



AGENDA ACTION FORM

Consideration of a Resolution to Authorize the Mayor to Execute a SCSEP Host Agency Agreement with First Tennessee Human Resource Agency for Bays Mountain Park

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-250-2026

Work Session: August 17, 2026

First Reading: N/A

Final Adoption: August 18, 2026

Staff Work By: Megan Krager

Presentation By: Michael T. Borders

Strategic Focus Area: 1. Efficient & Responsive Government

Recommendation:

Approve the Resolution

Executive Summary:

If approved the City will enter into a Senior Community Service Employment Program (SCSEP) Agreement with First Tennessee Human Resources Agency (FTHRA).

The SCSEP operates under Title V of the Older Americans Act and provides opportunities for work-based job training for low-income, unemployed seniors. Participants work an average of 20 hours a week but can work up to 29 hours.

Bays Mountain Park has historically served as a host site to whom program participants will be assigned by FTHRA. Wages, fringe benefits, and workers compensation coverage are provided by FTHRA which receives grant funding through the U.S. Department of Labor.

Program participants play vital roles for the park such as staffing the nature center, farmstead museum, and gate house. Additionally, the program encourages the host agency to hire individuals who participate in the program which city has done previously. This results in significant labor cost savings depending upon availability of workers. Typically, between \$13,000 and \$30,000 annually.

There is no cost to the city either in terms of matching funds, pay, or benefits to the participants in the program.

Attachments:

1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—