

RESOLUTION NO. 2025-???

A RESOLUTION SETTING THE RATES, FEES AND CHARGES AS PROVIDED BY THE CITY OF KINGSPORT CODE OF ORDINANCES

WHEREAS, a Code of Ordinances of the City of Kingsport, Tennessee, went into effect October 26, 2012; and

WHEREAS, various fees and charges provided for in said Code must be set by resolution of the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Kingsport that the rates, fees, and charges as provided by the Kingsport City Code be approved as provided for in the following schedule.

KINGSPORT CODE OF ORDINANCES

SCHEDULE OF FEES AND CHARGES

ADOPTED BY RESOLUTION NO. 2025-??? on June 17, 2025

Effective July 1, 2025, unless otherwise stated herein

Chapter 2 - Administration

| | |
|--|------------|
| A. Returned check handling charge..... | \$30.00 |
| B. City Court costs (per case)..... | \$60.00 |
| 1. State Litigation fee | \$13.75 |
| 2. Local Litigation fee | \$13.75 |
| C. Public Records | |
| 1. Copy/Duplication | |
| (a) Per page – black and white (more than 10 pages) | \$0.15 |
| (b) Per page – color (more than 10 pages)..... | \$0.50 |
| (c) Labor cost-in excess of one hour-spent locating/retrieving/redacting/reproducing records...varies | |
| D. Credit and Debit Card Transactions and Convenience Fees | |
| 1. Property Taxes Transactions Paid including real or personal - internet, kiosk or face to face | |
| (a) Card Processing Fee for Property Taxes paid with a debit/credit card..... | 2.75% |
| 2. Payment transactions made via Interactive Voice Response (IVR) systems, internet, kiosk, or other automated methods except those noted below \$3.00 | |
| (a) Transaction Limit on Utility Payments made by Credit/Debit Cards utilizing one of the methods above..... | \$500.00 |
| 3. Payment transactions made “face-to-face”..... | \$0.00 |
| (a) Transaction Limit on Utility Payments made by Credit/Debit Cards face-to-face..... | \$2,500.00 |
| 4. Payment transactions made via internet through Kingsport Public Library payment systems..... | \$0.50 |
| 5. Payment transactions made via internet for Leisure Services Activities..... | \$0.00 |
| 6. Payment transactions made via internet or Interactive Voice Response (IVR) systems for Red Light Camera Citations..... | \$0.00 |
| 7. Payment transactions made via onsite Kiosk for utilities or miscellaneous receivables..... | \$0.00 |
| E. Engineering | |
| 1. Pick-up fee for project bid documents for City-associated projects (nonrefundable). | |
| (a) Construction plans, specifications, bid form & associated documents..... | \$50.00 |

Chapter 6 - Alcoholic Beverages and Beer

| | |
|--|----------|
| A. On-Premises and/or Off-Premises beer permit application* filing fee | \$250.00 |
| B. Special Occasion/Multiple Event beer application* (nonprofit organization)..... | \$100.00 |
| C. Temporary beer application* (one time, private business)..... | \$50.00 |
| D. Publication for Called Meeting of the Kingsport Beverage Board | \$130.00 |

*NOTE: *All application filing fees are nonrefundable.*

Chapter 22 - Building and Building Regulations

| | |
|---|---------|
| A. Electrical | |
| 1. Permit fees | |
| (a) Minimum electrical permit issuance fee..... | \$30.00 |
| (b) Outlets, each..... | \$0.50 |
| (c) Luminaires, strobe, horn, each | \$0.50 |

| | |
|--|--|
| (d) Switches, each..... | \$0.50 |
| (e) Motors | |
| (1) Fractional..... | \$1.00 |
| (2) Each additional motor or horsepower or fraction thereof | \$1.00 |
| (f) Services | |
| (1) Up to and including 100 amperes | \$30.00 |
| (2) Each additional 100 amperes | \$10.00 |
| (g) Temporary Service..... | \$30.00 |
| (h) Water Heater..... | \$5.00 |
| (i) Range | \$5.00 |
| (j) Dryer | \$5.00 |
| (k) Transformer, each KVA | \$0.50 |
| (l) Heating System/Generator/Solar/EV, per KW | \$1.00 |
| (m) Cooling & refrigeration systems per tonnage..... | \$1.00 |
| (n) Pool Electric..... | \$30.00 |
| (o) Inspection fee per inspection..... | \$3.00 |
| (p) Additional inspections necessary due to noncompliant work..... | \$50.00 |
| (q) Fee for Solar/Generator/EV install..... | \$30.00 \$5.00 per \$1,000 of job cost |
| 2. Technology Fee..... | \$7.00 |
| 3. Electricians | |
| (a) Application review fee | \$30.00 |
| (b) Electric contractor annual licensing fee | \$50.00 |
| (c) Working without a permit..... | DOUBLE PERMIT FEE |

B. Gas

1. Gas permit fees

| | |
|---|---------|
| (a) Minimum gas permit issuance fee | \$30.00 |
| (b) Conversion burners, heating boilers | |
| (1) Up to & including 1,200 square feet of steam or 1,800 square feet of water..... | \$20.00 |
| (2) 1,201 to 5,000 square feet of steam or over 1,800 square feet of water..... | \$25.00 |
| (3) 5,001 to 25,000 square feet of steam | \$35.00 |
| (4) Over 25,000 square feet of steam | \$45.00 |
| (c) Conversion burners, power boilers | |
| (1) Up to and including 5 horsepower | \$20.00 |
| (2) 6 - 50 horsepower..... | \$25.00 |
| (3) 51 - 150 horsepower..... | \$35.00 |
| (4) Over 150 horsepower | \$45.00 |
| (d) Furnaces | |
| (1) Up to and including 100,000 BTU | \$15.00 |
| (2) Over 100,000 BTU..... | \$25.00 |
| (3) Floor furnace (one) | \$15.00 |
| (4) Each additional floor furnace (in same building)..... | \$10.00 |
| (e) Conversion burners, furnaces | |
| (1) Up to and including 100,000 BTU | \$20.00 |
| (2) 100,001 to 200,000 BTU..... | \$25.00 |
| (3) Over 200,000 BTU..... | \$45.00 |
| (f) Space heaters | |
| (1) Up to and including 30,000 BTU | \$20.00 |
| (2) 30,001 to 50,000 BTU..... | \$25.00 |
| (3) Over 50,000 BTU..... | \$30.00 |
| (4) Each additional space heater (in same building)..... | \$10.00 |
| (g) Unit heaters | |
| (1) 50,000 - 200,000 BTU, each..... | \$20.00 |
| (2) Over 200,000 BTU..... | \$25.00 |

| | |
|---|--|
| (h) Accessory gas equipment | |
| (1) Grills, dryers, ranges, fryers, logs, etc..... | \$15.00 |
| (2) Pool heater up to 100,000 BTU | \$15.00 |
| (3) Pool heater and other equipment over 100,000 BTU | \$25.00 |
| (4) Water heater up to and including 100,000 BTU | \$15.00 |
| (5) Water heater/boiler over 100,000 BTU | \$25.00 |
| (6) Gas generator | \$25.00 |
| (7) Unit heater up to & including 200,000 BTU | \$20.00 |
| (8) Unit heater over 200,000 BTU | \$25.00 |
| (9) Floor furnace, each..... | \$15.00 |
| (10) Furnaces up to & including 100,000 BTU..... | \$15.00 |
| (11) Furnaces over 100,000 BTU..... | \$25.00 |
| (12) Space heaters up to 50,000 BTU..... | \$25.00 |
| (13) Space heaters over 50,000 BTU..... | \$30.00 |
| (14) Up to & including 500 gallon propane tank..... | \$15.00 |
| (15) 501-1000 gallon propane tank | \$25.00 |
| (16) 1001 gallon & up propane tank..... | \$30.00 |
| (17) Fuel tank installation/removal, per tank..... | \$30.00 |
| (i) Unclassified commercial/industrial (ovens, incinerators, melting pots, etc.): | |
| (1) 20,000 - 200,000 BTU | \$20.00 |
| (2) 200,001 - 300,000 BTU | \$25.00 |
| (3) 300,001 - 1,000,000 BTU | \$30.00 |
| (4) 1,000,001 - 5,000,000 BTU | \$35.00 |
| (5) Over 5,000,000 BTU..... | \$40.00 |
| (j) Pipe testing for gas installation | |
| Minimum fee for testing gas pipe installation..... | \$30.00 |
| (k) Inspection fee per inspection..... | \$3.00 |
| (l) Additional inspections necessary due to noncompliant work..... | \$50.00 |
| 2. Technology Fee..... | \$7.00 |
| 3. Gas Fitters | |
| (a) Application review fee | \$30.00 |
| (b) Annual licensing fee | \$50.00 |
| (c) Working without a permit..... | DOUBLE PERMIT FEE |
| C. Plumbing | |
| 1. Permit and inspection fees | |
| (a) Minimum plumbing permit issuance fee | \$30.00 |
| (b) Each fixture or opening into sewer line..... | \$5.00 |
| (c) Water heater opening fee..... | \$5.00 |
| (d) Additional inspections necessary due to noncompliant work..... | \$50.00 |
| (e) Connection to the City sewer system (new & replacement)..... | \$30.00 |
| (f) Connection to the City water system (new & replacement)..... | \$30.00 |
| (g) Inspection fee per inspection..... | \$3.00 |
| 2. Technology Fee | \$7.00 |
| 3. Plumbers | |
| (a) Application review fee | \$30.00 |
| (b) Annual license fee..... | \$50.00 |
| (c) Working without a Permit (all types) | DOUBLE PERMIT FEE |
| D. Mechanical | |
| 1. Permit fees | |
| (a) Minimum mechanical permit issuance fee..... | \$30.00 |
| (b) Fee for heating/ventilating duct, air conditioning & refrigeration systems | |
| | \$30.00 + \$5.00 per \$1,000 of job cost |

- (c) Fee for sprinkler/fire suppression/fire alarm systems...\$30.00 +\$5.00 per \$1,000 of job cost
 - (d) Hood Cleaning inspection.....\$50.00
 - (e) Additional inspections necessary due to noncompliant work.....\$50.00
 - (f) Fuel tank installation/removal.....\$30.00 + \$5.00 per \$1,000 of job cost
 - (g) Boilers based on BTU input
 - (1) 33,000 (1 BHP) - 165,000 BTU (5 BHP).....\$20.00
 - (2) 165,001 (5 BHP) - 330,000 BTU (10 BHP)\$25.00
 - (3) 330,001 (10 BHP) - 1,165,000 BTU (52 BHP).....\$30.00
 - (4) 1,165,001 (52 BHP) - 3,300,000 BTU (98 BHP).....\$35.00
 - (5) Over 3,300,000 BTU.....\$45.00
 - (h) Inspection fee per inspection.....\$3.00
- 2. Technology Fee.....\$7.00
- 3. Mechanical Installers
 - (a) Application review fee.....\$30.00
 - (b) Mechanical contractor annual licensing fee.....\$50.00
 - (c) Working without a permit.....DOUBLE PERMIT FEE
- E. Building Permit Fees (includes grading permits)
 - 1. Total Valuation
 - (a) \$1.00 - \$2,000: minimum fee.....\$30.00
 - (b) \$2,001 - \$50,000: \$30.00 for the first \$2,000 plus \$4.50 for each additional thousand or fraction thereof, up to & including \$50,000
 - (c) \$50,001 - \$100,000: \$246.00 for the first \$50,000 plus \$3.50 for each additional thousand or fraction thereof, up to & including \$100,000
 - (d) \$100,001 - \$500,000: \$421.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, up to & including \$500,000
 - (e) \$500,001.00 and up: \$1,621.00 for the first \$500,000 plus \$2.50 for each additional thousand or fraction thereof
 - (f) Building without a Permit..... DOUBLE PERMIT FEE
 - (g) Inspection fee per inspection.....\$3.00
 - (h) Additional inspections necessary due to noncompliant work.....\$50.00
 - 2. Contractors/Home Improvement Application Fee.....\$30.00
 - 3. Technology Fee\$7.00
 - 4. Moving of any building or structure.....\$100.00
 - 5. Demolition
 - (a) Residential building or structure (30 day limit)\$50.00
 - (b) Commercial structure\$100.00
 - (c) Interior Demolition/Remodel Total Valuation
 - (1) \$1.00 - \$2,000: minimum fee\$30.00
 - (2) \$2,001 - \$50,000: \$30.00 for the first \$2,000 plus \$4.50 for each additional thousand or fraction thereof, up to & including \$50,000
 - (3) \$50,001 - \$100,000: \$246.00 for the first \$50,000 plus \$3.50 for each additional thousand or fraction thereof, up to & including \$100,000
 - (4) \$100,001 - \$500,000: \$421.00 for the first \$100,000 plus \$3.00 for each additional thousand or fraction thereof, up to & including \$500,000
 - (5) \$500,001.00 and up: \$1,621.00 for the first \$500,000 plus \$2.50 for each additional thousand or fraction thereof
 - 6. Temporary structures, tents, banners, etc. (minimum fee)\$30.00
 - (a) Tents, 30-day maximum
 - (b) Banners, 15-day maximum twice a year
 - 7. Sign permits, per square foot (minimum \$30 fee if less than 20 sq. ft.).....\$1.00
- F. Plans Review
 - 1. Review Fee, Residential.....No Fee

| | |
|---|----------------|
| 2. Review Fee, Commercial & Multi-family (3 or more units) & grading/site plan based on construction value: | |
| (a) Up to \$100,000 | \$25.00 |
| (b) \$100,001 - \$200,000 | \$50.00 |
| (c) \$200,001 - \$300,000 | \$100.00 |
| (d) \$300,001 - \$400,000 | \$150.00 |
| (e) \$400,001 - \$500,000 | \$200.00 |
| (f) \$500,001 - \$1,000,000 | \$250.00 |
| (g) \$1,000,001 - \$2,000,000 | \$300.00 |
| (h) \$2,000,001 - \$3,000,000 | \$350.00 |
| (i) \$3,000,001 - \$4,000,000 | \$400.00 |
| (j) \$4,000,001 - \$5,000,000 | \$500.00 |
| (k) \$5,000,001 and above..... | Value X 0.0001 |
| G. Certificates of Occupancy | |
| 1. Residential..... | No Fee |
| 2. Commercial | |
| (a) Permanent | \$30.00 |
| (b) Temporary, 30 days maximum | \$50.00 |
| (c) Temporary Extension, 15 days maximum..... | \$50.00 |
| (d) Change of Use | \$30.00 |
| H. Administrative fee to process & attach late filed documentation to permit.... | \$30.00 |

Chapter 26 - Businesses

| | |
|---|----------|
| A. Massage parlor permit application* | \$250.00 |
| B. Fortunetellers, Clairvoyants and Similar Pursuits permit application*..... | \$250.00 |
| C. Commercial Pedal Carriage permit application*..... | \$50.00 |
| 1. Annual renewal fee | \$20.00 |

**These permits shall remain valid for one year after issuance. All application filing fees are nonrefundable.*

Chapter 42 – Fire Prevention & Protection

| | |
|--|--------------|
| A. Food trucks/trailers | |
| 1. Initial annual inspection | \$150.00 |
| 2. Annual renewal | \$50.00 |
| 3. 3-day permit | \$75.00 |
| B. To hire a Firefighter for special events/details (3 hour minimum)..... | \$50.00/hour |
| <i>Note: All requests are subject to Fire Department review/approval & require a minimum 48 hour notice.</i> | |

Chapter 50 – Law Enforcement

| | |
|--|--------------|
| A. To hire a Police Officer for special events/details (3 hour minimum)..... | \$50.00/hour |
| <i>Note: All requests are subject to Police Department review/approval & require a minimum 48 hour notice.</i> | |

Chapter 54 – Library

| | |
|---|---------|
| A. Library User Fees | |
| 1. Outside of service area (50 miles) fee, per year | \$10.00 |
| 2. Overdue fines | |
| (a) Charge per day, each book or other non-video/film circulating item (maximum \$5.00 each Adult item or Juvenile item)..... | \$0.20 |
| (b) Charge per hour, laptop in house use late fee..... | \$0.50 |
| (c) *Charge per day, each DVD (max. \$5 each DVD)..... | \$0.20 |

- (d) *Charge per day, each video game (max \$5.00 each video game)..\$1.00
 *NOTE: DVD/Video games MUST be returned to designated areas. If returned to the book drop..... (Replacement cost – if damaged)+\$3.00
3. Lost material fees
 - (a) Collection materials, plus replacement cost\$10.00
 - (b) Library Card replacement.....\$3.00
 4. Duplication fee
 - (a) Photocopying or printing per page\$0.20
 - (b) Microfilm or microfiche copying per page\$0.20
 - (c) Color Copy per page\$0.50
 - (d) Fax per page.....\$1.00
 5. Auditorium use, per hour, Commercial.....\$50.00
 6. Board Room, per hour, Commercial.....\$25.00
 7. 3D Printer
 - (a) Per Gram of Filament.....\$0.20
 - (b) Per Print Request\$1.00
 8. Makerspace
 - (a) Buttons\$0.50
 - (b) Magnets.....\$0.50
 - (c) Cricut Page\$1.50
 - (d) Laminator, per inch of material (6 inch minimum).....\$0.50
 9. Hotspot Pack
 - (a) Hotspot Checkout, 7 days\$10.00
 - (b) Hotspot Overdue, per day\$5.00
 - (c) Hotspot Maximum Overdue Fee.....\$25.00
 - (d) Hotspot returned anywhere but to Library Staff.....\$25.00
 - (e) Lost Hotspot USB CableReplacement cost + \$10.00
 - (f) Lost Hotspot Charger.....Replacement cost + \$10.00
 - (g) Lost Hotspot Carrying CaseReplacement cost + \$10.00
 - (h) Lost Hotspot.....Replacement cost + \$10.00
 10. Library of Things and STEM Kits
 - (a) Overdue fine, per day\$5.00
 - (b) Maximum fine\$25.00
 - (c) Returning anywhere but to Library staff.....\$5.00
 - (d) Lost itemReplacement cost + \$10.00
 11. Programs.....\$1.00-\$50.00
- B. Archives User Fees**
1. Publication (print, electronic, video or film) use fee, images
 - (a) For profit corporations, partnerships, businesses or individuals
 - (1) Editorial (i.e. within a published work), per item.....\$5.00
 - (2) Non-editorial (i.e. posters, brochures, etc), per item\$5.00
 - (b) Non-profit corporations, organizations, government agencies or individuals
 - (1) Editorial, educational, personal, per item.....\$1.00
 - (2) Non-editorial, per item\$1.00
 2. Videotaping or filming onsite fee
 - (a) For profit set up..... No charge
 - (b) For profit pull fee per item No charge
 - (c) Non-profit, set up fee only No charge
 3. Duplication fee, photocopying, per page\$0.20
 4. Duplication fee, scanning, per image\$0.25
 5. Duplication fee, slides
 - (a) For profit per group of 10 slides\$5.00
 - (b) Non-profit per group of 10 slides.....\$5.00

6. Postage and handling fee
 - (a) Requested mail ordersCost of postage/supplies
 - (b) Handling fee
 - (1) Total order cost of \$10.00 or less\$2.00
 - (2) Total order cost between \$10.00 and \$20.00\$3.00
 - (3) Total order cost of \$20.00 or more\$4.00
 - (4) Certified mail (large orders).....\$7.00

Chapter 58 - Manufactured Homes and Trailers

- A. Permit Application Fee (each space or proposed space).....\$1.00
The permit shall expire at the end of each calendar year.
- B. Permit Transfer (each space).....\$1.00

Chapter 62 – Offenses and Nuisances

State Law References:

- (a) Tennessee Sexual Offender and Violent Sexual Offender Registration Verification and Tracking Act of 2004
 - (b) Tennessee Code Annotated Title 40 Chapter 39 Section 204
- A. Sexual offender registration fee\$200.00
 - B. Violent sexual offender registration fee\$200.00

Chapter 66 – Parks and Recreation

NOTE: Facility fees for Parks and Recreation can be discounted by fifty percent (50%) for activities sponsored by the following:

- Kingsport Boys and Girls Club
- Kingsport Economic Development Board
- Kingsport Housing Authority
- Kingsport Convention & Visitor's Bureau
- Eastman Recreation
- Kingsport Chamber of Commerce (& umbrella programs)

The City Manager or designee has the authority to adjust any fees in Chapter 66-Parks & Recreation.

CULTURAL ARTS EVENTS/FACILITIES:

- A. Cultural Arts Fees for Special Events
 1. Concerts/Theatre Performances \$5.00 - \$150.00
 (cost per adult, senior & student ticket will be determined on each Event basis)
 2. "Christmas Connection" - Annual arts and crafts
 (Admission fee to be determined on Event basis)
 Festival fee per exhibitor's space \$100.00 - \$300.00
 (based on hours of operation)
 3. Cultural Arts Festival Fee.....\$50.00 - \$125.00
 4. Cultural Arts Program Fee.....\$50.00 - \$125.00
- B. Kingsport Renaissance Center

*Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the Kingsport Renaissance Center.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

 1. Room Rentals. Room rentals shall be subject to the following conditions:
 - (a) Fees are per hour.
 - (b) 3-hour minimum rental unless otherwise noted. Plus base fee = 1 hour rental.

- (c) At the discretion of Renaissance Center Management, a renter can be charged a cleaning fee that is equal to one hour use of the space if the renter doesn't leave the space in the same condition as it was on arrival.

| <u>ROOM</u> | <u>DESCRIPTION</u> | <u>DIMENSIONS</u> | |
|-------------|--------------------|-------------------|---------|
| 228 | Conference room | 23 x 30 | \$20.00 |
| 230 | Meeting Room | 23 x 30 | \$20.00 |
| 231 | Gallery | 23 x 30 | \$20.00 |
| 232 | Gallery | 23 x 30 | \$20.00 |
| 239 | Exhibit/Meeting | 23 x 46 | \$30.00 |
| 302 | Dance Studio | 23 x 45 | \$30.00 |
| 310 | Rehearsal Hall | 36 x 54 | \$30.00 |

2. Specialty Areas

- (a) Gymnasium, per hour (2 hour minimum)\$40.00
 (b) Theatre, per hour (3-hour minimum).....\$40.00

Theater rentals shall be subject to the following conditions:

(1) Rental of the theater includes use of the house lights only.

(2) A technician for any use of the technical aspects of the theater must be approved. Charges related to technical labor will be the responsibility of the renter.

- (c) First Floor Courtyard (3-hour minimum).....\$200.00

- (d) Second and Third Floor Atriums (3-hour minimum)\$30.00

(1) Rental must be in conjunction with another room rental

(2) Certain activities may be restricted.

3. Equipment Rentals

- (a) Piano rental, per use\$30.00

4. Marquee, 3-day minimum per side\$30.00

5. Rentals exceeding the scheduled ending reservation time, per half hour
 (with a minimum charge of \$50.00).....\$50.00

PARK AND RECREATION EVENTS/FACILITIES:

A. V. O. Dobbins Sr., Complex, Room, Gym & Field Rental Fees

NOTE: Deposit – 50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for cost incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Douglass Room – (Includes Tables and Chairs)

- (a) City residents, individual & groups, per hour (3-hour minimum).....\$40.00

- (b) Non-City residents, individual & groups, per hour (3-hour minimum)...\$55.00

(c) Equipment Fees

- (1) LCD projector and screen, per Event.....\$40.00

(d) Catering Kitchen

- (1) Use w/Douglass Room for food preparation, per Event.....\$40.00

- (e) Event with Sales/Tickets, additional fee per hour.....\$5.00

2. Eastman Foundation Conference Rm. per hour (2-hour minimum)\$15.00

3. Gym Rentals

NOTE: Deposit - \$50.00 per gym, per day may apply at the discretion of Parks & Recreation Management

(a) Gym #1 Rental – (Excludes Concession Rights)

- (1) Gymnasium Usage, per hour (2-hour minimum).....\$30.00

- (2) Use of Locker Room/Shower (per day for Event).....\$20.00

- (3) Vendor fee for events with sales/tickets.....\$15.00

- (4) Tournament Rental, per day (10-hour maximum).....\$300.00

- (5) Each additional hour after 10.....\$15.00
- (6) Pickleball, per hour (2-hour minimum) includes nets.....\$40.00
- (b) Gym #2 Rental – (Excludes Concession Rights)
 - (1) Gymnasium Usage, per hour (2-hour minimum).....\$40.00
 - (2) Use of Locker Room/Shower (per day for Event).....\$20.00
 - (3) Vendor fee for events with sales/tickets.....\$15.00
 - (4) Tournament Rental, per day (10-hour maximum).....\$400.00
 - (5) Each additional hour after 10.....\$20.00
 - (6) Pickleball, per hour (2-hour minimum) includes nets.....\$40.00
- (c) Vendor Fee, Gyms 1 and 2 per Event with Sales/Tickets.....\$35.00
- 4. Field Rental
 - (a) Per Hour (3-hour minimum).....\$20.00
 - (b) Event with Sales/Tickets, additional fee per hour\$2.00
 - (c) Use of Lights, per day\$20.00-\$50.00
- 5. Parking Lot without Gym/Bathroom Access *(Does not include tables and chairs)*
 - (a) 8-hour minimum.....\$100.00
 - (b) Additional time, per hour.....\$20.00
 - (c) Parking Lot with Bathroom Access.....\$125.00

B. Park Rentals

NOTE: Deposit – 50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for cost incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Borden Park

- (a) Shelters Large (3-hour minimum)
 - (1) City residents, individual & groups, per hour, per shelter\$10.00
 - (2) Non-City resident, individuals & groups, Per hour, per shelter ..\$17.00
 - (3) Event with Sales/Tickets, additional fee per hour\$2.00
- (b) Shelters Small (3-hour minimum)
 - (1) City resident, individual & groups, per hour, per shelter\$8.00
 - (2) Non-City resident, individuals & groups, per hour, per shelter\$12.00
 - (3) Event with Sales/Tickets, additional fee per hour\$2.00
- (c) Borden Park Disc Golf Course Tournament
 - (1) Entry Fee, per person\$5.00-\$10.00
 - (2) Vendor Fee, Event with Sales/Tickets.....\$20.00
- (d) Community Center (3-hour minimum)
 - (1) City resident, individuals and groups, Per hour\$30.00
 - (2) Non-City resident, individuals and groups, Per hour.....\$35.00
 - (3) Event with Sales/Tickets, additional fee per hour\$2.00
- (e) Borden Park Grounds (3-hour minimum)
 - (1) Per hour.....\$10.00-\$50.00
 - (2) Exhibit rental, per hour.....\$20.00-\$60.00
 - (3) Event with Sales/Tickets, additional fee per hour\$5.00
- (f) Borden Park grounds with Community Center (3-hour minimum)
 - (1) Per hour.....\$35.00-\$70.00
 - (2) Exhibit rental, per hour.....\$40.00-\$100.00
 - (3) Event with Sales/Tickets, additional fee per hour.....\$5.00

2. Riverview Splashpad Shelter* (3-hour minimum)

- (a) City resident, per hour, per shelter each.....\$15.00
- (b) Non-City resident, per hour, per shelter each\$22.00
- (c) Event with Sales/Tickets, additional fee per hour\$2.00

3. Riverfront Park Shelter* (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$10.00
 - (b) Non-City resident, per hour, per shelter each\$17.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
4. Glen Bruce Park Gazebo* (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$10.00
 - (b) Non-City resident, per hour, per shelter each\$17.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
5. Memorial Gardens Park* (3-hour minimum)
 - (a) Per hour\$15.00
 - (b) Exhibit rental, per hour\$25.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
6. Legion Park* (3-hour minimum)
 - (a) Per hour\$15.00
 - (b) Exhibit rental, per hour\$25.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
7. Ridgefields Park (3-hour minimum)
 - (a) Per hour\$15.00
 - (b) Exhibit rental, per hour\$25.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
8. Riverwalk/Greenbelt Shelter (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$10.00
 - (b) Non-City resident, per hour, per shelter each\$17.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
9. Preston Forest Park Shelter (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$10.00
 - (b) Non-City resident, per hour, per shelter each\$17.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
10. Miracle Field Shelter (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$20.00
 - (b) Non-City resident, per hour, per shelter each\$30.00
 - (c) Event with Sales/Tickets, additional fee per hour\$5.00
11. Scott Adams Memorial Skate Park Shelter (3-hour minimum)
 - (a) City resident, per hour, per shelter each.....\$10.00
 - (b) Non-City resident, per hour, per shelter each\$17.00
 - (c) Event with Sales/Tickets, additional fee per hour\$2.00
12. Park permit for commercial operation/use, per month\$25.00-\$100.00
13. Special Event permit, per Event.....\$25.00-\$75.00
 - (a) Greenbelt and/or Trail Race (5K or less distance).....\$300.00
 - (b) Greenbelt and/or Trail Race (distances greater than 5K).....\$500.00
 - (c) If actual City costs exceed the amount charged, the organizer will be assessed actual costs plus a 10% administrative fee.
14. Centennial Park (8-hour minimum).....\$400.00
 - (a) Additional time, per hour.....\$50.00
15. Brickyard Park per day (12-hour Maximum)..... \$120.00-200.00
16. Domtar Park per day (12-hour Maximum)..... \$120.00-200.00
17. Eastman Park at Horse Creek per day (12-hour Maximum).....\$100.00-200.00
- C. Summer Playground Program
 1. City resident fee, per child, per session.....\$100.00-\$150.00
 2. Non-City resident fee, per child, per session\$120.00-\$175.00
- D. Home School Physical Education Class
 1. Fee, per session, per student.....\$20.00-\$40.00

E. Community Center Class and Program Fees

1. Skilled Classes and Instructional Programs
 - (a) per class/session, per student - City resident.....\$5.00-\$50.00
 - (b) per class/session, per student - Non-City resident.....\$10.00-\$75.00
2. Day Camps
 - (a) per session, per student - City resident.....\$5.00-\$40.00
 - (b) per session, per student - Non-City resident.....\$10.00-\$45.00
3. Specialty Camps
 - (a) per session, per student - City resident.....\$20.00-\$100.00
 - (b) per session, per student - Non-City resident.....\$25.00-\$110.00
4. Specialty Programs and Special Events
 - (a) per participant - City Resident..... \$5.00-\$30.00
 - (b) per participant - Non-City Resident..... \$10.00-\$35.00

F. Athletics

1. Adult Basketball, Softball League & Flag Football Programs... \$350.00-\$450.00
 - (a) Non-Resident fee per person\$10.00-\$15.00
 - (b) Maximum Non-Resident fee per team\$75.00
2. Tournaments Fee, per team.....\$75.00-\$150.00
3. Basketball, 3 on 3 leagues
 - (a) Entry Fee, per team\$85.00-\$100.00
 - (b) Non-City resident fee, per person.....\$2.00
4. Volleyball
 - (a) Leagues - Indoor, per team\$120.00-\$180.00
 - (1) Non-City resident fee, per person\$10.00-\$15.00
 - (2) Maximum Non-Resident fee per team.....\$75.00
 - (b) Outdoor Leagues and Tournaments
 - (1) Triples\$45.00-\$90.00
 - (2) Doubles\$30.00-\$60.00
 - (3) Quads.....\$60.00-\$120.00
 - (4) Non-resident fee per person for leagues.....\$2.00
5. Adult Soccer
 - (a) Entry fee, per person.....\$30.00-\$50.00
 - (b) Non-City resident fee, per person.....\$10.00-\$15.00
 - (c) Maximum Non-Resident fee per team.....\$75.00
6. Adult Dodgeball
 - (a) Entry fee, per team\$85.00-\$100.00
 - (b) Non-City resident fee, per person\$10.00-\$15.00
 - (c) Maximum Non-Resident fee per team.....\$75.00
7. Tennis/Pickleball Instruction
 - (a) Instruction-Adults (19 and over), per session\$30.00-\$100.00
 - (1) Non-City resident fee, per session..... \$5.00
 - (b) Instruction-Children/teens (under 19), per session.....\$20.00-\$80.00
 - (2) Non-City resident fee, per session..... \$5.00
 - (c) Youth Tennis League Program.....\$15.00-\$60.00
 - (3) Non-City resident fee.....\$5.00
8. Tennis/Pickleball Tournament
 - (a) Entry fee, singles\$10.00-\$40.00
 - (b) Entry fee, doubles\$20.00-\$60.00
9. Tennis/Pickleball Courts Rental
 - (a) Individual court per hour (minimum 2 hours)\$8.00
 - (b) Tournament Rental, per court (min. 4 courts, per day (10 hr max.)\$40.00
 - (c) Each additional hour after 10 hours.....\$2.00

- (d) Vendor fee per event with Sales/Tickets\$15.00
10. Athletic Field Rental and Equipment
 NOTE: Deposit—\$50.00 per field may apply at the discretion of Parks & Recreation Management. Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.
 *An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.
- (a) Softball/Baseball field rental, per day per field (excludes concession rights)
 (12-hour maximum).....\$85.00-\$120.00
 (1) Each additional hour after 12..... \$15.00-\$25.00
 (2) Use of lights, per day per field\$25.00-\$75.00
 (3) Field drying material (per bag).....\$20.00
- (b) Soccer field rental, per day per field (excludes concession rights)
 (12-hour maximum) \$85.00-\$120.00
 (1) Each additional hour after 12)..... \$40.00
 (2) Use of lights, per day per field \$25.00-\$75.00
 (3) Fee, per team (tournaments, scrimmages, practices)..... \$20.00-\$30.00
- (c) Softball/Baseball/Miracle Field Soccer Field Rental (2-hour minimum)
 (1) Per hour, per field (excludes concession rights)..... \$15.00-\$40.00
 (2) Use of lights, per hour per field \$15.00
- (d) Use of Parking Lot at Athletic Facilities (Use of restroom facilities included)\$100.00-\$150.00
- (e) Meeting room rental for Brickyard Park, Domtar Park and Eastman Park at Horse Creek, per hour (2-hour minimum)\$15.00-\$25.00
- (f) Meeting room rental for Brickyard Park, Domtar Park and Eastman Park at Horse Creek per tournament..... \$50.00-\$75.00
- (g) Rental of portable mounds per field, per tournament \$75.00-\$100.00
- (h) Rental of green/white portable fencing per field, per tournament/event.....\$75.00-\$100
- (i) Rental of chain link portable fencing per field, per tournament/event.....\$100.00
- (j) Rental of white portable fencing (price per piece) \$20.00
- (k) Delivery charge for white fencing..... \$50.00
- (l) Set-up fee for white fencing (price per piece).....\$20.00
- (m) Vendor selling fee, per tournament/Event per venue W/Sales/Tickets.....\$100.00
11. Youth Registration Fee
 (a) Youth registration fee per sport \$20.00-\$50.00
 (b) Late registration fee (after deadline)..... \$5.00-\$25.00
 (c) Equipment and Uniform Fee..... \$15.00-\$50.00

G. Allandale (*Seasonal rates may apply to some Allandale Rental Fees*)

NOTE: Damage Deposit – 50% (\$100.00 minimum) of rental fee may apply at the discretion of Parks and Recreation Management.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Mansion and Garden Basic Rental (Corporate Meetings, Dinner Parties Anniversary Parties, Book Club Meetings, Seminars, Birthday Parties, Cocktail Parties, etc.)

- (a) 0-100 people, Monday-Thursday, 10:30 AM – 5 PM \$430.00
 (b) 0-100 people, Monday-Thursday, 5 PM – 11 PM..... \$600.00
 (c) 0-100 people, Friday and Sunday..... \$1,100.00
 (d) 0-100 people, Saturday \$1,200.00

(e) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.

**Add \$1.00 for each person over Event maximum.*

Does not include use of the Heron Dome or the Amphitheater.

2. "The Allandale Experience" Rental (April – October Only)- includes Mansion, Harvey's Barn, Brooks Pavilion (Corporate Meetings, Dinner Parties, Anniversary Parties, Book Club Meetings, Seminars, Birthday Parties, Cocktail Parties, etc.)
 - (a) 0-100 people, Monday – Thursday, 10:30 AM -5:00 PM \$1,280.00
 - (b) 0-100 people, Monday – Thursday, 5:00 PM -11:00 PM..... \$1,460.00
 - (c) 0-100 people, Friday and Sunday..... \$2,120.00
 - (d) 0-100 people, Saturday.....\$2,420.00
 - (e) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
**Add \$1.00 for each person over Event maximum*
3. Mansion & Garden Two Day Rental (April – October Only) (Corporate Meetings, Dinner Parties, Anniversary Parties, Book Club Meetings, Seminars, Birthday Parties, Cocktail Parties, etc.)
 - (a) 0-100 people, Monday – Thursday, 10:30 AM -5:00 PM \$860.00
 - (b) 0-100 people, Monday – Thursday, 5:00 PM -11:00 PM..... \$1,200.00
 - (c) 0-100 people, Friday and Saturday \$2,300.00
 - (d) 0-100 people, Saturday and Sunday..... \$2,300.00
 - (e) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
**Add \$1.00 for each person over Event maximum*
Does not include use of the Heron Dome or the Amphitheater.
4. Single Space Rental (Minimum 3 Hours & Maximum 5 Hours)
 - (a) Hourly Rate \$60.00
 - (b) Use of kitchen (microwave & refrigerator ONLY), per event \$30.00
5. Heron Dome Rental Fees – Appropriate Mansion rental may apply
 - (a) Monday – Thursday \$200.00
 - (b) Friday and Sunday \$275.00
 - (c) Saturday..... \$300.00
 - (d) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
6. Mansion Tour Fees
 - (a) Group tours, Monday – Friday, 8 AM – 4 PM\$30.00 + \$5.00/person
 - (b) Individual tours..... \$6.00/person
7. Rehearsal Fees (all facilities and grounds)
 - (a) Monday – Thursday, 8 AM – 4 PM \$50.00/hour
 - (b) Monday – Thursday, 4 PM – 9 PM (2-hour minimum) \$85.00/hour
8. Barn Rental (April – October Only)
 - (a) 0-100 people, Monday – Thursday..... \$450.00
 - (b) 0-100 people, Friday and Sunday \$550.00
 - (c) 0-100 people, Saturday \$650.00
 - (d) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
**Add \$1.00 for each person over Event maximum.*
9. Barn Gazebo Rental
 - (a) Monday – Thursday \$225.00
 - (b) Friday and Sunday \$400.00
 - (c) Saturday..... \$425.00
 - (d) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
Does not include use of Barn.
10. Picnic Pavilion Rental (April – October Only)
 - (a) 0-100 people, Monday – Thursday \$425.00
 - (b) 0-100 people, Friday and Sunday \$475.00
 - (c) 0-100 people, Saturday \$550.00
 - (d) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
**Add \$1.00 for each person over Event maximum.*
11. Amphitheater Rental – Appropriate Mansion rental may apply.
 - (a) Monday-Thursday\$250.00

- (b) Friday and Sunday \$275.00
 - (c) Saturday..... \$450.00
 - (d) A flat fee of \$50.00 will be charged for each event per facility which includes sales and/or tickets.
Does not include use of Mansion, Mansion gardens or Heron Dome.
- 12. Facility Charges for Events lasting more than designated time block (All facilities & grounds)\$85.00/hour
- 13. Photography Fees
 - (a) Mansion Renters (use of house, gardens, grounds)
 - Monday – Thursday, 8 AM – 4 PM (2-hour maximum) No Charge
 - (b) Mansion Renters (use of house, gardens, grounds)
 - Monday – Thursday, 4 PM – 9 PM (2-hour minimum) \$60.00/hour
 - (c) Non-Renters (use of house, gardens, grounds)
 - Monday – Thursday, 8 AM – 4 PM (2-hour minimum) \$85.00/hour
 - (d) Non-Renters (OUTDOORS ONLY/garden, grounds)
 - Monday – Thursday, 8 AM – 4 PM (2-hour minimum) \$60.00/hour
- 14. Equipment Fees
 - (a) Folding Chairs, each \$2.50
 - (b) Chivari Chairs, each..... \$4.00
 - (c) Tables, each..... \$8.00
 - (d) Piano and Disklavier, per Event \$55.00
- 15. Promotional Fees
 - (a) Eighteen free bookings per year (to be used at the discretion of Management)
- 16. Friends of Allandale
 - (a) Patron – 10% discount on one (1) party per year
 - (b) Benefactor – 15% discount on one (1) party per year
 - (c) Brooks Fellow – 25% discount on one (1) party per year
- 17. Vendors Display Fee (flyers, calling cards, etc.).....\$30.00/Year
- H. Dog Park
 - 1. Registration
 - (a) City resident, first dog (annual fee).....\$25.00
 - (b) City resident, per additional dog (annual fee)\$15.00
 - (c) Non-resident, first dog (annual fee)\$30.00
 - (d) Non-resident, per additional dog (annual fee).....\$20.00
 - 2. Key Cards, App Access and Tags
 - (a) Key card and additional app access, per card/app\$15.00
 - (b) Dog Park tag replacement, per tag.....\$5.00
 - 3. Application Processing fee\$1.00
- I. Bays Mountain Park
 - 1. Entrance/Parking
 - (a) City resident, per car (fits in standard parking spot).....\$7.00
 - (b) Non-City resident, per car (fits in standard parking spot)\$10.00
 - (c) Per bus (does not fit in standard parking spot)\$15.00
 - (d) Per car (Military parking with valid ID).....FREE
 - 2. Natural History and Planetarium programs
 - (a) Individual rates
 - (1) Planetarium (15 or more, group rate)* \$5.00 to \$7.00
 - (2) Nature program (15 or more, group rate)* \$2.00 to \$10.00
 - (3) Barge ride* \$4.00 to \$6.00
 - (4) Extended Nature Program (2 hours)\$6.00
 - (5) Day Camp.....\$75 Weekly & Family Membership Pass
 - (6) Additional Day Camp Child.....\$65 Weekly
 - (7) Special Nature Programs*.....\$10.00-\$40.00

*Dependent upon program may not provide member discount

- (b) Schools – scheduled during normal school hours
 - (1) Out of county students – per student/per program\$4.00
 - (2) Sullivan, Hawkins Counties & Kingsport, Bristol students..\$2.00
 - (c) Special programs
 - (1) Planetarium (other than regularly scheduled times).....\$350.00
 - (2) Barge rides (other than regularly scheduled times-40 people maximum).\$250.00
 - (3) Association life members get one free barge ride during June, July and August after 6:00 p.m. *Must be pre-scheduled.*
 - (4) Animal Encounters.....\$10.00 to \$250.00
 - (5) Instructional Classes.....\$20.00 to \$150.00
- 3. Other Programming
 - (a) Canoe/Kayak Tour Programs.....\$10.00 per person
 - (b) Canoe/Kayak Tour Programs (Park Members).....\$5.00
- 4. Facilities rental

NOTE: 50% of rental fee due at time of reservation. Deposit will count towards total fee. Deposit is not refundable if canceled less than a week prior to reservation date.

* At the discretion of Management, a renter can be charged a cleaning fee that is equal to one hour use of the space if the renter does not leave the space in the same condition as it was upon arrival.

 - (a) Building/Rooms (per hour-2 hour minimum)
 - (1) Classroom (maximum of 80 people)\$35.00
 - (2) Farmstead (maximum of 100 people)\$100.00
 - (3) Nature Center (maximum of 150 people)\$200.00
 - (4) Pavilion at LilyPad Cove-flat rate, four hour block (maximum 60-80 people, depending on set-up.) *Renter responsible for set-up & takedown. Includes parking for guests.*
 - (i) Monday-Thursday.....\$150.00
 - (ii) Friday thru Sunday.....\$250.00
 - (iii) Additional rental time if needed, per hour.....\$75.00
 - (iv) Folding chairs, each.....\$2.00
 - (v) Tables, each.....\$7.00
 - (5) Cabin/meeting room (maximum of 25 people)\$50.00
 - (b) Other Facilities Rental
 - (1) Overnight camping, per group/per night (max 15 people).....\$50.00
- 5. Park grounds
 - (a) Before hours (2-hour minimum)..... \$150.00
 - (b) After hours (2-hour minimum) \$150.00
- 6. Tour Groups
 - (a) Other Tours – includes entrance fee/choose two activities from: Barge Ride, Planetarium Show, Wolf Howling, Nature Program (per person)..... \$10.00
- 7. Annual Memberships
 - (a) Individual Membership.....\$40.00
 - (b) Family Membership.....\$65.00
 - (c) Supporting Membership.....\$125.00
 - (d) Lifetime Membership.....\$1,200.00
- 8. Planetarium Show Leases.....\$100-\$25,000
- 9. Commercial Photography Permit.....\$25.00
- J. Senior Citizens Programs
 - 1. Activity fee
 - (a) Resident..... \$25.00
 - (b) Non-City, Sullivan County Resident \$45.00
 - (c) Other \$70.00
 - 2. Ceramic/Clay, yearly usage fee \$25.00
 - 3. Craft fee *Cost of materials and instructor used in project*

4. Special Class Fee
 - (a) Skilled classes, per semester..... \$30.00-\$400.00
(i.e., Advanced Tai Chi, Power Yoga, Computer Classes, Specialty Workshops)
 - (b) Instructors' Salaries.....60% maximum class fees or hourly rate
 - (c) Other Senior Center class fees are determined by the Senior Center
Director with approval from the Senior Center Advisory Council
5. Non-service day trips, per person/per trip
 - (a) Local \$5.00
 - (b) Non-local..... \$13.00
 - (c) Extended travel (administrative fee) \$25.00
6. Locker Fee.....\$15.00
7. Copies, per page..... \$0.25

K. Lynn View Community Center

NOTE: Deposit – \$50% of rental fee may apply at the discretion of Parks and Recreation Management. Renter will pay for costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the facility.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Gym Rentals

NOTE: Deposit – \$50 per gym, per day may apply at the discretion of the Facility Management.

- (a) Per hour (2 hour minimum) \$30.00
 - (b) Pickleball, per hour (2 hour minimum) includes nets \$40.00
 - (c) Tournament Rental, per day (10-hour maximum)..... \$300.00
 - (d) Each additional hour after 10..... \$15.00
 - (e) Vendor Fee for Events with Sales/Tickets \$15.00
2. Cafeteria Rental
- (a) Per hour (3 hour minimum)\$20.00
 - (b) Event with Sales/Tickets, additional fee per hour.....\$5.00
3. Multipurpose Room Rental
- (a) Per hour (3 hour minimum) \$10.00-\$15.00
 - (b) Event with Sales/Tickets, additional fee per hour.....\$5.00
4. Auditorium Rental
- (a) Per hour (3 hour minimum) \$30.00
 - (b) Event with Sales/Tickets, additional fee per hour.....\$5.00
5. Football Field Rental
- (a) Per hour (3 hour minimum) \$50.00
 - (b) Vendor Fee for Events with Sales/Tickets \$35.00
 - (c) Use of lights per day..... \$30.00
6. Lower Baseball Field Rental
- (a) Per hour \$20.00
 - (b) Vendor Fee for Events with Sales/Tickets \$15.00

L. Kingsport Farmers Market

NOTE: Damage Deposit – 50% of rental fee may apply at the discretion of the facility manager. Renter will pay costs incurred as a result of any damage to facility, furnishings, equipment or grounds rising out of use of the Kingsport Farmers Market. A renter can be charged a cleaning fee that is equal to the rental exceeding time limit of \$85.00 if the renter does not leave the space in the same condition as it was upon arrival.

*An off-duty City of Kingsport Firefighter or Police Officer may be required at certain Events. Charges related to security will be the responsibility of the renter.

1. Pavilion Rental

- (a) Half Day: Monday–Sunday, 8AM–12 Midnight
(up to 8 hours will be considered a half day rental).....\$500.00

- (b) Full Day: Monday–Sunday, 8AM–12 Midnight, per day
(over 8 hours will be considered a full day rental).....\$600.00
- (1) Prep/Take Down in addition to a full day.....\$125.00
- (c) Facility charges for Events lasting beyond the designated time block (all facilities and grounds) per hour.....\$100.00
- (d) Pavilion & Carousel combo rental.....\$750.00
Rental of pavilion and carousel must happen at the same time.
(Includes Pavilion 8 hour rental from Option (b) listed above and Option M.2. listed in the next section: Carousel Special Events, nonpublic hours, 2 hr block)

2. Vendor – Daily Booth Rental Fees – Inside Pavilion

- (a) Wednesdays.....\$6.00
- (b) Saturdays\$10.00

3. Vendor – Daily Booth Rental Fees – Outside Pavilion

- (a) Wednesdays\$5.00
- (b) Saturdays\$8.00

*The City Manager or designee has the authority to adjust the fee if the proposed Event, including setup, is less than half the time of the rental or to adjust any of the above fees for special promotions or events.

M. Kingsport Carousel

- 1. Tokens for Rides.....\$1.00
- 2. Special Events, non-public hours, per hour, minimum of 2 hours.....\$100.00
- 3. Special Events (2 hour duration) during public hours, w/unlimited rides.....\$100.00
- 4. Rental of Carousel Studio, per hour (3 hour minimum).....\$30.00
- 5. Pavilion & Carousel combo rental\$750.00

Rental of pavilion and carousel must happen at the same time.

(Includes Pavilion 8 hour rental from Option L.1.(b) listed in the previous section and Option 2 listed above).

- 6. One Year Membership.....\$125.00

*At the discretion of Carousel Management, a renter can be charged a cleaning fee that is equal to one hour's use of the space if the renter does not leave the space in the same condition as it was upon arrival.

*The City Manager or designee has the authority to adjust any of the above listed fees for special promotions/Events.

N. Kingsport Aquatic Center Events/Facilities

Daily Fees

- (a) Ages 2 & under.....Free w/ paying adult
- (b) Under 48".....\$6.00
- (c) 48" and above.....\$8.00
- (d) Ages 55 & over.....\$6.00
- (e) Group (more than 15 people).....\$5.00 each
- (f) Last two hours of operation for the Indoor Pool outside of summer operational season:
 - (1) Under 48".....\$3.00
 - (2) 48" and above.....\$4.00
 - (3) Ages 55 & over\$3.00

1. Seasonal Waterpark Passes (Summer Operational Season)

- (a) Under 48".....\$100.00
- (b) 48" and above.....\$125.00
- (c) Ages 55 & over.....\$100.00
- (d) Family (4 within same household).....\$250.00
 - (1) Additional person.....\$15.00
- (e) Replacement card.....\$5.00

- 2. Annual Memberships (ONE annual payment includes member rates on classes and a 10% discount on facility rentals and concessions)

- (a) Under 48"..... \$230.00
 - (b) 48" and above \$300.00
 - (c) Ages 55 & over..... \$230.00
 - (d) Family (4 within same household)..... \$475.00
 - (1) Additional person (living in same household)..... \$50.00
 - (e) Replacement card.....\$5.00
- 3. Monthly Memberships
 - (a) Under 48" \$30.00
 - (b) 48" and above \$35.00
 - (c) Ages 55 & over \$30.00
 - (d) Family (4 within same household) \$70.00
 - (1) Additional person (living in same household)..... \$15.00
 - (e) Replacement card.....\$5.00
- 4. Quarterly Memberships
 - (e) Under 48"..... \$95.00
 - (f) 48" and above \$110.00
 - (g) Ages 55 & over \$95.00
 - (h) Family (4 within same household) \$215.00
 - (1) Additional person (living in same household)..... \$15.00
 - (e) Replacement card.....\$5.00
- 5. Rentals
 - (a) Room (includes tables and chairs).....\$50.00/hr
 - (b) Indoor Facility (minimum of 2 hrs)
 - (1) 1-100 people.....\$325.00/hr
 - (2) 101-250 people.....\$400.00/hr
 - (3) 251-400 / Corporation \$500.00/hr
 - (c) Outdoor Facility (minimum of 2 hrs)
 - (1) 1-100 people.....\$450.00/hr
 - (2) 101-250 people.....\$550.00/hr
 - (3) 251-400 / Corporation.....\$650.00/hr
 - (d) Outdoor Lap Pool (minimum of 2 hrs)
 - (1) 1-100 people \$175.00/hr
 - (2) 101-200 people \$250.00/hr
 - (e) Lap Lane
 - (1) Short course (maximum of 8 swimmers/lane) \$12.00/hr
 - (2) Long course (maximum of 16 swimmers/lane).... \$24.00/hr
 - (f) Swim Meet
 - (1) Short Course
 - (i) Whole Pool – 12 hours.....\$1,500.00
 - (ii) Whole Pool – 5 hours.....\$1,000.00
 - (iii) Half Pool – 12 hours.....\$1,000.00
 - (iv) Half Pool – 5 hours.....\$600.00
 - (2) Long Course
 - (i) Whole Pool – 12 hours (May 1-May 20).....\$2,500.00
 - (ii) Whole Pool – 12 hours (May 20-July 31).....\$2,750.00
 - (iii) Whole Pool – 5 hours (May 1-July 31).....\$1,500.00
 - (iv) Warm Pool – 5 hours (June 1-July 31 only).....\$600.00
 - (g) Cabana (Outdoor Waterpark Season)
 - (1) Full Day
 - (i) Monday-Thursday.....\$75.00
 - (ii) Friday, Saturday, Sunday & Holidays.....\$100.00
 - (2) Half Day

- (i) Monday-Thursday.....\$40.00
 - (ii) Friday\$60.00
- 6. Swim Lessons
 - (a) Adaptive Swim Lessons (8 x 30 minute lessons)
 - (1) KAC Member.....\$60.00
 - (2) YMCA Member.....\$120.00
 - (3) Non-member.....\$140.00
 - (b) Group (8 classes w/ sibling discount of \$5 each additional child)
 - (4) KAC Member.....\$40.00/session
 - (5) YMCA Member.....\$70.00/session
 - (6) Non-member.....\$80.00/session
 - (c) Private (1 x 30 minute class or 6 x 30 minute classes)
 - (1) KAC Member.....\$30.00/ \$140.00
 - (2) YMCA Member.....\$40.00/ \$200.00
 - (3) Non-Member.....\$45.00/ \$240.00
 - (d) Semiprivate (6 x 30 minute classes for 2 students)
 - (1) KAC Member.....\$170.00
 - (2) YMCA Member.....\$220.00
 - (3) Non-Member.....\$240.00
 - (e) Group Swim Lessons Weekend (4 lessons discount of \$2 each additional child)
 - (1) KAC Member.....\$20.00
 - (2) YMCA Member.....\$45.00
 - (3) Non-Member.....\$55.00
 - (f) Additional Fee after registration deadline.....\$10.00
- 7. Water Exercise Classes (60 minutes in length)
 - (a) Single Class
 - (1) KAC Member.....\$2.00
 - (2) YMCA Member.....\$6.00
 - (3) Non-Member.....\$8.00
 - (4) Kingsport Senior Center Member\$5.00
 - (b) Monthly Pass (unlimited exercise classes during month)
 - (1) KAC Member.....\$10.00
 - (2) YMCA Member.....\$50.00
 - (3) Non-Member.....\$55.00
 - (4) Kingsport Senior Center Member\$40.00
- 8. Masters Swim Team
 - (a) KAC Member (monthly).....\$25.00
 - (b) YMCA Member (monthly).....\$35.00
 - (c) Non-member (monthly)\$45.00
 - (d) KAC Member (Quarterly).....\$75.00
 - (e) YMCA Member (Quarterly).....\$95.00
 - (f) Non-Member (Quarterly)\$125.00
 - (g) KAC Member (Annual).....\$275.00
 - (h) YMCA Member (Annual).....\$355.00
 - (i) Non-member (Annual).....\$475.00
- 9. Summer League Swim Team
 - (a) KAC Member\$125.00
 - (b) YMCA Member\$150.00
 - (c) Non-Member.....\$175.00

Each additional sibling will receive a \$15.00 discount off the monthly fee.
- 11. Junior Viperfish Swim Team
 - (a) KAC Member\$35.00 monthly

- (b) YMCA Member \$55.00 monthly
 - (c) Non-Member \$75.00 monthly
- Each additional sibling will receive a \$10.00 discount off the monthly fee.
- 12. Training Courses (instructional courses for certification)
 - (a) Lifeguard Training
 - (1) Fees will be waived if participant chooses to work for KAC.
 - (2) KAC/YMCA Member.....\$200.00
 - (3) Non-member.....\$225.00
 - (b) Water Safety Instructor
 - (1) Fees will be waived if participant chooses to work for KAC.
 - (2) KAC/YMCA Member.....\$200.00
 - (3) Non-member.....\$225.00
 - (c) Certified Pool Operator
 - (1) KAC/YMCA Member \$275.00
 - (2) Non-member \$325.00
 - (d) Instructional classes
 - (1) KAC/YMCA Member.....\$20.00-\$150.00
 - (2) Non-member.....\$160.00
 - (3) Online courses.....\$20.00-\$150.00
- 13. Special Events
 - (a) Facility events (varies by event).....\$3.00-\$10.00
 - (b) Swim meet entry fees.....\$10.00-\$80.00
 - (1) Spectator fee.....\$2.00-\$5.00
- 14. Party Packages for up to 20 guests and room rental for 2 hours
 - (a) Party Package.....\$285.00
 - (b) Party add ons.....\$25.00-\$50.00
 - (c) Additional guests over the first 20 will be charged the group rate of \$5.00/person
- 15. Kingsport Senior Center Members receive a 20% discount for all aquatic classes
- 16. Seasonal Fees – Outdoor waterpark operational season
 - (a) Ages 2 & under.....Free w/ paying adult
 - (b) Under 48”.....\$10.00
 - (c) 48” and above \$12.00
 - (d) Ages 55 and over..... \$10.00
 - (e) Group (more than 15 people)..... (each) \$5.00
 - (f) After 4 pm:
 - (1) Under 48”.....\$5.00
 - (2) 48” and above.....\$6.00
 - (3) Ages 55 and over.....\$5.00
- 17. Scuba/Kayak
 - (a) Lane Rental Fee – Short Course.....\$10.00
 - (b) Lane Rental Fee – Long Course.....\$20.00
 - (c) Individual Rate per participant/instructor.....\$2.00

Facility fees for the Kingsport Aquatic Center will be discounted by fifty percent (50%) for activities sponsored by the following:

- Kingsport Boys and Girls Club
- Kingsport Girls Incorporated
- Kingsport Chamber of Commerce
- Kingsport City Schools
- Kingsport Economic Development Board
- Downtown Kingsport Association
- Kingsport Housing Authority
- Kingsport Convention & Visitor's Bureau

*The City Manager or designee has the authority to adjust any of the above fees for special promotions or Events.

*The renter will pay for costs incurred as a result of any damage to the facility, furnishings, equipment or grounds rising out of use of the Kingsport Aquatic Center.

Chapter 70 – Peddlers and Solicitors

- A. Street Vendors Permit application fee\$200.00
(The permit shall remain valid for one year after issuance.)

Chapter 82 - Signs

- A. Inspection Fees
1. Unlighted.....\$ 8.00
2. Lighted.....\$10.00

Chapter 86 - Solid Waste

- A. Removal of Garbage, Trash and Recycling
1. Inside City Residential waste collection from 96-gallon carts, per month
(a) First Cart..... \$8.00
(b) Each additional cart, per month..... \$8.00
Note: Additional carts refer to (b) above. The Inside City Residential waste collection fee will be waived for individuals on the first cart who are enrolled in the State of Tennessee Tax Relief Program, as set forth annually by the State of Tennessee Division of Property Assessments.
2. Inside City Multi-family Residential and Mobile Home Park Developments waste collected from 96-gallon carts, per cart, per month \$12.00
3. Outside City/County residential waste collection from 96-gallon carts, per month
(a) One Cart \$23.00
(b) Each additional cart, per month..... \$10.00
4. Business and Professional Complex collected
(a) From 96-gallon carts, per month, per business, per cart \$23.00
(b) From dumpster boxes
(1) KHRA & Kingsport City Schools dumpster pickup.....\$25.00*
(2) Commercial & Industrial dumpster pickup.....\$25.00*
**NOTE: The fees in this subsection are \$20 until September 1, 2025.*
5. Wildlife Resistant Cart (*Note: This includes cart fee*)..... \$20.00
6. Construction waste material, per ton \$105.00
Note: This fee will be assessed to the property owner for any construction waste placed on the right-of-way.
7. Mixed pile at curb-items outside scope of service-move out/clean out-excessive material fee.\$100.00
8. Appliance, per pickupFree
9. Carpet, per pickup \$25.00
10. Discarded furniture, per pickupFree
11. Backdoor Garbage pickup annual fee (to be billed monthly July 1 through June 30).\$336.00
The annual backdoor garbage fee may be waived or reduced for elderly or disabled individuals who meet the annual household income limit requirements and age or disability qualifications, as set forth annually by the State of Tennessee Division of Property Assessments for the State of Tennessee's Property Tax Relief Program. Individuals desiring an exemption from or a reduction in the backyard garbage fee must make application to the Public Works Director on a form available at the Finance Customer Service Center on an annual basis. Upon approval of the application, the Public Works Director shall set the annual fee for the qualifying elderly or disabled applicant on the basis of the annual household income specified in the following sliding fee schedule:

| <u>Annual Household Income</u> | <u>Annual Fee</u> |
|--|-------------------|
| 50.00% or less of Income Limit | No Fee |
| Over 50.00% to 62.50% of Income Limit | 20% of Fee |
| Over 62.50% to 75.00% of Income Limit | 40% of Fee |
| Over 75.00% to 87.50% of Income Limit | 60% of Fee |
| Over 87.50% to 100.00% of Income Limit | 80% of Fee |
| Over 100.00 % of Income Limit | 100% of Fee |

12. Roll Off Containers

- (a) Rental fee, per service..... \$480.00
- (b) Additional tip fee, per ton..... \$65.00

Note: Customer will be required to pay \$480.00 up front and before delivery of dumpster. The \$480.00 covers the tipping fee for three tons, rental fee and pull fee for one service. One service is defined as customer calling to request roll off be emptied or 30 day rental threshold has been met, whichever comes first. If additional rentals are needed the customer will need to pay another rental fee. Customer will be billed for additional tonnage over three tons.

B. Demolition Landfill Fee and Charges

- 1. City residents will be allowed up to 12,000 lbs. per year (July 1 through June 30) to dump at the landfill with no tipping fee. The amount dumped will be tracked using the current city address. If an address exceeds 12,000 lbs., tipping fees will apply for additional tonnage.
- 2. A minimum tipping fee shall be charged for all vehicles entering the landfill with a net weight of less than 1,000 lbs.....\$30.00
- 3. A tipping fee shall be charged for all vehicles entering the landfill with a net weight of 1,000 lbs. or more (calculated on a per ton basis at a rate of per ton).\$65.00

4. Tires

- (a) 6 or less, each\$3.00
- (b) More than 6, per ton (cut or whole)\$225.00

C. Annual application and permit fee (Contract collectors and haulers of solid waste).....\$750.00

The annual fee must be submitted with the application. The fee is nonrefundable.

Provided the application is approved by the Director of Public Works, the permit shall expire on the next 30th day of April following issuance of the permit. The duration of the permit shall not exceed one year. The permit fee is not pro-rated. Regardless of when the application is submitted, the full fee must accompany the application.

Chapter 90 – Streets, Sidewalks and Other Public Places

- A. Sidewalk Dining Facilities Permit application fee\$50.00
(The permit shall remain valid for one year after issuance.)

Chapter 98 - Traffic and Vehicles

Parking Fees (effective January 1, 2003): A parking fee structure is not in effect for parking lots owned by the City of Kingsport. These lots are commonly referred to as the Commerce Street Parking Lot, the Farmers Market Parking Lot, the Shelby Street Parking Lot, the Library Parking Lot and the Five Points Parking Lot. Parking in these lots is allowed on a first come, first served basis unless posted otherwise for a special-use Event authorized in writing by the City Manager.

Chapter 102 – Utilities

All rates and fees set out in Chapter 102 shall be effective for billing on or after July 1, 2025.

Water Usage Rates and Fees

A. Unmetered Non-commercial Customers – Monthly Rate.....\$22.06

B. Water Usage Rates

1. Base charge per month, by meter size

| <u>Size</u> | <u>Inside City</u> | <u>Outside City</u> |
|-------------|--------------------|---------------------|
| 5/8 inch | \$10.72 | \$21.45 |
| 1 inch | \$19.08 | \$38.16 |
| 1 ½ inch | \$35.80 | \$71.60 |
| 2 inch | \$60.89 | \$121.77 |
| 3 inch | \$158.52 | \$317.04 |
| 4 inch | \$336.65 | \$673.31 |
| 6 inch | \$704.91 | \$1,409.83 |
| 8 inch | \$974.17 | \$1,948.34 |
| 10 inch | \$1,637.08 | \$3,274.15 |
| 12 inch | \$2,843.12 | \$5,686.23 |

2. Usage Rate Schedule (Rate Per Thousand Gallons)

| <u>Volume Used</u> | <u>Inside City</u> | <u>Outside City</u> |
|---------------------|--------------------|---------------------|
| 0–70,000 gallons | \$2.87 | \$5.75 |
| Over 70,000 gallons | \$2.53 | \$5.05 |

3. Wholesale Customer Rate – will be 40% increase over Inside City Base Charge (B.1) and Usage Rate Schedule (B.2) shown above.

4. Emergency Connections to Other Utilities – will be charged Outside City Usage Rates (B.2) only, no Base Charge.

C. Private Fire Service Connection (Monthly Charge plus Usage Rates Found in Section B.2.)

| <u>Size</u> | |
|------------------|----------|
| 4 inch and below | \$30.00 |
| 6 inch | \$50.00 |
| 8 inch | \$50.00 |
| 10 inch | \$75.00 |
| 12 inch | \$100.00 |

D. Tapping Fees (New Meter, Meter Relocation, Fire Service, Fire Service Relocation)

| <u>Size</u> | |
|-------------|---------|
| 5/8 inch | \$1,200 |
| 1 inch | \$1,300 |
| 1 ½ inch | \$2,200 |
| 2 inch | \$2,900 |
| 3 inch | \$5,000 |
| 4 inch | \$5,700 |
| 6 inch | \$8,200 |

All taps larger than 6 inch will be estimated prior to construction, fee to include all costs of labor, equipment & materials plus 10%

E. Water Connection Service Fee (set up/start account)\$50.00

F. Temporary Connection of 2 inch Meter to Fire Hydrant\$200.00

G. Disconnection or Reconnection of Service

1. Reconnection / Non-Payment / Lockup / Meter Removal Fee

(a) Kingsport Water Customers (Before 5 PM on Work Days)\$50.00

(b) Kingsport Water Customers (After 5 PM, Weekends, Holidays) . \$75.00

(c) Bloomingdale Utility District (BUD) Water Customers..... BUD Current Rate

2. Obstruction Removal Fee\$100.00

3. Tampering Fee (meters or other utility property).....\$250.00

H. Service Call Charges

1. Raise/Lower Water Meter at Request of User.....150.00

2. Leak Detection/Line Locating on Private Property (per hour).....\$75.00
3. Backflow Prevention Devices Testing Fee
 - (a) Initial Test Free
 - (b) Annual Test..... Free
 - (c) Retesting Fee, Per Test (If Device Fails on Initial or Annual Test) \$75.00
4. Service Fee
 - (a) Initial Call Free
 - (b) Recurring Service Calls, each \$50.00
- I. Fire Hydrants
 1. Fire Hydrant Installation or Relocation Fee \$5,500.00
 2. Fire Hydrant Flow Test Fee.....\$100.00
- J. Water Line Extension
 1. Cost Estimate Fee \$100.00
 2. Extension Cost will be estimated at contractor installation prices and will be limited to availability of lowest bid contractor.

Sewer Usage Rates and Fees

K. Sewer Usage Rates

1. Base charge per month
 - (a) Inside City \$10.03
 - (b) Outside City \$15.08
2. Class I Usage Rates (Rate Per Thousand Gallons)

| <u>Volume Used</u> | <u>Inside City</u> | <u>Outside City</u> |
|--------------------|--------------------|---------------------|
| All Usage | \$11.02 | \$16.52 |
3. Class II Surcharge Fees
 - (a) BOD per lb \$0.204
 - (b) TSS per lb.....\$0.102
4. Residential or commercial water customers located within the corporate limits of the City of Kingsport where sanitary sewers are not available and are identified by the Utilities Director as receiving septic tank pumping and waste hauling services provided by the City shall be subject to sewer user rates for Class I customers as set out above. Tap fee applicable to property served shall be paid before such service begins.
5. Sewer Usage Cap for All Residential Customers
 - (a) An average base figure on water consumption will be established for individual residential customers. This figure will be calculated by using the consumption by each metered customer during the five-month billing periods of December to April, winter months when water usage is reasonably stable, and when most water enters the City sewer system.
 - (b) Since sewer fees are based on per-thousand-gallon usage, the average that was calculated from the winter period will be rounded-up to the next thousand-gallon level.
 - (c) A 3,000-gallon amount will be added to the average of each customer to arrive at a final individual consumption average.
 - (d) Once established, the final average will be used as the annual individual sewer cap for the following year. A new cap will be established during each winter period and the procedure will be repeated.
 - (e) Any new residential customer will be assigned a cap of 8,000 until an average individual cap can be established.

L. Tapping Fees (New Service, Tap Relocation, or Additional Tap)

1. Residences, single-family, cluster homes, condominiums, townhouses, duplexes, row houses, etc. per living unit (existing structures & new construction)
 - (a) First Unit \$2,500.00

- (b) Additional Units on Same Tap.....\$200.00
 - 2. Multi-family complexes, hotels, motels, hospitals, nursing homes, retirement centers, mobile home parks, etc. (existing structures and new construction)
 - (a) First Unit / Room\$2,500.00
 - (b) Additional Units on Same Tap.....\$200.00
 - 3. Car wash (existing structures and new construction)
 - (a) First Bay.....\$2,500.00
 - (b) Each Additional Bay\$500.00
 - 4. Large and small commercial users, factories, and shopping centers (existing structures and new construction)
 - (a) First 10,000 square feet (or additional lateral)\$2,500.00
 - (b) Each additional 10,000 square feet\$300.00
 - 5. Low Pressure Tap Fees (Residential Lift Station)
 - (a) New Structures\$6,000.00
 - (b) Existing Structures
 - (1) Inside City\$2,500.00
 - (2) Outside City.....\$6,500.00
- M. Financing of Sewer Tapping Fees
- 1. Interest rate, per annum 9.5%

Upon mailing of notices of the availability of sewer to the property owner of record, or on the date of the tap fee permit, whichever shall come first, when payment is not received in full, interest shall begin to accrue on the 91st day from the date of the notification, or on the date of the permit, as is applicable, on the amount of the tap fee, the lateral fee, or lateral construction fee schedule and related definitions.
 - 2. Tap Fees may be financed over a ten (10) year period and shall be payable in equal monthly installments including interest charged at a rate established by this resolution. A property owner(s) desiring to finance the tap fee will be required to execute a promissory note secured by a deed of trust in the amount of the tap fee payable to the City of Kingsport. The promissory note & the deed of trust shall be a standard form prescribed by the City Recorder & approved by the City Attorney.
 - 3. Recording fee and other charges for recording Deeds of Trust and Release Deeds will be the same as those assessed to the City by the Register of Deeds of the county where the deeds are recorded.
 - 4. Financing shall be available to residential property served by City of Kingsport installed collector sewers. For the purpose of determining availability of financing, residential property shall mean existing single family residences or row houses, as defined herein, & include new residential construction only when the construction is for the property owner's own personal use. A property owner(s) desiring to finance the tap fee will be required to execute a promissory note in the amount of the tap fee due payable to the City of Kingsport. The property owner(s) shall also be required to execute a Deed of Trust securing the note. The promissory note & the deed of trust shall be a standard form prescribed by the City Recorder & approved by the City Attorney. The property owner(s) shall be further required to pay to the City a recording fee as set out herein at the time the Deed of Trust is executed.
- Owners of the following classes of property:
- (a) Residences or row houses (existing structures or new construction only when the construction is for the property owner's own personal use)
 - (b) Existing additional units may finance the tap fee due and payable to the City over a ten (10) year period in equal monthly installments including interest charged at a rate established by this resolution upon the execution of a promissory note and a deed of trust securing the note.

In the Event an outside property owner financing a tap fee is annexed he/she shall be given a pro rata credit to their outstanding principal balance in the month following the effective date of annexation equal to the difference between an outside tap fee and an inside tap fee in effect at the time the promissory note was initially entered into. The pro rata amount to be credited against the property owner's account will be determined by allocating the difference between an outside tap fee and an inside tap fee on a monthly basis over the term of the promissory note and applying the monthly amount to the number of installments remaining to be billed over the term of the promissory note as of the effective date of the annexation. The amount calculated by applying the monthly amount to the number of unbilled installments as the effective date of annexation will be applied as a credit against the property owner's outstanding principal balance.

5. Financing shall not be available to owners of the following class of property:
 - (a) New residences located in subdivisions in which sewer mains and laterals have been installed by developers
6. Also, financing shall not be available in cases where the development is for speculative purposes. In determining if construction is for speculative purposes, any sewer tap permit issued in the name of a licensed contractor, plumber, developer, or broker shall be considered for speculative purposes and payment of the tap fee in full shall be required. In cases where a contractor constructs a residence for personal occupancy and desires to finance the tap fee, the contractor/owner will be eligible to finance when he or she provides the City Recorder with (1) certification that the residence has been constructed for personal occupancy of the owner/ contractor, and (2) executes a standard City of Kingsport promissory note and deed of trust securing the note for sewer tap fees payable to the City of Kingsport. The "Certification of Construction for Personal Occupancy" shall be a standard form prescribed by the City Recorder and approved by the City Attorney.

N. Categories of Uses

1. Single Family Residence: A building occupied exclusively for residence purpose by one family or housekeeping unit, independent of any other structure, and generally owner occupied.
2. Row Houses: Utilizes a common wall between houses (duplex) or row house can have common walls on both sides of the structure (cluster home, townhouse and/or condominium) and usually is one-family owner occupied.
3. Additional Existing Units: Additional existing units on same lot or parcel of land with existing residence and connected to the same sewer tap.
4. Subdivisions and/or Planned Residential Development: Developments approved by the Kingsport Planning Commission where the developer installs sanitary sewer collector system to City specifications and conveys by deed to City for maintenance. Internal circulation can be either public or private streets. Development where individual living units are available for private ownership.
5. Multi-family Project: Usually involves more than one building on a large site (internal vehicular circulation serving each building) and each multifamily complex or building located within the multifamily project shall be subject to the fee schedule established herein for multifamily complexes. Housing can be either low- or high-rise. The project is usually under one ownership, and the dwelling units are rented, but each dwelling unit may be under individual ownership.
6. Multi-family Complex: Usually consists of one building with direct access from the building to public street and/or sanitary sewer easement. Can be either one ownership of entire project or individual ownership of each dwelling unit.

7. Hospitals, Nursing Homes, Retirement Centers: Unit/room is determined by the area (number of beds) served by one bath. Can be a private room, semi-private room or two rooms, etc.
 8. Public Sewer System: A sanitary sewer system installed in a development comprised of lots, units, etc., available for individual acquisition and ownership. System developed to City specifications, at developer's expense and conveyed by deed to the City for maintenance.
 9. Small Commercial Users (with less than 10,000 square feet in floor area): Such as those businesses or services as set forth in Article IV, Section 5, Subsection (A) - (E), inclusive, and Section 9 of the Zoning Ordinance of the City of Kingsport, except that those uses permitted within other zones or uses expressly excepted by Section 102-408 of the Code of Ordinances of the City of Kingsport or this Resolution shall not be construed to be included in this classification.
- O. Wastewater Discharge Permit Fees
1. Non-domestic permit application
 - (a) Original Application\$50.00
 - (b) Renewal Application\$25.00

NOTE: Fee is non-refundable. Applicants who file an application with incomplete or missing information have thirty (30) days to correct and resubmit the application. Those applicants not resubmitting within 30 days will be required to start the application process over, including payment of another fee.
 2. Non-domestic permits (annual fee)\$200.00

NOTE: Permits are issued for annual periods not to exceed a 5-year time limit. Fees are based on an annual rate.
 3. Permit Transfer Fee\$100.00
- P. Wastewater Appeals Board Fee\$250.00
- Q. Water Utility Monitoring, Inspection, and Surveillance, and Construction Fees
1. Private Lateral Backup Response.....\$250.00
 2. Lateral Location Fee\$150.00
 3. Dye/Smoke Test, Odor Investigation, Pretreatment Inspection\$100.00
 4. Wastewater Sample Fees\$50.00

Includes 5-Day BOD, Total Coliform / E-Coli, Temperature Total Suspended Solids, Dissolved Oxygen, Ammonia, pH
 5. Manhole Adjustment Fee..... at cost, based on estimate
- R. Waste Hauler Permit Fee (annual)\$50.00
- S. Clean Hauled Waste Disposal
1. Domestic (per load up to 2,000 gallons)\$100.00
 2. Non-domestic (per 1,000 gallons)\$150.00
- T. UST Discharge Permit Fee (per tank).....\$100.00
- U. Groundwater Discharge Permit Fee (annual fee, per location)\$250.00

Stormwater Rates and Fees

| V. Stormwater Rates | | <u>% SFU</u> | <u>Monthly User Rate</u> |
|---|-----|--------------|--------------------------|
| <u>Single Family Residential Property</u> | | | |
| Tier (based on impervious surface) | | | |
| 1 – 0 to 1,912 sq ft..... | 70 | | \$2.80 |
| 2 – 1,913 to 6,269 sq ft..... | 100 | | \$4.00 |
| 3 – 6,270 sq ft and above | 140 | | \$5.60 |
| <u>Non Single Family Residential</u> | | | |
| Duplexes, Townhomes, Apartments, Condominiums, Mobile Homes, etc. | | | |
| Per Each Dwelling Unit..... | 60 | | \$2.40 |

Other Developed Property

Commercial, Industrial, Institutional, Churches, Recreational, Parking Lots, etc.

.....Varies\$4.00 per SFU
..... Minimum Fee \$4.00

W. Rate Details

1. The terms used in this subsection shall have the same meaning ascribed to such terms in Ordinance No. 6146, establishing the stormwater utility
2. The single-family unit (SFU) is hereby established as 3,794 square feet of impervious surface area. The base rate for stormwater user fees is \$3.50 per month per SFU
3. For the other developed property classification in the chart above, the number of SFU is determined by dividing the total square footage of impervious surface area of the property by the SFU, rounded to the nearest tenth. The minimum value shall not be less than one SFU.

Payment Processing Posting Priority

- X. Payments for services billed on City utility statements will be processed, posted, and applied to the accounts receivable in the following order of priority:

| <u>Payment Priority</u> | <u>Accounts Receivable Description</u> |
|-------------------------|--|
| 10..... | Bankruptcy |
| 11..... | Balance Forward |
| 12..... | Payment Correction Transfer Balance |
| 13..... | Returned Check Fee |
| 14..... | Service Charges |
| 15..... | Returned Check Transfer Balance |
| 16..... | Declined Credit Card IVR Fee |
| 17..... | Non-Payment Fee |
| 18..... | Final Bill |
| 19..... | Installation Fees |
| 20..... | Water Tap Fees |
| 21..... | Line Extension Estimate |
| 22..... | Utility Deposit |
| 23..... | Finance Department Adjustment |
| 30..... | Stormwater Penalty |
| 31..... | Stormwater Fees |
| 40..... | Residential Garbage – Back Door |
| 41..... | Residential Garbage – Curbside |
| 42..... | Multi-Family/Business/Professional Complex Garbage |
| 60..... | Miscellaneous Charge |
| 61..... | Deposit Interest |
| 62..... | Census Survey |
| 78..... | Sewer Penalties |
| 79..... | Sewer Sales |
| 87..... | State Sales Tax |
| 88..... | Water Penalties |
| 89..... | Water Sales |

Chapter 110 - Vehicles for Hire

A. Charter Bus Fees

1. Per hour (subject to a three (3) hour minimum charge)\$40.00
2. Private Charter of 24-passenger Mini-Bus (first 2 hours).....\$150.00
(a) (per hour thereafter)\$100.00

3. Non-Profit/Hotel-Motel Charter of 24-passenger Mini-Bus
 - (a) (First two hours)\$125.00
 - (b) (per hour thereafter)\$80.00

[NOTE: Fees are for actual time beginning when vehicle leaves City Garage until return to City Garage.]
 - B. 24-Passenger Mini-Bus Advertising Rates (for 6-month period)
 1. Side Panel (each)\$7,000.00
 2. Back Panel \$4,000.00
 3. Both Sides and Back Panel.....\$15,000.00
 - C. KATS Fixed-Route Service Fares
 1. Regular fare\$1.00
 2. 65 and over\$0.50
 3. Handicapped.....\$0.50
 4. Monthly Pass\$20.00
 5. City Employees/Students with valid ID/Children under age 18Free
 6. Military Veterans with Valid ID.....\$0.50
 7. Route Deviation\$1.00
 8. Multi-Ride Ticket Book (24 one-way trips)\$20.00
 9. Multi-Ride Ticket Book Reduced Fare (24 one-way trips).....\$12.00
 10. Weekly Pass.....\$5.00
 11. Daily Pass\$2.00
 - D. KATS ADA/Paratransit Fares (Individuals must be certified to use service)
 1. ADA/Paratransit (one-way trip).....\$2.00
 - E. KATS Dial-A-Ride 65 (next day service to individuals 65 and older, when ADA capacity allows)
 1. Dial-A-Ride 65, (one-way trip)\$3.00
 - F. KATS Dial-A-Ride Job Assist (service to individuals traveling to/from work when ADA capacity allows)
 1. Dial-A-Ride Job Assist (one-way trip)\$3.00
 - G. KATS Connect (share ride on-demand transportation throughout the City of Kingsport when ADA capacity allows)
 1. Dial-A-Ride (one-way trip)\$3.00
 - H. Dial-A-Ride Multi-Ride Ticket Book (24 tickets worth \$1.00 each)\$24.00
 - I. No Show Fee (does not apply to ADA trips). A No-Show occurs when a rider fails to appear to board the vehicle for a scheduled trip. No-shows or late cancellations are not counted when there are situations beyond the rider's control that prevents the rider from notifying KATS that the trip cannot be taken. Customers who miss three or more scheduled trips in a month, establish a pattern of No-Shows, or fail to cancel trips in a timely manner are subject to service suspension. Customers can avoid a pending suspension by paying for the No-Show trips they were responsible for. For all proposed suspensions, the customer will receive a detailed list of violations. Customers may remove violations by paying the total cost of their No-Show trips.
 - J. Program/Discount Card Replacement.....\$1.00
- *The City Manager or designee has the authority to adjust any of the above fees for special promotions or Events.

Chapter 114 - Zoning

- A. Planning and Zoning Fees
 1. Rezoning application fees:
 - (a) Any downsizing (from higher to lower density).....\$250.00
 - (b) Any rezoning less than 20 acres.....\$450.00
 - (c) Any rezoning over 20 acres.....\$500.00
 2. Board of Zoning Appeals
 - (a) Application for Special Exception\$100.00

| | |
|--|-----------------|
| (b) Application for Variance | \$100.00 |
| (c) Application for Administrative Review | \$100.00 |
| (d) Called meeting..... | \$130.00 |
| 3. Historic Zoning Commission | |
| (a) Case filed for hearing at HZC Meeting (except for construction or demolition of a principal structure) | \$75.00 |
| (b) Case filed for hearing at HZC Meeting (for construction or demolition of a principal structure) | \$150.00 |
| (c) Case filed for In-House Approval with HZC..... | \$15.00 |
| 4. Each case filed with the Gateway Review Committee..... | \$75.00 |
| 5. Zoning Development Plan (if required): | |
| (a) Preliminary | \$150.00 |
| (b) Full set of Construction Plans..... | \$200.00 |
| (c) Final..... | \$50.00 |
| 6. Communications tower | |
| (a) New tower | \$425.00 |
| (b) Co-located antennas | \$125.00 |
| B. Subdivision fees | |
| 1. Preliminary Plat..... | \$200.00 |
| 2. Construction Plans..... | \$300.00 |
| 3. Final Plat (including minor subdivisions & Planned Developments) | \$30.00 per lot |
| 4. Bond Recording Fee (per page) | \$4.00 |
| C. Right-of-Way Vacating application fee | \$100.00 |
| D. Off-Premise Signs, Per Face..... | \$100.00 |
| E. Zoning Verification Letter..... | \$25.00 |
| F. Technology..... | \$7.00 |
| G. Publication for Called Meeting of the Kingsport Regional Planning Commission..... | \$130.00 |
| H. Mural Application..... | \$50.00 |
| I. Surplus Property Application..... | \$50.00 |
| J. Geographic Information Services (GIS) Fees: | |
| 1. Map Products | |
| (a) Staff time, per hour..... | \$36.00 |
| (b) Hard copy maps, standard sizes 48" x 36" (includes Kingsport Street Index Map & all Map Books)..... | \$57.00 |
| (c) Hard copy maps, custom sizes (per inch, by longest side)..... | \$1.19 |
| 2. Geographic Data for commercial users | 5% |
| (Specifically 5% of the development cost attributable to each data category, or data category subset, that a commercial user applies for.) | |
| <i>[Note: The above costs will apply to GIS/Engineering data/maps distributed by other Departments or Divisions.]</i> | |

BE IT FURTHER RESOLVED by the Board of Mayor and Aldermen that the fees, rates, and charges set out in this resolution shall be in effect from and after its date of adoption unless otherwise stated herein, or until and unless any fee, rate, or charge is changed by subsequent resolution.

Adopted this 17th day of June, 2025.

ATTEST:

PAUL W. MONTGOMERY, Mayor

ANGELA MARSHALL
Deputy City Recorder

APPROVED AS TO FORM:

RODNEY B. ROWLETT, III, City Attorney