



AGENDA ACTION FORM

Consideration of a Resolution Approving an Amendment Extending the CDBG Contract with Holston Habitat for Humanity

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-194-2025

Work Session: July 14, 2025

First Reading: N/A

Final Adoption: July 15, 2025

Staff Work By: Michael Price

Presentation By: Michael Price

Strategic Focus Area: 6. Strong & Vibrant Neighborhoods

Recommendation:

Approve the Resolution.

Executive Summary:

If approved, this resolution will extend the Community Development Block Grant (CDBG) Contract with Holston Habitat for Humanity to November 15, 2025.

On June 18, 2024 (AF170-2024), Holston Habitat was awarded \$75,000 to use across seven critical home repair projects in the City of Kingsport.

At this time, five of those seven projects are complete, with only \$16,661.77 remaining to spend.

The rationale for the extension is that of the projects has been paused, due to finding asbestos tape on the site while attempting to install a new heat pump. Another project has been delayed due to health reasons with the homeowner.

Holston Habitat requests an extension on the FY24-25 remaining grant funds through November 15, 2025. The agency is fully committed to getting these projects done as quickly as possible.

Attachments:

1. Amendment
2. Resolution
3. Request from HHFH

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—