

CHANGE ORDER

Date 02/28/25

OWNER'S Project No. NC2221 ENGINEER'S Project No. _____
Project Facilities Improvements

CONTRACTOR Vanderpool Roofing, LLC

Contract For Hunter Wright Stadium Roof Repair Contract Date 12/20/24

To: Vanderpool Roofing, LLC
Contractor

You are directed to make the changes noted below in the subject Contract:

ATTEST:

CITY OF KINGSPORT OWNER

CITY RECORDER

APPROVED AS TO FORM:

CITY ATTORNEY

By: _____

MAYOR OF KINGSPORT

Dated: _____

Nature of the Changes

Replacement of deteriorated fascia wood and plywood discovered during project.

Enclosures

These changes result in the following adjustment of Contract

Price and Time:

Contract Price Prior to This Change Order

\$ 18,435.00

Net Increase Resulting from this Change Order

\$ 2,943.40

Current Contract Price Including This Change Order

\$ 21,378.40

Contract Time Prior to This Change Order _____ Days

Net Increase Resulting from this Change Order _____ Days

Current Contract Date Including this Change Order _____ Days or Date

The Above Changes Are Approved

Karl Berry

Project Manager

By: Karl Berry

Date: 3/3/2025

The Above Changes Are Accepted

Vanderpool Roofing, LLC

Contractor

By: Andy Vicars

Date: 3/3/25

Routine

1. Board of Mayor and Aldermen for approval and authorization for the Mayor to sign on behalf of the City
2. Project Manager
3. Contractor
4. City Attorney
5. Mayor
6. City Recorder

Distribution by City Recorder

1. Original executed change order to contract file
2. Copy to Contractor
3. Copy to Project Manager
4. Copy to Purchasing Director



Vanderpool Roofing LLC
 3196 East Stone Drive
 Kingsport, TN 37660
 Office (423)392-4170
 Fax (423)392-9866
 www.vanderpoolroofing.com

L. Includes a 40yr limited warranty supplied by manufacturer and a (3) year workmanship warranty from VPR.

II. FEES AND PAYMENT TERMS

The total cost to perform the scope of work as outlined in Section I are expected to be:

Total cost to roof entire complex	\$48,670.00
Cost to roof both end sections of complex only	\$16,380.00 -
Cost to replace fascia metal on press box section	\$1,920.00** -
Cost to perform repair at ridge vent	\$135.00 -

**Any deteriorated fascia wood discovered will be replaced at \$11.50 p/ft.

III. ACCEPTANCE


By signing below you agree to the scope of work and payment terms contained within this document.


 Vanderpool Roofing LLC

 City of Kingsport Representative

Once again, Vanderpool Roofing is pleased to submit this bid. The quoted price will remain valid for sixty days from the date of issuance unless an expiration date is otherwise specified within this document. If you have questions regarding this proposal, or if I can be of any service, please contact me at your convenience (423)392-4170.

Regards,
 Vanderpool Roofing


 Chad Culbertson
 Owner/GM



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December 10, 2024

Mr. Karl Berry
City of Kingsport / Hunter Wright Stadium
800 Gramby Road
Kingsport, TN 37660

RE: Proposal to Install new Shingle Roofs on Hunter Wright Stadium

Mr. Berry,

Vanderpool Roofing LLC (VPR) is pleased to submit this bid to replace the asphalt shingle roofs on the Hunter Wright Stadium facility located at 800 Gramby Road in Kingsport, TN. This bid includes all labor, materials, supervision, tools, and equipment needed to perform the scope of work as outlined in Section I.

I. SCOPE OF WORK

VPR will perform the following scope of work per local codes and manufacturer specifications.

- A. Conduct a job hazard analysis to establish site specific safety protocols and anchor point locations.
- B. Remove existing shingles and dispose of same.
- C. Inspect wood sheathing and resecure as needed.
- D. Replace any deteriorated sheathing that is discovered. 7/16" OSB - \$2.00 per sq/ft, 15/32" Plywood Sheathing - \$2.80 per sq/ft, 19/32" Plywood Sheathing - \$3.00 per sq/ft, 1"x6" lumber - \$3.00 per ln/ft.
- E. Replace all vent pipe boots with new metal base boots.
- F. Install new synthetic underlayment.
- G. Install new drip edge around the perimeter of buildings, choice of color.
- H. Reutilize existing copper wall flashing
- I. Install new architectural shingles, choice of manufacturer and color. We prefer to install the Atlas Pinnacle Pristine or GAF Timberline HDZ.
- J. Clean all debris from gutters and dispose of same.
- K. We will use magnets to collect the nails that have fallen to the ground on all sidewalks, flowerbeds, yards, driveways, etc.

Vanderpool Roofing
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Kingsport, TN 37660 US
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vanderpoolroofing@gmail.com
www.vanderpoolroofing.com



INVOICE 6087

DATE 01/17/2025

DUE DATE 01/17/2025

BILL TO
City of Kingsport - Property
Maintenance
Property Maintenance
609 W Industry Drive
Kingsport, TN 37660
Kingsport, TN 37660

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/17/2025	Roof IN	PO# AB1224 Install new Shingle Roofs on Hunter Wright Stadium Removed and disposed of all old shingles, installed new synthetic felt, installed new vent pipe flanges, installed new ridge vent, installed new shingles and cleaned all areas. Shingles used - Atlas Coastal Granite Additional charge - Replacement of Damaged Wood - 30 ft. Fascia Wood Replacement - \$345.00 29 Sheets of 15/32" Plywood - \$2,598.40	1	21,378.40	21,378.40

You may provide payment by check or cash.

TOTAL DUE

\$21,378.40

Completed Satisfactory
Karl Berry