



**FLEET MAINTENANCE DEPARTMENT**  
**City of Kingsport, Tennessee**

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**To:** Nikisha Eichmann, Assistant Procurement Manager  
**From:** Steve Leonard, Fleet Manager  
**Date:** April 24, 2025  
**Re:** Recapping Tire Service Purchase Recommendation

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This memo will serve as confirmation of my review for Tire Recapping Services.

Best One Tire of Tri-Cities has agreed to extend our current pricing for tire recapping services for another year. The services provided by Best One Tire have met our expectations and are expected to continue in the future.

It is my recommendation to renew the award for Tire Recapping Services to Best One Tire of Tri-Cities

Should you have any questions on this recommendation, please do not hesitate to contact me.

Thank you.