



GRANT AMENDMENT

Agency Tracking # 34360-02724	Edison ID 284377	Contract # Z-24-284377	Amendment # 1		
Contractor Legal Entity Name City of Kingsport			Edison Vendor ID 1562		
Amendment Purpose & Effect(s) Move funds from fiscal year 2024 to 2025					
Amendment Changes Contract End Date: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		End Date: 6/30/2025			
TOTAL Contract Amount INCREASE or DECREASE per this Amendment (zero if N/A):			\$ 0		
Funding —					
FY	State	Federal	Interdepartmental	Other	TOTAL Contract Amount
2024	\$0				\$0
2025	\$80,000				\$80,000
TOTAL:	\$80,000				\$80,000
<p>Budget Officer Confirmation: There is a balance in the appropriation from which obligations hereunder are required to be paid that is not already encumbered to pay other obligations.</p> <p style="font-size: 2em; font-family: cursive;"><i>Eric Buchholz</i></p>				<p><i>CPO USE</i></p>	
Speed Chart (optional)		Account Code (optional)			

**AMENDMENT 1
OF GRANT CONTRACT Z-24-284377**

This Grant Contract Amendment is made and entered by and between the State of Tennessee, **Department of Health**, hereinafter referred to as the "State" and **City of Kingsport**, hereinafter referred to as the "Grantee." It is mutually understood and agreed by and between said, undersigned contracting parties that the subject Grant Contract is hereby amended as follows:

1. Grant Contract Attachment **2** is deleted in its entirety and replaced with the new Attachment **2** attached hereto.

Required Approvals. The State is not bound by this Amendment until it is signed by the contract parties and approved by appropriate officials in accordance with applicable Tennessee laws and regulations (depending upon the specifics of this contract, said officials may include, but are not limited to, the Commissioner of Finance and Administration, the Commissioner of Human Resources, and the Comptroller of the Treasury).

Amendment Effective Date. The revisions set forth herein shall be effective **once all required approvals are obtained**. All other terms and conditions of this Grant Contract not expressly amended herein shall remain in full force and effect.

IN WITNESS WHEREOF,

CITY OF KINGSPORT:

GRANTEE SIGNATURE

DATE

PRINTED NAME AND TITLE OF GRANTEE SIGNATORY (above)

TENNESSEE DEPARTMENT OF HEALTH:

**RALPH ALVARADO, MD, FACP
COMMISSIONER**

DATE



Memo

To: Cameron Taylor

From: Kitty Frazier

Subject: Contract amendment to move funds

Date: 6/11/2024

Dear Cameron

The City of Kingsport is requesting a contract amendment for our Healthy Built Environment Grant to move funds from fiscal year 2024 to fiscal year 2025. Currently our 2024 grant budget includes \$58,000 for the purchase of playground equipment. This equipment has been ordered but due to supply chain issues the equipment will not be delivered to Kingsport until July or August. We cannot approve payment for the equipment until it has been delivered, received and inspected by the City of Kingsport. Therefore, we will not have any playground equipment expenditures or invoices to submit to the state by June 30, 2024. The accrued liability form has been submitted, indicating no remaining project expenses are anticipated in fiscal year 2024.

We request the \$58,000 authorized for fiscal year 2024 be allocated to fiscal year 2025 budget. The capital purchase line item and total 2025 budget will be \$80,000. Purchase and installation of the playground equipment will be completed fall 2025.

As outlined in our application, we plan to utilize an eco ped counter to help provide data in our evaluation process. The counter is available and ready to be set up when the playground equipment installation is complete.

Please let me know if you have any questions or if you need additional information. We are excited about the new playground equipment that will impact the health and wellness of Kingsport youth.

Thank you

A handwritten signature in blue ink that reads "Kitty Frazier".

Kitty Frazier

Kingsport Parks and Recreation Manager

Healthy Built Environments				
APPLICABLE PERIOD: The grant budget line-item amounts below shall be applicable only to expense incurred during the period beginning September 1, 2023, and ending June 30, 2025.				
POLICY 03 Object Line-Item Reference	EXPENSE OBJECT LINE-ITEM CATEGORY ¹ (detail schedule(s) attached as applicable)	GRANT CONTRACT	GRANTEE PARTICIPATION	TOTAL PROJECT
1	Salaries ²	\$0.00	\$0.00	\$0.00
2	Benefits & Taxes	\$0.00	\$0.00	\$0.00
4, 15	Professional Fee/ Grant & Award ²	\$0.00	\$0.00	\$0.00
5	Supplies	\$0.00	\$0.00	\$0.00
6	Telephone	\$0.00	\$0.00	\$0.00
7	Postage & Shipping	\$0.00	\$0.00	\$0.00
8	Occupancy	\$0.00	\$0.00	\$0.00
9	Equipment Rental & Maintenance	\$0.00	\$0.00	\$0.00
10	Printing & Publications	\$0.00	\$0.00	\$0.00
11, 12	Travel/ Conferences & Meetings ²	\$0.00	\$0.00	\$0.00
13	Interest ²	\$0.00	\$0.00	\$0.00
14	Insurance	\$0.00	\$0.00	\$0.00
16	Specific Assistance To Individuals ²	\$0.00	\$0.00	\$0.00
17	Depreciation ²	\$0.00	\$0.00	\$0.00
18	Other Non-Personnel ²	\$0.00	\$0.00	\$0.00
20	Capital Purchase ²	\$80,000.00	\$0.00	\$80,000.00
22	Indirect Cost (% and method)	\$0.00	\$0.00	\$0.00
24	In-Kind Expense	\$0.00	\$0.00	\$0.00
25	GRAND TOTAL	\$80,000.00	\$0.00	\$80,000.00

¹ Each expense object line-item is

defined by the U.S. OMB's Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E Cost Principles (posted on the Internet at: <https://www.ecfr.gov/current/title-2/subtitle-A/chapter-II/part-200/subpart-E>) and CPO Policy 2013-007 (posted online at <https://www.tn.gov/generalservices/procurement/central-procurement-office-cpo-library.html>).

² Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 2)

SALARIES							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)		x		x		+	(Longevity, if applicable)	\$0.00
ROUNDED TOTAL							\$0.00	
PROFESSIONAL FEE/ GRANT & AWARD							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
TRAVEL/ CONFERENCES & MEETINGS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
INTEREST							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
SPECIFIC ASSISTANCE TO INDIVIDUALS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
DEPRECIATION							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
OTHER NON-PERSONNEL							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
CAPITAL PURCHASE							AMOUNT	
Purchase and installation of playground equipment							\$80,000.00	
ROUNDED TOTAL							\$80,000.00	

Healthy Built Environments				
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25	GRAND TOTAL	\$0.00	\$0.00	\$0.00

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2 Applicable detail follows this page if line-item is funded.

ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 4)

SALARIES							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)		x		x		+	(Longevity, if applicable)	\$0.00
ROUNDED TOTAL							\$0.00	
PROFESSIONAL FEE/ GRANT & AWARD							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
TRAVEL/ CONFERENCES & MEETINGS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
INTEREST							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
SPECIFIC ASSISTANCE TO INDIVIDUALS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
DEPRECIATION							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
OTHER NON-PERSONNEL							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
CAPITAL PURCHASE							AMOUNT	
							\$0.00	
ROUNDED TOTAL							\$0.00	

Healthy Built Environments				
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6	Telephone	\$0.00	\$0.00	\$0.00
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ATTACHMENT 2 (continued)
GRANT BUDGET LINE-ITEM DETAIL
(BUDGET PAGE 6)

SALARIES							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)		x		x		+	(Longevity, if applicable)	\$0.00
ROUNDED TOTAL							\$0.00	
PROFESSIONAL FEE/ GRANT & AWARD							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
TRAVEL/ CONFERENCES & MEETINGS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
INTEREST							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
SPECIFIC ASSISTANCE TO INDIVIDUALS							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
DEPRECIATION							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
OTHER NON-PERSONNEL							AMOUNT	
SPECIFIC, DESCRIPTIVE, DETAIL (REPEAT ROW AS NECESSARY)							\$0.00	
ROUNDED TOTAL							\$0.00	
CAPITAL PURCHASE							AMOUNT	
Purchase and installation of playground equipment							\$80,000.00	
ROUNDED TOTAL							\$80,000.00	