



AGENDA ACTION FORM

Consideration of a Resolution to Execute Agreement with Kimley-Horn and Associates, INC. for the Creation of the Kingsport Comprehensive Plan and Land Use Map

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-330-2024
Work Session: December 2, 2024
First Reading: n/a
Final Adoption: December 3, 2024
Staff Work By: Jessica Harmon
Presentation By: Jessica Harmon

Recommendation:

Approve the Resolution

Executive Summary:

If approved, this resolution would execute an agreement with Kimley-Horn to create a Comprehensive Plan for the City of Kingsport as well as a new Land Use Map to be used by the Planning Department. Request for Qualifications were received and opened on October 3, 2024. All submittals were reviewed and scored with Kimley-Horn being the highest scored submittal.

This goal of this project is to create a comprehensive plan and future land use map that incorporates the City’s existing plans and strategies into an overarching vision for the community. The current Land Use Plan for the City of Kingsport was adopted in 2010 and is set to expire 2030.

This new document will provide the framework for staff to plan for Kingsport’s future growth and provide strategies related to current issues such as housing, economic development and quality of life. Throughout this process, public input will be key to the success of the plan. Various stakeholder interviews, steering committee meetings and public events will be scheduled to gather feedback as the plan is developed. Kimley-Horn will also be performing a diagnostic review of our Zoning Code to ensure that we are clear, concise and proving a direct link to the Future Land Use Map and Comprehensive Plan that is developed.

As part of the plan, Housing being a key component. Housing has been a key focus for us for a few years. This plan will help us to develop goals, objectives and actions for housing in our city and will include recommended policies, projects and programs to deliver housing that is affordable for our community.

Funding for this plan comes from American Rescue Plan dollars that have been set aside to be used for projects benefiting the community. This plan will touch every corner of our community. The total cost for the project will be \$214,000 and is identified in NC2213.

Attachments:

- 1. Resolution
- 2. Agreement

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—