertains to the Membership of the Board of Zoning Appeals.

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-180-2025

Work Session: July 14, 2025

First Reading: July 15, 2025

Final Adoption: August 5, 2025

Staff Work By: Ken Weems

Presentation By: K. Weems

Strategic Focus Area: Efficient & Responsive Government

Recommendation:

- Hold public hearing
- Approve ordinance

Executive Summary:

If approved, the Zoning Ordinance would be amended to increase the membership and shorten the terms for Board of Zoning Appeals members. This amendment aligns the zoning code with the existing configuration of the City's Board of Zoning Appeals as well as the new board appointment process.

The zoning code currently reflects the Board as comprised of five members that serve five-year terms. This amendment increases the total number of members to seven and shortens its terms to three years. City Code Section 2-330 stipulates the term length for any Board or Commission shall be no longer than three years (with exceptions for those prescribed by state statute). This action would align both sections of the City Code.

During their June 2025 regular meeting, the Kingsport Regional Planning Commission voted to send a positive recommendation to the Board of Mayor and Aldermen in support of approving the zoning text amendment by a vote of 6-0.

The notice of public hearing was published on June 24, 2025.

Attachments:

1. Notice of Public Hearing
2. Zoning Ordinance
3. Staff Report

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—