



BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES

Tuesday, December 02, 2025 at 7:00 PM

City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

Board of Mayor and Aldermen

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

City Administration

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder

Angie Marshall, City Clerk/Deputy City Recorder

I. CALL TO ORDER by Mayor Montgomery.

II. PLEDGE OF ALLEGIANCE TO THE FLAG led by Chief Jerry DeBerry, Kingsport Fire Dept.

III. INVOCATION led by Chief Jason Bellamy, Kingsport Police Dept.

IV. ROLL CALL by City Recorder Travis Bishop. Absent: Morris Baker and Betsy Cooper

V. RECOGNITIONS AND PRESENTATIONS None.

VI. COMMENT

Mayor Montgomery invited citizens in attendance to speak. Tim Sanders commented on AEP and the mayor then closed the public comment section.

VII. APPOINTMENTS None.

VIII. APPROVAL OF MINUTES (*These items are considered under one motion.*)

Motion made by Alderman Mayes, Seconded by Vice Mayor Duncan.

Passed: All present voting "aye."

1. November 17, 2025 - Work Session

2. November 18, 2025 - Business Meeting

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IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS

1. **Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 032, a Portion of Parcel 112.20, Located Along E. Stone Drive from the A-1, Agricultural District to B-3, Highway-Oriented Business District (AF-327-2025) (Jessica McMurray)** Public Hearing: None.

Motion made by Alderman George, Seconded by Alderman Phillips.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG EAST STONE DRIVE FROM THE A-1, AGRICULTURAL DISTRICT TO B-3, HIGHWAY-ORIENTED BUSINESS DISTRICT IN THE 10TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

X. BUSINESS MATTERS REQUIRING FINAL ADOPTION

1. **Consideration of a Budget Adjustment Ordinance for Various Funds in FY2026 (AF-316-2025) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

ORDINANCE NO. 7236 AN ORDINANCE TO AMEND THE VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2026; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

XI. OTHER BUSINESS

1. **Consideration of a Resolution to Purchase Two (2) 2026 Ford Maverick AWD Utilizing TN State Contract (AF-328-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

RESOLUTION NO. 2026-124 A RESOLUTION AUTHORIZING THE PURCHASE OF TWO 2026 FORD MAVERICKS AWD FROM LONNIE COBB UTILIZING TENNESSEE STATE CONTRACT NO.: 88764; AND AUTHORIZING THE CITY MANAGER TO EXECUTE A PURCHASE ORDER FOR THE SAME

Passed: All present voting "aye."

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2. **Consideration of a Resolution to Extend the Agreement with Raftelis for Customer Information Software Implementation Consulting and Support (AF-321-2025) (Floyd Bailey)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

RESOLUTION NO. 2026-125 A RESOLUTION APPROVING AN EXTENSION TO THE AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, LLC FOR CUSTOMER INFORMATION SOFTWARE IMPLEMENTATION MANAGEMENT SUPPORT CONTRACT AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

3. **Consideration of a Resolution Awarding the Bid to GRC Civil Services, Inc. for the Cattails at MeadowView Golf Course Irrigation Pump System Replacement Re-Bid (AF-323-2025) (Michael T. Borders)**

Motion made by Alderman Phillips, Seconded by Vice Mayor Duncan.

RESOLUTION NO. 2026-126 A RESOLUTION AWARDING THE BID FOR THE CATTAILS AT MEADOWVIEW GOLF COURSE IRRIGATION PUMP SYSTEM REPLACEMENT PROJECT TO GRC SERVICES, INC. AND AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT FOR THE SAME AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

XII. CONSENT AGENDA (*These items are considered under one motion.*)

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

Passed as presented with a roll call vote: Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

1. **Consideration of Resolution Amending the Contract with the Tennessee Department of Transportation (TDOT) for the Brickyard Park Bicycle-Pedestrian Bridge Project (AF-329-2025) (Ryan McReynolds)**

RESOLUTION NO. 2026-127 A RESOLUTION APPROVING AMENDMENT 1 TO THE AGREEMENT WITH THE TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE BRICKYARD PARK BICYCLE PEDESTRIAN BRIDGE PROJECT; AUTHORIZING THE MAYOR TO EXECUTE THE AMENDMENT; AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AMENDMENT

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2. **Consideration of a Resolution to Renew Voya Stop Loss Contract for 2026 (AF-245-2025)**
(Tyra Copas)

RESOLUTION NO. 2026-128 A RESOLUTION AUTHORIZING THE RENEWAL OF A POLICY FOR STOP LOSS INSURANCE COVERAGE WITH VOYA RELIASTAR LIFE INSURANCE COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

XIII. COMMUNICATIONS

1. City Manager

Mr. McCartt stated it is very exciting for downtown Kingsport regarding economic development and provided details about the former JC Penney building being purchased and remodeled. He further stated he appreciated the developer's willingness to invest. He mentioned Saturday is Christmas parade and thanked the many city employees who participate to make sure it's safe and also for the decorating.

2. Mayor and Board Members

Alderman Phillips provided information on all the upcoming Christmas events. Alderman Mayes mentioned a meeting at the Kingsport Lifesaving Crew which provided a history of public safety, noting 70 years of service to the citizens of Kingsport. Alderman George said the downtown looks lovely and encouraged everyone to shop local and pointed out the extended hours to downtown businesses this month. Vice Mayor Duncan also commented on Christmas activities. Mayor Montgomery stated he was thankful to serve with the board. He also congratulated the city manager on becoming a grandpa.

XIV. ADJOURN

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 7:29 p.m.

ANGELA MARSHALL
Deputy City Recorder

PAUL W. MONTGOMERY
Mayor