



AGENDA ACTION FORM

Consideration of a Resolution Authorizing a Change Order to the Contract with Vanderpool Roofing, LLC for the Hunter Wright Stadium Roof Repair Project and Authorize the Mayor to Sign all Applicable Documents

To: Board of Mayor and Aldermen
From: Chris McCartt, City Manager *CM*

Action Form No.: AF-65-2025
Work Session: March 17, 2025
First Reading: NA
Final Adoption: March 18, 2025
Staff Work By: M. Thompson, K. Berry
Presentation By: Ryan McReynolds

Recommendation:
Approve the Resolution

Executive Summary:
The city entered into a contract on December 30, 2024, with Vanderpool Roofing, LLC for the Hunter Wright Stadium roof repair project. Installation of a new shingle roof for this project included all labor, materials, supervision, tools, and equipment needed to perform the Scope of Work as outlined in the submitted proposal. The Scope of Work for this project also included replacing any deteriorated sheathing discovered once the shingles were removed.

Damaged Fascia wood and plywood were revealed during this project therefore incurring an additional cost for the materials in the amount of \$2,943.40 which is greater than contingency for the project. The contract amount for this project was \$18,435.00 with contingency in the amount of \$1,107.00.

It is recommended to approve the change order for this project increasing the contract dollar amount from \$18,435.00 to \$21,378.40.

Funding is available and identified in NC2221.

- Attachments:**
1. Resolution
 2. Change Order Documentation

	<u>Y</u>	<u>N</u>	<u>O</u>
Baker	—	—	—
Cooper	—	—	—
Duncan	—	—	—
George	—	—	—
Mayer	—	—	—
Phillips	—	—	—
Montgomery	—	—	—