



## AGENDA ACTION FORM

### **Conduct the Annual Plan of Services Update for the Fieldcrest and Cherry Knoll Annexations**

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-339-2025

Work Session: December 15, 2025

First Reading: N/A

Final Adoption: December 16, 2025

Staff Work By: K. Weems

Presentation By: Ken Weems

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### **Strategic Focus Area: 6. Strong & Vibrant Neighborhoods**

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#### **Recommendation:**

Hold Public Hearing and receive comment for the annual plan of services update for the Fieldcrest and Cherry Knoll Annexations.

#### **Executive Summary:**

Tennessee Code Annotated 6-51-108 states in part "...upon expiration of six (6) months from the date any annexed territory for which a Plan of Service has been adopted becomes a part of the annexing of the municipality, and annually thereafter until such services have been extended according to such plan, there shall be prepared and published in the newspaper of general circulation in the municipality a report of the progress made in the preceding year... the governing body by municipality shall publish notice of the public hearing on such progress reports and changes, and hold such hearings thereon..." As a result of this statute, and the subsequent need to conduct the identified plan of service updates, it is recommended that the Board of Mayor and Aldermen conduct a public hearing and receive comment.

The plan of services deadline for the Fieldcrest Annexation is 7/21/2027. The sole service remaining to be extended to the Fieldcrest annexation site is sanitary sewer. The sanitary sewer extension for the Fieldcrest annexation site is currently under construction.

The plan of services deadline for the Cherry Knoll Annexation is defined as "when development occurs." The remaining services of water, sanitary sewer, and street lighting will be extended to the Cherry Knoll annexation site when development occurs that requires the extensions.

All services required are on track to be complete by the terms of the plan of services. The notice of public hearing was published on November 24, 2025.

#### **Attachments:**

1. Notice of Public Hearing
2. Plan of Services Report
3. Map

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—