

RESOLUTION NO. _____

A RESOLUTION APPROVING A CHANGE REQUEST FORM WITH DOXIM LLC TO EXPAND THE SCOPE OF UTILITY BILLING SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE THE CHANGE REQUEST FORM AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

WHEREAS, on February 18, 2025, the board approved Resolution No.: 2025-172 authorizing the mayor to sign an agreement with Doxim, LLC as a utility bill print vendor; and

WHEREAS, at this time, the city would like to add additional services through Doxim, LLC to redesign the construction and demolition landfill bill template and to then implement the redesigned bills; and

WHEREAS, the cost for the redesign is \$5,000 plus \$0.1597 per bill for implementation, for a new contract total of \$88,385.81; and

WHEREAS, funding is identified in project code GP2502.

Now therefore,

BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN AS FOLLOWS:

SECTION I. That an amendment to the contract with Doxim, LLC to redesign the landfill bill template at a cost of \$5,000 and to then implement the redesigned bills at a cost of \$0.1597 per bill, is approved.

SECTION II. That the mayor, or in his absence, incapacity, or failure to act, the vice-mayor, is authorized to execute, in a form approved by the city attorney, and subject to the requirements of Article X, Section 10 of the Charter of the City of Kingsport, a change request form as well as any other necessary and proper documents to amend the contract with Doxim, LLC to add additional services for the redesign and implementation of construction and demolition landfill bills, to deliver the documents and take any and all action as may be required on the part of the city to carry out, give effect to, and consummate the transactions contemplated by the agreement and this resolution.

SECTION II. That the mayor is further authorized to make such changes approved by the mayor and the city attorney to the necessary and proper documents the execution of which is necessary to effectuate the purposes of this resolution, and the execution thereof by the mayor and the city attorney is conclusive evidence of the approval of such changes.

SECTION III. That the board finds that the actions authorized by this resolution are for a public purpose and will promote the health, comfort and prosperity of the citizens of the city.

SECTION IV. That this resolution shall take effect from and after its adoption, the public welfare requiring it.

ADOPTED this the 15th day of July, 2025.

PAUL W. MONTGOMERY, MAYOR

ATTEST:

ANGELA MARSHALL, DEPUTY CITY RECORDER

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, CITY ATTORNEY