



AGENDA ACTION FORM

Consideration of a Resolution Renewing the Contract for Concession Food Service Distributor for the Kingsport Aquatic Center with The H.T. Hackney Company

To: Board of Mayor and Aldermen

From: Chris McCartt, City Manager *CM*

Action Form No.: AF-121-2025

Work Session: May 5, 2025

First Reading: N/A

Final Adoption: May 6, 2025

Staff Work By: Wendy Terrazas

Presentation By: Michael T. Borders

Recommendation:

Approve the resolution.

Executive Summary:

If approved the City will renew the contract with H.T. Hackney Company as the vender for concession items at the Kingsport Aquatic Center for a period of one year.

H.T. Hackney was awarded the contract for concession vending in 2017 and again in 2022 through an RFP process. The RFP allows for annual renewals contingent upon satisfactory performance in the prior term.

Staff is recommending renewing the contract with H.T. Hackney Company for a period of one (1) year for various concession items & equipment at the Kingsport Aquatic Center.

Concession items will be ordered on an as-needed basis by the city. The contract will be awarded for one (1) year with an option to renew annually providing all terms, conditions, and costs are acceptable to both parties. The city reserves the right to rebid at the end of any contract period.

In the last fiscal year, the concessions stand brought in approximately \$275,000 in revenue and netted approximately \$75,000 on a cash basis.

Funding is identified in Account #419-5022-507-31.90

Attachments:

1. Resolution

	Y	N	O
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Phillips	—	—	—
Vacancy	—	—	—
Montgomery	—	—	—