



AGENDA ACTION FORM

Consideration of a Resolution to Authorize the Mayor to Sign All Documents Necessary to Apply and Receive a SAFER Grant from the U.S. Department of Homeland Security

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-170-2025

Work Session: June 16, 2025

First Reading: N/A

Final Adoption: June 17, 2025

Staff Work By: Jerry DeBerry, Fire Chief

Presentation By: Jerry DeBerry, Fire Chief

Recommendation:

Approve the Resolution.

Executive Summary:

The Kingsport Fire Department (KFD) is eligible to apply for a SAFER grant to fund the increase in the on-duty strength of fire departments. The grant along with the required matching funds would help fund five (5) full-time firefighter positions for a period of 3 years.

The SAFER Grant will reimburse the City a total of seventy-five (75%) of the cost to add five (5) employees in the first and second year with a required 25% match. The grant accounts for a COLA/Step in future years along with a 3% admin fee added in each year. A match of twenty-five (25%) is required for the five (5) firefighters for the first and second year. In year three, the grant will reimburse the City a total of thirty-five (35%) and require a sixty-five (65%) match. There is a requirement that the Fire Department fully fund these positions in the fourth year.

The additional personnel will be placed in Fire Suppression, which will assist in safety on fire scenes and greatly decrease the Fire Department's current usage of overtime.

Estimated Costs	City	Grant	Total
Firefighter Trainee Year 1 (75-25)	\$88,868.08	\$274,602.35	\$366,136.47
Firefighter Year 2 (75-25)	\$103,401.15	\$319,509.55	\$426,012.73
Firefighter Year 3 (35-65)	\$288,447.82	\$155,318.05	\$443,765.87
Total Funding	\$480,717.04	\$749,429.95	\$1,235,915.07

Funding for the matching funds is identified in 110-3501-451-10-10.

Attachments:

1. Resolution

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—