

December 9, 2025

KINGSPORT CITY SCHOOLS
FISCAL YEAR 2025-2026
BUDGET AMENDMENT NUMBER THREE

GENERAL PURPOSE SCHOOL FUNDS

ITEM ONE: LYNN GARDEN ELEMENTARY SCHOOL PROJECT

It is time to enter into agreement with Thompson & Litton Architects for phase two of the design work for the new Lynn Garden Elementary School. Phase one was for the schematic design work. Phase two will be for the detail design, bidding and construction administration for demolition of the current building on the site and for the site work that will be necessary to be completed prior to construction. The total amount of the agreement for the second phase is \$268,700. This includes a base fee of \$236,237.50. There are fees of \$32,462.50 for additional services that include:

Surveying	\$8,000.00
Geotechnical & Subsurface Testing	6,262.50
Environmental Testing	2,500.00
Second Bid Administration	8,000.00
Reimbursable Expenses	8,000.00

The City of Kingsport will provide funding for this project when they sell bonds for this project. In order to meet the timelines for completion of the project, it is necessary to initially provide funding from the school system’s Fund Balance.

It is recommended that the estimated revenue for Fund Balance Appropriations and the appropriation for Fund Transfers be increased by \$300,000 to provide funding for phase two of the Thompson & Litton, architect agreement and to provide funding for any necessary additional expenses. It is also recommended that these funds be transferred to a project within the General Project Fund.

ITEM TWO: ROBINSON FIRE ALARM REPLACEMENT PROJECT

The fire alarm system at Robinson Middle School is more than 30 years old and has reached to end of its’ life. At this time, it is recommended that KCS enter into an agreement with Holston Engineering to provide a cost estimate, bid specifications, and project administration for this project. Holston Engineering has proposed a fee of 5% of installed project cost, not to exceed \$37,500. It is recommended to establish project funding of \$50,000, to cover the engineering fee and any other costs related to the design of this project.

It is recommended that the estimated revenue for Fund Balance Appropriations and the appropriation for Fund Transfers be increased by \$50,000 to provide funding for design work for the replacement of the Robinson fire alarm system. It is also recommended that these funds be transferred to a project within the General Project Fund.

GENERAL PROJECT FUND

LYNN GARDEN ELEMENTARY SCHOOL PROJECT

A project for the construction of a new elementary school in the Lynn Garden area was approved in January 2025. Initial project funding was established for \$650,000, to fund phase I of the architectural contract. This budget amendment will provide funding for phase two of the architectural contract.

It is recommended that the estimated revenue for Transfers from the General Purpose School Fund and the appropriation Architectural Fees be increased by \$300,000.

ROBINSON FIRE ALARM REPLACEMENT PROJECT

A project will be established for the replacement of the Robinson Fire Alarm system. Initial project funding will be established for \$50,000, to fund the architectural contract and any associated costs. Funding will come from the General Purpose School Fund, Fund Balance.

It is recommended that the estimated revenue for Transfers from the General Purpose School Fund and the appropriation Architectural Fees be increased by \$50,000.