



## **BOARD OF MAYOR AND ALDERMEN BUSINESS MEETING MINUTES**

**Tuesday, February 18, 2025 at 7:00 PM**

**City Hall, 415 Broad Street, Montgomery-Watterson Boardroom**

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### **Board of Mayor and Aldermen**

Mayor Paul W. Montgomery, Presiding

Vice Mayor Darrell Duncan

Alderman Morris Baker

Alderman Colette George

Alderman Gary Mayes

Alderman James Phillips

### **City Administration**

Chris McCartt, City Manager

Bart Rowlett, City Attorney

Travis Bishop, City Recorder/Treasurer

Angie Marshall, City Clerk/Deputy City Recorder

- I. CALL TO ORDER** 7:00 pm by Mayor Montgomery.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG** led by Sullivan County Commissioner Mark Ireson.
- III. INVOCATION** led by Rev. Collin Adams, Waverly Road Presbyterian Church.
- IV. ROLL CALL** by City Recorder/Treasurer Travis Bishop. Absent: Alderman Betsy Cooper.
- V. RECOGNITIONS AND PRESENTATIONS**
  - 1. 2024 KOSBE Award Recipients** - Aundrea Salyer (Alderman Baker)

### **VI. COMMENT**

Mayor Montgomery invited citizens in attendance to speak. Luann McMurray, 844 Granby Road expressed concerns about additional traffic regarding the Williams Road rezoning. There being no one else coming forward, the mayor closed the public comment section.

### **VII. APPOINTMENTS**

- 1. Consideration of Appointments to the Senior Center Advisory Council (AF-50-2025)**  
(Mayor Montgomery)

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Motion made by Alderman George, Seconded by Alderman Baker.

APPOINT ELLE DEAKINS, ERNIE KOEHLER, CHARLES LYNN DAVENPORT, PAUL BUINACCORSI AND ANNA WALTERS TO THE SENIOR CENTER ADVISORY COUNCIL EFFECTIVE IMMEDIATELY AND EXPIRING OCTOBER 31, 2030; REAPPOINT KENN NEAGLE AND BRENDA ELLERS EFFECTIVE IMMEDIATELY AND EXPIRING ON OCTOBER 31, 2026; REAPPOINT LINDA FORD, TERRY CUNNINGHAM, XUE XIAOLI AND RICK VALONE EFFECTIVE IMMEDIATELY AND EXPIRING OCTOBER 31, 2028.

Passed: All present voting "aye."

**VIII. APPROVAL OF MINUTES** (*These items are approved under one motion.*)

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

Passed: All present voting "aye."

- 1. February 3, 2025 - Work Session**
- 2. February 4, 2025 - Business Meeting**

**IX. BUSINESS MATTERS REQUIRING FIRST READING AND/ OR PUBLIC HEARINGS**

- 1. Conduct a Public Hearing and Consideration of an Ordinance to Amend Zoning of Tax Map 0290, Group A, Parcel 032.00 Located along Williams Road from the R-1B, Residential District to R-3, Low Density Apartment District (AF-40-2025) (Jessica McMurray)**

Motion made by Alderman Phillips, Seconded by Alderman George.

AN ORDINANCE TO FURTHER AMEND THE ZONING CODE, TEXT AND MAP, TO REZONE PROPERTY LOCATED ALONG WILLIAMS ROAD FROM THE R-1B, RESIDENTIAL DISTRICT TO R-3, LOW DENSITY APARTMENT DISTRICT IN THE 12TH CIVIL DISTRICT OF SULLIVAN COUNTY; TO FIX A PENALTY FOR THE VIOLATION OF THIS ORDINANCE; AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 2. Consideration of an Ordinance to Amend Term Lengths for Various Boards and Commissions Appointed by the Board of Mayor and Aldermen (AF-33-2025) (Jessica Harmon)**

City Attorney Rowlett pointed out a scrivener's error had been corrected from what was presented at the work session to reflect vacancy on Bays Moutnain Park Commission.

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AN ORDINANCE TO AUTHORIZE THE EXTENSION OF TERMS FOR PRESENT MEMBERS OF BOARDS AND COMMISSIONS BEYOND THE LENGTH OF TIME ESTABLISHED IN SECTION 2-330 IN THE CODE OF ORDINANCES, CITY OF KINGSFORT, TENNESSEE, AND TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

- 3. Consideration of a Budget Adjustment Ordinance for Various Funds in FY2025 (AF-45-2025) (Chris McCartt)**

Motion made by Alderman George, Seconded by Alderman Mayes.

AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed: All present voting "aye."

**X. BUSINESS MATTERS REQUIRING FINAL ADOPTION**

- 1. Consideration of a Budget Ordinance for Various Funds FY25 (AF-35-2035) (Chris McCartt)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Phillips.

**ORDINANCE NO. 7193** AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

- 2. Consideration of a Budget Ordinance for the General Fund in FY25 (AF-41-2025) (Chris McCartt)**

Motion made by Alderman Mayes, Seconded by Alderman Baker.

**ORDINANCE NO. 7194** AN ORDINANCE TO AMEND VARIOUS FUND BUDGETS FOR THE YEAR ENDING JUNE 30, 2025; AND, TO FIX THE EFFECTIVE DATE OF THIS ORDINANCE

Passed on second reading with a roll call vote: Alderman Baker, Vice Mayor Duncan, Alderman George, Alderman Mayes, Alderman Phillips, Mayor Montgomery

**XI. OTHER BUSINESS**

- 1. Consideration of a Resolution Authorizing the City of Kingsport's Application for and Acceptance of Funding through THDA's 2025 Emergency Solutions Grant (AF-29-2025) (Michael Price)**

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Motion made by Alderman Baker, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-163** A RESOLUTION APPROVING AN APPLICATION FOR A U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT EMERGENCY SOLUTIONS GRANT, ACCEPTING THE GRANT FUNDS IF AWARDED, AND AUTHORIZING THE MAYOR TO SIGN THE GRANT APPLICATION AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

Passed: All present voting "aye."

**2. Consideration of a Resolution Authorizing the Mayor to Execute an Agreement for E-Rate Category Two Network Equipment for FY2025-2026 (AF-43-2025) (David Frye)**

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-164** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT FOR THE PURCHASE OF E-RATE CATEGORY TWO NETWORK EQUIPMENT AND SERVICES THROUGH THE TENNESSEE EDUCATION BROADBAND CONSORTIUM FOR FISCAL YEAR 2025-2026 WITH PERSONAL COMPUTER SYSTEMS, INC., FOR KINGSFORT CITY SCHOOLS' USE

Passed: All present voting "aye."

**3. Consideration of a Resolution to Purchase Two (2) Starlite Transit Buses from the Commonwealth of VA Contract # CTR017836 (AF-44-2025) (Ryan McReynolds)**

Motion made by Alderman George, Seconded by Alderman Phillips.

**RESOLUTION NO. 2025-165** A RESOLUTION AUTHORIZING THE PURCHASE OF TWO STARLITE TRANSIT BUSES FROM SONNY MERRYMAN, INC. UTILIZING COMMONWEALTH OF VIRGINIA STATE CONTRACT NO.: CTR017836 FOR USE BY THE KINGSFORT AREA TRANSIT SERVICE; AND AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE COMMONWEALTH OF VIRGINIA AND PURCHASE ORDERS TO SONNY MERRYMAN, INC. FOR THE SAME

Passed: All present voting "aye."

**4. Consideration of a Resolution Awarding the Bids for the Purchase of Various Water and Sewer Maintenance Items (AF-46-2025) (Ryan McReynolds)**

Motion made by Alderman Mayes, Seconded by Alderman George.

**RESOLUTION NO. 2025-166** A RESOLUTION AWARDED THE BID FOR THE PURCHASE OF VARIOUS WATER AND SEWER MAINTENANCE ITEMS TO FERGUSON ENTERPRISE,

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CONSOLIDATED PIPE & SUPPLY, INC., CORE & MAIN, INC., AND GC SUPPLY AND AUTHORIZING THE CITY MANAGER TO EXECUTE PURCHASE ORDERS FOR THE SAME

Passed: All present voting "aye."

**5. Consideration of a Financial Contribution Supporting the Regional Efforts to Recruit Additional Airline Service at Tri-Cities Airport (AF-48-2025) (Chris McCartt)**

John Rose came forward to answer questions and provide details on this item. There was considerable discussion.

Motion made by Vice Mayor Duncan, Seconded by Alderman Baker.

**RESOLUTION NO. 2025-167** A RESOLUTION APPROVING A FINANCIAL CONTRIBUTION IN THE AMOUNT OF \$250,000 SUPPORTING REGIONAL EFFORTS TO RECRUIT ADDITIONAL AIRLINE SERVICE AT THE TRI-CITIES AIRPORT; AUTHORIZING SUCH AGREEMENTS AS MAY BE NEEDED TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION AND EXPRESSING THE INTENT OF THE BOARD OF MAYOR AND ALDERMEN TO ESTABLISH ONE OR MORE PROJECT ACCOUNTS IN AN ORDINANCE APPROPRIATING FUNDS TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION, AS NEEDED

Passed: All present voting "aye."

**6. Consideration of a Resolution that Transfers Property from KEDB to the City of Kingsport and Approves a Payment Agreement (AF-27-2025) (Michael T. Borders)**

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

**RESOLUTION NO. 2025-168** A RESOLUTION APPROVING A CONTRIBUTION TO THE INDUSTRIAL DEVELOPMENT BOARD OF THE CITY OF KINGSPORT, TENNESSEE (KEDB) FOR ECONOMIC OR INDUSTRIAL DEVELOPMENT PURPOSES RELATED TO BRICKYARD PARK; AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

*NOTE: Alderman Phillips left the meeting at 7:53 pm.*

**7. Consideration of a Resolution Supporting the Sullivan County Assessor's Proposal to Change the Reappraisal Cycle from Four Years to Two Years (AF-49-2025) (Staff)**

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Motion made by Alderman Baker, Seconded by Alderman Mayes.

**RESOLUTION NO. 2025-169** A RESOLUTION SUPPORTING THE SULLIVAN COUNTY ASSESSOR'S PROPOSAL TO CHANGE THE TAX REAPPRAISAL CYCLE FROM FOUR YEARS TO TWO YEARS

Passed: All present voting "aye."

- 8. Consideration of a Resolution for Authorization to Sign FTDD Worksite Agreement for the WIOA Programs and Receive Reimbursement Funds (AF-47-2025) (Tyra Copas)**

Motion made by Alderman George, Seconded by Vice Mayor Duncan.

**RESOLUTION NO. 2025-170** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE FIRST TENNESSEE DEVELOPMENT DISTRICT WORKSITE AGREEMENT FOR WIOA PROGRAMS TO RECEIVE REIMBURSEMENT FUNDS

Passed: All present voting "aye."

- 9. Consideration of a Resolution Authorizing an Agreement with Online Utility Exchange for Customer Verification and Collections (AF-51-2025) (Floyd Bailey)**

Motion made by Alderman Baker, Seconded by Alderman George.

**RESOLUTION NO. 2025-171** A RESOLUTION APPROVING AN AGREEMENT WITH ONLINE UTILITY EXCHANGE FOR CUSTOMER VERIFICATION AND COLLECTIONS AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

- 10. Consideration of a Resolution Authorizing an Agreement with Doxim, LLC for Migration to Current Platform and Implementation of Hansen CIS (AF-52-2025) (Floyd Bailey)**

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

**RESOLUTION NO. 2025-172** A RESOLUTION DECLARING DOXIM, LLC A SOLE SOURCE; APPROVING AN AGREEMENT WITH DOXIM, LLC AND AUTHORIZING THE MAYOR TO EXECUTE THE AGREEMENT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

Passed: All present voting "aye."

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**XII. CONSENT AGENDA** *(These items are considered under one motion.)*

Motion made by Vice Mayor Duncan, Seconded by Alderman George.

Passed as presented with a roll call vote: Alderman Baker, Vice Mayor Duncan, Alderman George, Alderman Mayes, Mayor Montgomery

- 1. Consideration of a Resolution Authorizing the Mayor's Signature on the Certification of Local Government Approval for the 2025 Emergency Solutions Grant Applications (AF-30-2025) (Michael Price)**

**RESOLUTION NO. 2025-173** A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A CERTIFICATION OF LOCAL GOVERNMENT APPROVAL FOR THE SALVATION ARMY OF KINGSFORT, GRACE HOUSE, HOPE HAVEN AND FAMILY PROMISE OF GREATER KINGSFORT AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE AGREEMENT

- 2. Consideration of a Resolution to Approve a Property Damage Release with USAA General Indemnity Company (AF-42-2025) (Bart Rowlett)**

**RESOLUTION NO. 2025-17** A RESOLUTION APPROVING A RELEASE FOR PROPERTY DAMAGE WITH STEPHEN REDMON THROUGH USAA GENERAL INDEMNITY COMPANY AND AUTHORIZING THE MAYOR TO EXECUTE THE RELEASE AND ALL OTHER DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THIS RESOLUTION

- 3. Consideration of a Resolution to Donate Certain Library Materials to the Friends of the Kingsport Public Library (AF-38-2025) (Michael T. Borders)**

**RESOLUTION NO. 2025-175** A RESOLUTION AUTHORIZING THE DONATION OF SURPLUS PERSONAL PROPERTY FROM THE KINGSFORT PUBLIC LIBRARY TO THE FRIENDS OF THE LIBRARY AND ANY AND ALL DOCUMENTS NECESSARY AND PROPER TO EFFECTUATE THE PURPOSE OF THE DONATION OR THIS RESOLUTION

**XIII. COMMUNICATIONS**

- 1. City Manager**

Mr. McCartt congratulated Travis Bishop for getting through his first work session and business meeting. He highlighted several items that were approved tonight and the impact they will have on Kingsport as well as the region.

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**2. Mayor and Board Members**

Alderman Mayes noted Alderman Cooper was missed and hope she is recovering. He mentioned the strategic plan work session the board members and staff spent much of the day on yesterday. He stated there were many good ideas and we are going in a good direction. He also thanked the citizens who participated in the survey. Alderman George noted Alderman Phillips left due to an appointment. She remarked that the facilitators seemed pleased yesterday with the response from the citizens. She commented last week the BMA members spoke to representatives in Nashville and presented a unified front for the needs in Kingsport. She encouraged citizens to reach out because their voice is heard. Lastly, she wished her dad a happy 90th birthday. Alderman Baker commented on regionalism in regards to the airport and Hurricane Helene. Vice-Mayor Duncan mentioned public works has already started treating the roads in anticipation of weather. He listed the Keep Kingsport Beautiful cleanups are already scheduled to date as well as garden seminars. The Vice-Mayor stated KATS has started an on demand service like Uber. He also noted this morning the Fire Department introduced a new HAZMAT truck in our fleet with a good turnout at the fire hall. Lastly, he expressed appreciation for the work done by staff regarding the planning session. Mayor Montgomery thanked Sullivan County Commissioner Ireson for attending tonight and to relay that Kingsport is onboard regarding the airport. He thanked staff for their work to help citizens and noted the upcoming budget work session next week.

**XIV.ADJOURN**

Seeing no other business for consideration, Mayor Montgomery adjourned the meeting at 8:14 p.m.

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ANGELA MARSHALL  
Deputy City Recorder

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PAUL W. MONTGOMERY  
Mayor