



AGENDA ACTION FORM

Consideration of a Resolution to Approve a Memorandum of Understanding with the Bays Mountain Park Caretaker

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-263-2026
Work Session: August 17, 2026
First Reading: N/A

Final Adoption: August 18, 2026
Staff Work By: Megan Krager
Presentation By: Michael T. Borders

Strategic Focus Area: 3. Exceptional Cultural & Recreational Opportunities

Recommendation:

Approve the Resolution

Executive Summary:

If approved the City will enter into a Memorandum of Understanding (MOU) with Chief Ranger Marco Rodriguez to be the full-time resident caretaker and occupy a single-family residence at 853 Bays Mountain Road.

Bays Mountain Park (BMP) is required by Tennessee Code Annotated (TCA) 70-4-404(c)(2)(C) to have a full-time resident caretaker on site as a condition for BMP's Class I wildlife permit (issued by the Tennessee Wildlife Resources Agency) to provide for security, care, and supervision of the wildlife. BMP's Class I wildlife includes carnivores (wolves) and venomous reptiles (snakes). BMP possesses a single-family residence on site for the housing of a full-time resident caretaker at 853 Bays Mountain Road to comply with these provisions.

Under the proposed MOU, there is no rental fee, and utilities will be covered by the City. In return, the full-time resident is expected to perform the responsibilities outlined in the TCA, respond to weather-related emergencies, and support after-hours operations as needed.

The term of the MOU is for one year with an option to renew annually without further action unless otherwise terminated. A termination notice of (30) days by either party is required. Continued employment at BMP is required.

Attachments:

1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayes	—	—	—
Phillips	—	—	—
Montgomery	—	—	—