



AGENDA ACTION FORM

Consideration of a Resolution Authorizing the Mayor to Execute All Documents Necessary to Accept Federal and State Planning Funds from the Virginia Department of Transportation on Behalf of the Kingsport MTPO

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-153-2025

Work Session: June 16, 2025

First Reading: N/A

Final Adoption: June 17, 2025

Staff Work By: S. Bowman/L. Christian

Presentation By: Ryan McReynolds

Recommendation:

Approve the Resolution

Executive Summary:

This item accepts federal and state planning funds from the Virginia Department of Transportation for planning functions conducted by the Metropolitan Transportation Planning Organization (MTPO).

As administered by State Departments of Transportation, each year the Federal Highway Administration (FHWA) provides Planning funds for MTPOs. Because the Kingsport MTPO includes a small portion of Scott County Virginia, the Virginia Department of Transportation (VDOT) allocates a portion of these funds for work the MTPO staff carries out in this area. For fiscal year 2026, the MTPO's allocation of Federal Planning funds from Virginia is \$22,560.88 Federal (80%), matched by \$2,820.11 from VDOT (10%) and \$2,820.11 from the City of Kingsport (10%), totaling \$28,201.10. Funds are allocated for this project in the FY26 budget.

Attachments:

Resolution

Letter of Authorization/Agreement

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—